

HENDRUM ECONOMIC DEVELOPMENT AUTHORITY

Regular Board Meeting Minutes

August 21, 2024

CALL TO ORDER

President Johannsen called to order the regular meeting of the Hendrum EDA at 6:11 pm on August 21, 2024 in the boardroom of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

ROLL CALL

The following board members were present: Sarah Anderson, Curt Johannsen, and Ann Tommerdahl.

The following city personnel was present: Keri Plemmons, EDA Secretary-Treasurer.

CONSENT AGENDA

- a) July 17, 2024, EDA regular meeting minutes

MOTION: S. Anderson moved; seconded by A. Tommerdahl to approve the consent agenda.

ALM: absent; ANDERSON: aye; JOHANNSEN: aye; SMART: absent; TOMMERDAHL: aye.

MOTION PASSED.

APPROVAL OF AGENDA

- a) Add to New Business: B. Kolness Request

MOTION: A. Tommerdahl moved; seconded by S. Anderson to approve the agenda with the listed addition.

ALM: absent; ANDERSON: aye; JOHANNSEN: aye; SMART: absent; TOMMERDAHL: aye.

MOTION PASSED.

REPORTS OF OFFICERS AND DEPARTMENT HEADS

- a) **PRESIDENT:** No update.

- b) **SECRETARY/TREASURER:**

A. Financial Report: The July financial report and August claims list totaling \$431.38 were presented for approval.

MOTION: S. Anderson moved; seconded by A. Tommerdahl to approve the July financial report and payment of the following claims totaling \$431.38.

Red River Valley Coop	\$186.96
City of Hendrum	\$110.73
Internal Revenue Service	\$22.96
City of Hendrum	\$110.73

ALM: absent; ANDERSON: aye; JOHANNSEN: aye; SMART: absent; TOMMERDAHL: aye.

MOTION PASSED.

- c) **COMMUNITY CLUB REPORT:** The Community Club report for Family Fun Night provided updates on volunteer scheduling for the dunk tank, the construction of a new barrel train, and the setup of vendor tents. Plans are in progress to design logos for backpacks and T-shirts. Additionally, the club is organizing various children's activities and securing donations.

UNFINISHED BUSINESS

A. Infinity Center:

- **Proposed Daycare:** Ms. Stordahl is continuing to move forward with her plans to open a daycare room in the facility.
- **Dekko Foundation:** Ongoing communications with the Dekko Foundation hope to secure a grant for building improvements that will support youth initiatives taking place in the facility. A visit with a Dekko Foundation representative is being planned to assess the building.
- The Authority reviewed a successful transformation of a school building located in Iowa into a community center, discussing key steps like setting up a daycare, improving the building's appearance, acquiring equipment, hosting events, and generating revenue through rentals, with plans for future enhancements and promotional efforts. There was also a discussion about creating a logo for the Infinity Center and establishing a Facebook page to advertise the event space. The Authority discussed and passed a motion to authorize community club members to create a logo for the Infinity Center and establish a Facebook page to advertise the event space.

MOTION: A. Tommerdahl moved; seconded by C. Johannsen to approve creating a logo for the Infinity Center with final design approval through the City Council and setting up a Facebook page to advertise the event space.

ALM: *absent*; ANDERSON: *aye*; JOHANNSEN: *aye*; SMART: *absent*; TOMMERDAHL: *aye*.

MOTION PASSED.

- B. Mural:** The mural was made possible by grant funding from Northwest Minnesota Foundation. The Economic Development Authority (EDA) contributed 10% of the projected \$8,000 cost to hire the mural artist, with Northwestern Bank covering half of the Authority's \$800 cost share.
- C. Yard of the Month:** The Yard of the Month committee did not manage to review properties prior to the meeting.
- D. Riverview Dairy:** No update.

NEW BUSINESS:

- A. Propane Pre-Buy:** The Authority approved authorizing Secretary-Treasurer Plemmons to pre-pay for propane at the current pre-buy rate.

MOTION: A. *Tommerdahl* moved; seconded by S. *Anderson* to authorize Secretary-Treasurer Plemmons to pre-buy propane for the 2024-2025 heating season.

ALM: *absent*; ANDERSON: *aye*; JOHANNSEN: *aye*; SMART: *absent*; TOMMERDAHL: *aye*.

MOTION PASSED.

- B. Kolness Request:** John Kolness has submitted a request for a zoning change for his property located at 122 Highway 75 North from commercial to dual commercial-residential to add offices, bathroom facilities, and a small apartment area to the existing building. A public hearing to consider public input regarding the request was scheduled for Wednesday, September 18th at 6:30 pm.

MOTION: S. *Anderson* moved; seconded by A. *Tommerdahl* to schedule the zoning change request hearing for 122 Highway 75 North on Wednesday, September 18th at 6:30 pm in the boardroom of the Professional Building.

ALM: *absent*; ANDERSON: *aye*; JOHANNSEN: *aye*; SMART: *absent*; TOMMERDAHL: *aye*.

MOTION PASSED.

ADJOURNMENT

Having no further business, A. *Tommerdahl* moved; seconded by S. *Anderson* to adjourn the meeting at 7:20 pm. The next regular board meeting will be at 6:00 pm on Wednesday, September 18, 2024 in the boardroom of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

Minutes submitted by: Keri Plemmons, Secretary/Treasurer