

HENDRUM ECONOMIC DEVELOPMENT AUTHORITY

Regular Board Meeting Minutes

March 9, 2020

CALL TO ORDER

President Johannsen called to order the regular meeting of the Hendrum EDA at 6:07 pm on March 9, 2020 in the board room of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

ROLL CALL

The following board members were present: Michael Smart, Steve Jeffery and Curt Johannsen.

CONSENT AGENDA

a) February 10, 2020, EDA regular meeting minutes

MOTION: M. Smart moved; seconded by S. Jeffery to approve the listed consent agenda item.

ALM: absent; JEFFERY: aye; JOHANNSEN: aye; JOHNSON: absent; SMART: aye. MOTION PASSED.

APPROVAL OF AGENDA

a) Add to New Business: D. FireFrost Recreation Trail

MOTION: S. Jeffery moved; seconded by M. Smart to approve the agenda with the listed addition.

ALM: absent; JEFFERY: aye; JOHANNSEN: aye; JOHNSON: absent; SMART: aye. MOTION PASSED.

REPORTS OF OFFICERS AND DEPARTMENT HEADS

a) **PRESIDENT:** No report.

b) **SECRETARY/TREASURER:** The February financial report and March claims list totaling \$581.36 was presented for approval.

MOTION: M. Smart moved; seconded by S. Jeffery to approve the February financial report and payment of the following claims totaling \$581.36.

| | |
|--------------------------|----------|
| Internal Revenue Service | \$15.30 |
| City of Hendrum | \$97.44 |
| Menard's | \$69.51 |
| Red River Valley Coop | \$399.11 |

ALM: absent; JEFFERY: aye; JOHANNSEN: aye; JOHNSON: absent; SMART: aye. MOTION PASSED.

UNFINISHED BUSINESS

- A. 304 Main Street East:** The REACH board has decided to lease the facility for the purposes of opening a thrift store. There are some wiring, lighting and other maintenance repairs and updates that are necessary to bring the building into an agreeable condition before REACH inhabits the building.

MOTION: S. Jeffery moved; seconded by *M. Smart* to authorize the necessary expenses to complete the building rehabilitation and to utilize the Restroom Remodel Savings Account, if necessary, to cover the cost.

ALM: *absent*; JEFFERY: *aye*; JOHANNSEN: *aye*; JOHNSON: *absent*; SMART: *aye*. *MOTION PASSED.*

- B. Community Club:** No update.

NEW BUSINESS:

- A. Professional Building Office Space:** Nepstad Oil is in need of additional office space and Proximity Salon is currently leasing Office #1 and #2 and is willing to part with Office #2. After discussion the following adjustments were made to the rental agreements:

MOTION: S. Jeffery moved; seconded by *M. Smart* to lease Office #1 to Proximity Salon for one-hundred-twenty-five dollars per month and Office #2 to Nepstad Oil for seventy-five dollars per month.

ALM: *absent*; JEFFERY: *aye*; JOHANNSEN: *aye*; JOHNSON: *absent*; SMART: *aye*. *MOTION PASSED.*

- B. CUP Application:** A Conditional Use Application was received by Howard Tommerdahl to operate an Agricultural Machinery Sales Lot in Hendrum. Secretary-Treasurer Plemmons was instructed to request a copy of a current dealer's license before the public hearing can be scheduled.

- C. City Clock Savings Account:** A savings account will need to be created for the donation received for the city clock and any future funding sources for beautification purposes along TH 75.

MOTION: M. Smart moved; seconded by *S. Jeffery* to authorize Secretary-Treasurer Plemmons to set up a savings account with Northwestern Bank titled TH 75 Beautification Account.

ALM: *absent*; JEFFERY: *aye*; JOHANNSEN: *aye*; JOHNSON: *absent*; SMART: *aye*. *MOTION PASSED.*

- D. FireFrost Recreation Trail:** Board Member Jeffery submitted for consideration a drafted letter of support for the FireFrost Recreation Trail. The letter of support will help the FireFrost Recreation Club provide evidence of local support of their efforts when seeking funding sources.

MOTION: S. Jeffery moved; seconded by *M. Smart* to authorize President Johannsen to sign the submitted letter of support for the FireFrost Recreation Trail and to send the FireFrost Recreation Club a copy of the letter.

ALM: *absent*; JEFFERY: *aye*; JOHANNSEN: *aye*; JOHNSON: *absent*; SMART: *aye*. *MOTION PASSED.*

ADJOURNMENT

Having no further business, *M. Smart* moved; seconded by *S. Jeffery* to adjourn the meeting at 7:05 pm. The next regular board meeting will be at 6:30 pm on April 13, 2020, in the board room of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

Minutes submitted by: Keri Plemmons, Secretary/Treasurer