

# HENDRUM ECONOMIC DEVELOPMENT AUTHORITY

## Regular Board Meeting Minutes

February 23, 2021

### CALL TO ORDER

President Johannsen called to order the regular meeting of the Hendrum EDA at 6:09 pm on February 23, 2021 in the Hendrum Civic Center located at 309 Main Street East in Hendrum, Minnesota.

### ROLL CALL

The following board members were present: Mike Smart, Mick Alm and Curt Johannsen.

### CONSENT AGENDA

- a) January 20, 2021, EDA regular meeting minutes

*MOTION: M. Alm moved; seconded by M. Smart to approve the listed consent agenda item.*

*ALM: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.*

### APPROVAL OF AGENDA

*MOTION: M. Smart moved; seconded by M. Alm to approve the agenda as presented.*

*ALM: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.*

### REPORTS OF OFFICERS AND DEPARTMENT HEADS

- a) **PRESIDENT:** No report.  
b) **SECRETARY/TREASURER:** The January financial report and February claims list totaling \$784.70 was presented for approval.

*MOTION: M. Alm moved; seconded by M. Smart to approve the January financial report and payment of the following claims totaling \$784.70.*

Internal Revenue Service	\$6.12
City of Hendrum	\$102.41
The Red River Promoter	\$75.00
Red River Valley Coop	\$457.08
Eggen Heating & Cooling	\$144.09

*ALM: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.*

### UNFINISHED BUSINESS

- A. Professional Building Rental Space:** No update.  
**B. Norman County West Elementary School:** Mayor Johannsen assembled an eleven member "Save the Building" committee which is meeting regularly to take a proactive approach to finding new uses for the Hendrum elementary school property. Committee members have met with the Norman County West (NCW)

facilities committee to open-up communication between the city and NCW. Even though no official proposal has been made, the “Save the Building” committee requested that the NCW school board keep the city in mind when negotiating the consolidation agreement with the Ada-Borup school district. The “Save the Building” committee would like the city to be offered first right of refusal on the property as well as keep the property maintained and the building intact for a reasonable amount of time for repurposing.

- C. Professional Building Custodian:** There were no responses received from the first round of advertising for the custodial position. A “help wanted” ad will be published for two more weeks in the Norman County Index and The Promoter with an application closing date of noon on March 15<sup>th</sup>.

*MOTION:* *M. Alm* moved; seconded by *M. Smart* to advertise the custodial position, setting the wage at twelve dollars an hour, in the Norman County Index for two weeks and March edition of The Promoter with an application deadline of noon on March 15<sup>th</sup>.

ALM: *aye*; JOHANNSEN: *aye*; SMART: *aye*. *MOTION PASSED.*

- D. 100 Park Ave E:** Research into a controlled burn has determined that there is unlikely to be any cost savings. A salvage company will be meeting with the fire chief to view the property and provide some estimates for clean-up. Estimates from renting a roll-off from Fuch’s Sanitation were reviewed as well. No action was taken.

#### **NEW BUSINESS:**

- A. March Meeting Date:** A request to move the March meeting date from March 8<sup>th</sup> to March 15<sup>th</sup> to provide more preparation time between meetings was considered for approval.

*MOTION:* *M. Smart* moved; seconded by *M. Alm* to change the regularly scheduled March meeting date from March 8, 2021, to March 15, 2021.

ALM: *aye*; JOHANNSEN: *aye*; SMART: *aye*. *MOTION PASSED.*

#### **ADJOURNMENT**

Having no further business, *M. Smart* moved; seconded by *M. Alm* to adjourn the meeting at 6:41 pm. The next regular board meeting will be at 6:00 pm on March 15, 2021, in the Hendrum Civic Center located at 309 Main Street East in Hendrum, Minnesota.

Minutes submitted by: Keri Plemmons, Secretary/Treasurer