

HENDRUM ECONOMIC DEVELOPMENT AUTHORITY

Regular Board Meeting Minutes

September 13, 2021

CALL TO ORDER

President Johannsen called to order the regular meeting of the Hendrum EDA at 6:49 pm on September 13, 2021 in the boardroom of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

ROLL CALL

The following board members were present: Mike Smart and Curt Johannsen.

The following city personnel was present: Keri Plemmons, EDA Secretary-Treasurer.

CONSENT AGENDA

- a) August 16, 2021, EDA regular meeting minutes

MOTION: C. Johannsen moved; seconded by M. Smart to approve the listed consent agenda item.

ALM: absent; JOHANNSEN: aye; SMART: aye. MOTION PASSED.

APPROVAL OF AGENDA

MOTION: M. Smart moved; seconded by C. Johannsen to approve the agenda as presented.

ALM: absent; JOHANNSEN: aye; SMART: aye. MOTION PASSED.

REPORTS OF OFFICERS AND DEPARTMENT HEADS

- a) **PRESIDENT:** No report.
- b) **SECRETARY/TREASURER:**

A. Financial Report: The August financial report and September claims list totaling \$2,568.98 was presented for approval.

MOTION: M. Smart moved; seconded by C. Johannsen to approve the August financial report and payment of the following claims totaling \$2,568.98.

Red River Valley Coop	\$228.04
Norman County Auditor-Treasurer	\$1.65
Norman County Recorder	\$46.00
Norman County Auditor-Treasurer	\$1,580.62
City of Hendrum	\$102.41
Internal Revenue Service	\$14.68
Julin Law Office, PLLC	\$348.75
Norman County Index	\$40.00
Red River Valley Coop	\$206.83

ALM: absent; JOHANNSEN: aye; SMART: aye. MOTION PASSED.

UNFINISHED BUSINESS

- A. Professional Building Rental Space:** The board discussed continuing advertising for the available salon rental space. It was decided to advertise the space as a salon for three more months.

MOTION: M. Smart moved; seconded by C. Johannsen to continue advertising in The Promotor for the available space for a salon in the Professional Building for three more months.

ALM: absent; JOHANNSEN: aye; SMART: aye. MOTION PASSED

- B. Norman County West Elementary School:** The feasibility study came back with very positive results and the private school endeavor is moving forward. The owner of the baking and catering business is moving forward with her plans as well. The annual Steak Supper hosted by the firefighters will be the first scheduled event to use the gymnasium space as a community center.
- C. Yard of the Month:** The committee to award Yard of the Month will be presenting the award to the next recipient soon.

NEW BUSINESS:

- A. CUP Application:** An application for conditional use permit approval was received. The EDA shall hold a public hearing on the proposed request and review the request based on established standards.

MOTION: C. Johannsen moved; seconded by M. Smart to schedule the public hearing regarding the application for a conditional use permit for Monday, October 11th at 6:45 pm to be held in the boardroom of the Professional Building at 308 Main St E.

ALM: absent; JOHANNSEN: aye; SMART: aye. MOTION PASSED.

ADJOURNMENT

Having no further business, *M. Smart* moved; seconded by *C. Johannsen* to adjourn the meeting at 7:18 pm. The next regular board meeting will be at 6:30 pm on October 11, 2021, in the boardroom of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

Minutes submitted by: Keri Plemmons, Secretary/Treasurer