# REGULAR COUNCIL MEETING October 12, 2015

# CITY OF HENDRUM Professional Building Board Room:

# 308 Main St E, Hendrum, MN 56550

**PRESENT:** M. Alm,P. Baukol, and C. Johannsen. Also present: P. Christianson; W. Magnell; C. Woeck, Maintenance Supervisor; and K. Plemmons, Clerk-Treasurer. Absent: M. Smart and S. Tommerdahl.

**CALL TO ORDER:** Mayor Johannsen called the meeting to order at 7:30 p.m.

**PLEDGE OF ALLEGIANCE**

**CITIZENS’ FORUM:** W. Magnell discussed concerns about the shut-off valve to his new property. P. Christianson addressed compliance with the ordinance violation on her property, pet licensing, and reported two instances where a neighborhood dog was running at large and defecating on her property.

**CONSENT AGENDA:** The minutes from the August 12, 2015, public hearing were removed from the consent agenda. They will be reviewed when completed at the next regularly scheduled meeting.

*MOTION*:M. Alm moved; seconded by P. Baukol to approve the minutes from the regularly scheduled council meeting held on September 14, 2015.

Ayes: Alm, Baukol and Johannsen. Nays: None. Absent: Smart and Tommerdahl. *MOTION DECLARED PASSED.*

**APPROVAL OF AGENDA:**

*MOTION:*P. Baukol moved; seconded by M. Alm to approve the agenda.

Ayes: Alm, Baukol and Johannsen. Nays: None. Absent: Smart and Tommerdahl. *MOTION DECLARED PASSED.*

**REPORTS OF OFFICERS AND DEPARTMENT HEADS:**

**PUBLIC WORKS REPORT:** The wastewater exam is scheduled to take place October 29th. The city properties have been sprayed for weeds. Equipment has been winterized. Gravelling of Hendrum Drive will take place October 13th.

**CLERK/TREASURER’S REPORT:**

***Financial Report/Claims:*** K. Plemmons presented the monthly financial report and claims in the amount of $12,118.01.

*MOTION:*M. Alm moved; seconded by P. Baukol to approve the financial report and pay the claims in the amount of $12,118.01.

Ayes: Alm, Baukol and Johannsen. Nays: None. Absent: Smart and Tommerdahl. *MOTION DECLARED PASSED.*

***Voided Checks:*** The following check number was voided: 14029

**ENGINEER’S REPORT:** The Letter of Map Revision to remove the parcels located in the Wild Rice Addition from the floodplain was submitted in September. Approval should be finalized no later than November. The house elevation requirements will need to be determined to qualify under the floodplain management ordinance. Mayor Johannsen attended the flood ordinance training that took place September 30th.

**MAYOR’S REPORT:** No report.

FIRE DEPARTMENT: An Open House event for the Fire Department was held on October 8th.

POLICE DEPARTMENT: Still waiting for an estimate on the Tahoe.

PARK: No report.

OLD BUSINESS:

*Nuisance Violations:* Dogs running at large and exposed inoperable vehicles were discussed.

*Personnel Policy/Sick Pay:* Tabled.

NEW BUSINESS:

*Resolutions:* Gary Cares provided the Hendrum Fire Department with a grant donation for equipment.

*MOTION:* P. Baukol moved; seconded by M. Alm to adopt Resolution #2015-16: Monetary Donation.

Ayes: Alm, Baukol and Johannsen. Nays: None. Absent: Smart and Tommerdahl. *MOTION DECLARED PASSED.*

Huseby’s provided a donation to the Hendrum Rescue Squad.

*MOTION:* M. Alm moved; seconded by P. Baukol to adopt Resolution #2015-17: Monetary Donation.

Ayes: Alm, Baukol and Johannsen. Nays: None. Absent: Smart and Tommerdahl. *MOTION DECLARED PASSED.*

*Street Light Proposal:* A preliminary proposal for power lines and street lights in the Wild Rice Addition from Red River Valley Cooperative Power Association was reviewed.

*MOTION:* M. Alm moved; seconded by P. Baukol to accept the proposal submitted by Red River Valley Coop.

Ayes: Alm, Baukol and Johannsen. Nays: None. Absent: Smart and Tommerdahl. *MOTION DECLARED PASSED.*

*Zoning Request:* Discussion occurred over whether the two properties in the Wild Rice Addition that by the covenants of the land can be used for purposes other than residential would need to be rezoned. It was determined that a conditional use permit will need to be applied for when a building permit was requested for construction of a building for business purposes.

*Bike/Snowmobile Trail:* A general request was made for supporting a bike/snowmobile trail on the railroad bed. It was determined that more information will need to be supplied before a decision could be made.

*Holiday Open House:* A date needs to be set for the Holiday Open House.

*MOTION:* M. Alm moved; seconded by P. Baukol to set the date of the Holiday Open House for December 16th.

Ayes: Alm, Baukol and Johannsen. Nays: None. Absent: Smart and Tommerdahl. *MOTION DECLARED PASSED.*

Having no further business, M. Alm moved; seconded by P. Baukol to adjourn at 8:32 p.m. Motion carried. The above minutes are unofficial until approved at the next regularly scheduled council meeting on November 9, 2015.

Keri Plemmons, City Clerk-Treasurer