

HENDRUM ECONOMIC DEVELOPMENT AUTHORITY

Regular Board Meeting Minutes

August 14, 2017

CALL TO ORDER

Vice President Smart called to order the regular meeting of the Hendrum EDA at 6:32 p.m. on August 14, 2017 in the board room of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

ROLL CALL

The following board members were present: Francisca Olson, Tony Guttormson, Michael Smart, Amy Walsh (arrived 6:41 p.m.)

CONSENT AGENDA

- a) July 10, 2017, EDA meeting minutes

MOTION: F. Olson moved; seconded by T. Guttormson to approve the listed consent agenda items.

ALM: absent; GUTTORMSON: aye; OLSON: aye; SMART: aye; WALSH: absent. MOTION PASSED.

APPROVAL OF AGENDA

- a) UNFINISHED BUSINESS: C. Custodian
- b) NEW BUSINESS: B. Board Resignations

MOTION: F. Olson moved; seconded by T. Guttormson to approve the agenda with the listed additions.

ALM: absent; GUTTORMSON: aye; OLSON: aye; SMART: aye; WALSH: absent. MOTION PASSED.

REPORTS OF OFFICERS AND DEPARTMENT HEADS

PRESIDENT: No report.

SECRETARY/TREASURER: The financial report and claims list totaling \$423.32 was presented for approval.

MOTION: T. Guttormson moved; seconded by F. Olson to approve the financial report and payment of the following claims totaling \$423.32:

Red River Valley Coop	\$248.16
G&K Services	\$47.72
Nepstad Oil	\$2.38
Internal Revenue Service	\$5.60
City of Hendrum	\$86.96
Norman County Index	\$32.50

ALM: absent; GUTTORMSON: aye; OLSON: aye; SMART: aye; WALSH: absent. MOTION PASSED.

UNFINISHED BUSINESS

- a) **Shock & Awe Grant:** An extension was given on using the \$1000 grant the City received towards proposed remodeling expenses of the Civic Center restrooms.
- b) **304 Main Street East:** Board members discussed the possibility of putting the property up for sale or pursuing leads on other possible renters.
- c) **Custodian:** K. Plemmons informed the board of the selected applicant for the Professional Building custodial position. Discussion took place concerning wage.

MOTION: A. Walsh moved; seconded by F. Olson to approve offering the custodial position to Amber Black at ten dollars (\$10) per hour.

ALM: *absent*; GUTTORMSON: *aye*; OLSON: *aye*; SMART: *aye*; WALSH: *aye*. *MOTION PASSED.*

NEW BUSINESS

- a) **Yard of the Month:** 433 Gordon Street West was selected as the August Yard of the Month recipients.
- b) **Notice of Resignations:** T. Guttormson and F. Olson provided verbal notice of resignation from the EDA board. Written resignations will be turned into the City Clerk's office and officially accepted at the next meeting.

ADJOURNMENT

T. Guttormson moved and A. Walsh seconded to adjourn the meeting at 6:52 p.m. The next regular board meeting will be at 6:30 pm on September 11, 2017, in the board room of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

Minutes submitted by: Keri Plemmons, Secretary/Treasurer