

HENDRUM ECONOMIC DEVELOPMENT AUTHORITY

Regular Board Meeting Minutes

December 10, 2018

CALL TO ORDER

President Alm called to order the regular meeting of the Hendrum EDA at 6:05 pm on December 10, 2018, in the board room of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

ROLL CALL

The following board members were present: Milton Alm, Michael Smart, Curt Johannsen, and Steven Jeffery.

The following member of the public was present: Hannah Wilhelm

CONSENT AGENDA

- a) November 14, 2018, EDA regular meeting minutes
- b) Copy of Proposed Property Taxes for 2019

MOTION: M. Smart moved; seconded by S. Jeffery to approve the listed consent agenda items.

ALM: aye; JEFFERY: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.

APPROVAL OF AGENDA

- a) Add to Old Business: E. Holiday Lights

MOTION: C. Johannsen moved; seconded by S. Jeffery to approve the agenda with the listed addition.

ALM: aye; JEFFERY: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.

REPORTS OF OFFICERS AND DEPARTMENT HEADS

- a) **PRESIDENT:** No report.
- b) **SECRETARY/TREASURER:** The November financial report and December claims list totaling \$756.44 was presented for approval.

MOTION: C. Johannsen moved; seconded by M. Smart to approve the financial report and payment of the following claims totaling \$756.44.

Victor Lundeen Company	\$266.12
Cintas	\$37.66
Red River Valley Coop	\$295.98
City of Hendrum	\$86.96
Internal Revenue Service	\$12.24
Sam's Club	\$12.48
Nepstad Oil	\$45.00

ALM: *aye*; JEFFERY: *aye*; JOHANNSEN: *aye*; SMART: *aye*. *MOTION PASSED.*

UNFINISHED BUSINESS

- a) **Shock & Awe Grant:** No update.
- b) **304 Main St E:** Hannah Wilhelm has toured the building and is interested in leasing the space to set up a daycare. She believes it will take approximately six (6) months to get the business started.
- c) **Community Club:** No update.
- d) **Board Member Vacancy:** No update.
- e) **Holiday Lights:** The gift certificates have been purchased.

NEW BUSINESS: There was no new business on the agenda.

ADJOURNMENT

Having no further business, the meeting was adjourned at 6:43 pm. The next regular board meeting will take place at 6:00 pm on January 23, 2019, in the board room of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

Minutes submitted by: Keri Plemmons, Secretary/Treasurer