

CITY OF HENDRUM
Special Council Meeting Minutes
April 28, 2022

CALL TO ORDER

Mayor Johannsen called to order the special meeting of the City of Hendrum council at 7:10 pm on April 28, 2022, in the board room of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

ROLL CALL

The following council members were present: Paul Baukol, Michael Smart, Brian Schlapkohl, Steve Jeffery, and Curt Johannsen.

The following city personnel was present: Keri Plemmons, Clerk-Treasurer.

CITY COUNCIL BUSINESS

- a) **Maintenance Superintendent:** The purpose of the meeting was to review applications and make other decisions regarding the Maintenance Superintendent position.

MOTION: P. Baukol moved; seconded by *B. Schlapkohl* to close the meeting to the public at 7:11 pm pursuant to Minnesota Statute 13.43, subdivision 3, to review the applications for the Maintenance Superintendent position.

BAUKOL: *aye*; JEFFERY: *aye*; JOHANNSEN: *aye*; SCHLAPKOHL: *aye*; SMART: *aye*. *MOTION PASSED.*

MOTION: P. Baukol moved; seconded by *B. Schlapkohl* to open the meeting to the public at 7:16 pm.

BAUKOL: *aye*; JEFFERY: *aye*; JOHANNSEN: *aye*; SCHLAPKOHL: *aye*; SMART: *aye*. *MOTION PASSED.*

The decision was made by the council to expand the search for potential applicants and to advertise the available position in The Red River Promoter, JobsHQ, Facebook, and the Norman County Index. A special meeting was scheduled for May 18th, 2022, at 7:30 pm in the boardroom of the Professional Building for the purpose of reviewing the applications and making any other decisions related to the Maintenance Superintendent position. During the interim time frame Carl Woek has offered to provide licensed water and wastewater services to the city for eight hundred dollars per month and maintenance services for eighteen dollars per hour for two days per week until the position is filled, and his services are no longer needed.

MOTION: P. Baukol moved; seconded by *B. Schlapkohl* to advertise the Maintenance Superintendent position in The Red River Promoter, Norman County Index, JobsHQ, and Facebook with an application deadline of noon on May 18th.

BAUKOL: *aye*; JEFFERY: *aye*; JOHANNSEN: *aye*; SCHLAPKOHL: *aye*; SMART: *aye*. *MOTION PASSED.*

MOTION: P. Baukol moved; seconded by M. Smart to schedule a special council meeting for May 18, 2022, at 7:30 pm in the Professional Building boardroom to review applications and handle any other business relating to the Maintenance Superintendent position.

BAUKOL: aye; JEFFERY: aye; JOHANNSEN: aye; SCHLAPKOHL: aye; SMART: aye. MOTION PASSED.

MOTION: M. Smart moved; seconded by B. Schlapkohl to engage the services of Carl Woeck for the purpose of managing the water and wastewater services of the city for eight hundred dollars per month and to pay an additional eighteen dollars an hour for time spent on city maintenance requirements.

BAUKOL: aye; JEFFERY: aye; JOHANNSEN: aye; SCHLAPKOHL: aye; SMART: aye. MOTION PASSED.

ADJOURNMENT

M. Smart moved; seconded by B. Schlapkohl to adjourn the meeting at 7:20 pm.

Minutes submitted by: Keri Plemmons, Clerk-Treasurer