

HENDRUM ECONOMIC DEVELOPMENT AUTHORITY

Regular Board Meeting Minutes

January 20, 2021

CALL TO ORDER

President Johannsen called to order the regular meeting of the Hendrum EDA at 6:09 pm on January 20, 2021 in the Hendrum Civic Center located at 309 Main Street East in Hendrum, Minnesota.

ROLL CALL

The following board members were present: Mike Smart, Milton Alm and Curt Johannsen.

The following members of the public were present: Brad Merkens, Ann Tommerdahl, John Kolness, Angie Nelson and Brian Schlapkohl.

CONSENT AGENDA

- a) December 14, 2020, EDA regular meeting minutes

MOTION: M. Smart moved; seconded by M. Alm to approve the listed consent agenda item.

ALM: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.

APPROVAL OF AGENDA

MOTION: M. Alm moved; seconded by M. Smart to approve the agenda as presented.

ALM: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.

REPORTS OF OFFICERS AND DEPARTMENT HEADS

- a) **PRESIDENT:** No report.
- b) **SECRETARY/TREASURER:** The December financial report and January claims list totaling \$1,663.83 was presented for approval.

MOTION: M. Smart moved; seconded by M. Alm to approve the financial report and payment of the following claim totaling \$1,663.83.

League of MN Cities	\$903.00
Norman County Auditor-Treasurer	\$171.13
The Red River Promoter	\$75.00
Internal Revenue Service	\$93.34
Norman County Index	\$40.00
Red River Valley Coop	\$278.95
City of Hendrum	\$102.41

ALM: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.

UNFINISHED BUSINESS

- A. Wild Rice Addition:** The listing agreement with Eric Smart from Home Crown Realty needs to be renewed.

MOTION: M. Alm moved; seconded by C. Johannsen to authorize President Johannsen and Secretary-Treasurer Plemmons to sign any documents necessary to relist with Eric Smart for two years and to set the listing price on the available lots at four thousand dollars.

ALM: *aye*; JOHANNSEN: *aye*; SMART: *abstain*. *MOTION PASSED*.

- B. Holiday Light Contest:** The winners of the Holiday Light Contest were selected. The winners were as follows: 1st place: Angie Larson & Dustin Reinhart; 2nd place: Curt & Darlene Gunderson; and tied for 3rd place: Dave & Andrea Haug and Anne & Paul Baukol.

- C. Professional Building Rental Space:** No update.

- D. Norman County West Elementary School:** Brad Merkens, president of the school board and Ann Tommerdahl, secretary of the school board met with the EDA board to discuss how to address repurposing the elementary school building and the land surrounding the building. The EDA board's hope is that the consolidation plan with the Ada-Borup school board will allow for the building and land to be donated back to the city. John Kolness and Angie Nelson also provided input on possible practical uses of the structure. President Johannsen stated that he will appoint a committee to help research ideas for repurposing the property that the city council can then propose to the school board.

NEW BUSINESS:

- A. Annual Meeting/Officer Appointment:**

MOTION: M. Alm moved; seconded by M. Smart to appoint C. Johannsen as President; M. Smart as Vice-President; and K. Plemmons as Secretary-Treasurer.

ALM: *aye*; JOHANNSEN: *aye*; SMART: *aye*. *MOTION PASSED*.

- B. 100 Park Ave E:** Discussed options for demolishing the site. Mike Smart, Fire Chief, will view the property to see if it can be burned as part of training for the fire department.

- C. Professional Building Custodian:** The custodial position is vacant and the position will need to be advertised to be filled.

MOTION: M. Smart moved; seconded by M. Alm to advertise the custodial position, setting the wage at twelve dollars an hour, in the Norman County Index for two weeks with an application deadline of noon on February 8th.

ALM: *aye*; JOHANNSEN: *aye*; SMART: *aye*. *MOTION PASSED*.

ADJOURNMENT

Having no further business, *M. Alm* moved; seconded by *M. Smart* to adjourn the meeting at 7:18 pm. The next regular board meeting will be at 6:00 pm on February 8, 2021, in the Hendrum Civic Center located at 309 Main Street East in Hendrum, Minnesota.

Minutes submitted by: Keri Plemmons, Secretary/Treasurer