

# CITY OF HENDRUM

## Regular Council Meeting Minutes

April 10, 2023

### CALL TO ORDER

Mayor Johannsen called to order the regular meeting of the City of Hendrum Council at 7:30 pm on April 10, 2023, in the boardroom of the Professional Building located at 308 Main Street East in Hendrum, Minnesota. The Pledge of Allegiance was recited.

### ROLL CALL

The following council members were present: Paul Baukol, Curt Johannsen, Brian Schlapkohl, and Mike Smart.

The following city personnel were present: Keri Plemmons, Clerk-Treasurer.

The following members of the public were present: Steven Slick (AE2S Engineer), Neil Bredenbach (East Central Regional Water District), Eric Smart (Home Crown Realty), Heather Luoma, Paul Luoma, Echo Halstad, Mike Halstad, Abby Harthun, Jeremy Bachmeier, and Karen Jacobson.

### CITIZEN'S FORUM

Mr. Halstad expressed concerns about some of the ditches on the west side of town being clogged during the snow melt.

### CONSENT AGENDA

- a) 2023-03-20 Regular Council Meeting Minutes
- b) 2023-03 Maintenance Logs

*MOTION: M. Smart moved; seconded by P. Baukol to approve the consent agenda items as listed.*

*BAUKOL: aye; JOHANNSEN: aye; LOPEZ: absent; SCHLAPKOHL: aye; SMART: aye. MOTION PASSED.*

### APPROVAL OF AGENDA

*MOTION: B. Schlapkohl moved; seconded by P. Baukol to approve the agenda as presented.*

*BAUKOL: aye; JOHANNSEN: aye; LOPEZ: absent; SCHLAPKOHL: aye; SMART: aye. MOTION PASSED.*

### REPORTS OF OFFICERS AND DEPARTMENT HEADS

**A. PUBLIC WORKS:** The tractor is in the shop to have the transmission repaired. The heater at one of the lift stations needs to be replaced. The lift station levee gates were closed in preparation for potential high water.

**B. CLERK-TREASURER:**

- 1. Financial Report & Claims List:** The March financial report and April claims list totaling \$15,668.33 were presented for approval.

MOTION: M. Smart moved; seconded by P. Baukol to approve the March financial report and pay the following claims totaling \$15,668.33:

Claim #	Vendor	Total
4125	RDO Equipment Co	\$11.78
4126	City of Hendrum	\$112.41
4127	Postmaster	\$48.00
4128	Titan Machinery-Ada	\$1,437.60
4129	Verizon Wireless	\$41.35
4130	Minnesota Pollution Control Agency	\$1,240.00
4131	Northwestern Bank	\$10.00
4132	Hendrum EDA	\$242.00
4133	Main Street Checks	\$96.47
4134	Hendrum Firemen’s Relief Association	\$11,836.89
4135	PERA	\$591.83

BAUKOL: *aye*; JOHANNEN: *aye*; LOPEZ: *absent*; SCHLAPKOHL: *aye*; SMART: *aye*. MOTION PASSED.

- C. **MAYOR:** Mayor Johannsen proclaimed the month of May to be Beautification and Tree Planting month in the City of Hendrum. He also updated the council on the flood forecast from the National Weather Service.
- D. **FIRE DEPARTMENT:** The 25<sup>th</sup> Annual Steak Supper was a successful, well-attended fundraiser for the fire department. One of the newly hired firefighters is interested in training to be a first responder as well as a firefighter.

**UNFINISHED BUSINESS**

- A. **City Ordinance Violations:** The property owner of the burned down house needs to be informed that the windows must be boarded up if the owner is unable to get the building torn down soon.
- B. **City Street Paving Project:** The council was provided a copy of the city street paving project proposal that had been sent to Congresswoman Michelle Fishbach’s office for possible inclusion of the Minnesota delegation’s request for congressionally directed spending to be used for community project funding.
- C. **Proposed Water Supply Project:** Steven Slick of AE2S and Neil Bredenbach of the East Central Regional Water District presented information on the current stage of the water supply project, the quality of water supplied by the district, and high-level cost analysis examples from several cities when they were deciding their options. The Hendrum city council approved moving forward with getting a high-level cost analysis.

MOTION: P. Baukol moved; seconded by B. Schlapkohl to get a high-level cost analysis completed for the City of Hendrum.

BAUKOL: *aye*; JOHANNSEN: *aye*; LOPEZ: *absent*; SCHLAPKOHL: *aye*; SMART: *aye*. MOTION PASSED.

**D. Elementary School:** The Hendrum school repurposing committee had their first meeting and will be meeting monthly. They are working with Neil Lewis on his potential development project as well as brainstorming other opportunities. Eric Smart of Home Crown Realty presented options for marketing the elementary school building for rent. There was a discussion by the council about selling the bus shed property. The council approved listing the school building for rent.

*MOTION: P. Baukol* moved; seconded by *B. Schlapkohl* to list the elementary school building for rent with Eric Smart of Home Crown Realty.

BAUKOL: *aye*; JOHANNSEN: *aye*; LOPEZ: *absent*; SCHLAPKOHL: *aye*; SMART: *abstain*. *MOTION PASSED.*

**E. Wellhead Protection Grant:** There was discussion on getting a quote for a Generac generator because they are already wired to automatically fire up during a power outage. Councilmember Smart will get a quote on a Generac for the May meeting.

**F. Summer Seasonal Help:** Two applications were received and reviewed for the summer seasonal help position. The council approved hiring Curt Gunderson to fill the position.

*MOTION: P. Baukol* moved; seconded by *M. Smart* to close the meeting to the public at 9:50 pm pursuant to Minnesota Statute 13.43, subdivision 3, to review the applications.

BAUKOL: *aye*; JOHANNSEN: *aye*; LOPEZ: *absent*; SCHLAPKOHL: *aye*; SMART: *aye*. *MOTION PASSED.*

*MOTION: M. Smart* moved; seconded by *B. Schlapkohl* to reopen the meeting to the public at 9:57 pm.

BAUKOL: *aye*; JOHANNSEN: *aye*; LOPEZ: *absent*; SCHLAPKOHL: *aye*; SMART: *aye*. *MOTION PASSED.*

*MOTION: M. Smart* moved; seconded by *B. Schlapkohl* to hire Curt Gunderson to fill the summer seasonal help position.

BAUKOL: *aye*; JOHANNSEN: *aye*; LOPEZ: *absent*; SCHLAPKOHL: *aye*; SMART: *aye*. *MOTION PASSED.*

**G. Well #2:** The engineer has been provided with information on the status of well #2 and the city is waiting for feedback before deciding how to proceed.

## NEW BUSINESS

**A. Main Street Flowers:** The Hendrum Economic Development Authority (EDA) has approved spending five-hundred dollars for the flowers, soil, and replacement barrels for the flower barrels traditionally planted along Main Street and Highway 75. The total expense is expected to be approximately one-thousand dollars and donations will be sought through the Adopt-a-Pot program. However, the EDA is requesting the city council approve covering five-hundred dollars of the expected expense.

*MOTION: P. Baukol* moved; seconded by *B. Schlapkohl* to approve splitting the approximately one-thousand-dollar expense for soil flowers and replacement barrels with the Hendrum EDA.

BAUKOL: *aye*; JOHANNSEN: *aye*; LOPEZ: *absent*; SCHLAPKOHL: *aye*; SMART: *aye*. *MOTION PASSED.*

**B. Tree Planting Program:** The City has allocated funds to reimburse residents for one-half of the purchase price up to twenty dollars per tree for up to two trees per property to be planted within the limits of the City of Hendrum.

*MOTION: M. Smart* moved; seconded by *B. Schlapkohl* to continue the Hendrum Tree Planting Program for 2023.

BAUKOL: *aye*; JOHANNSEN: *aye*; LOPEZ: *absent*; SCHLAPKOHL: *aye*; SMART: *aye*. *MOTION PASSED.*

## **ADJOURNMENT**

*M. Smart* moved; seconded by *B. Schlapkohl* to adjourn the meeting at 10:02 pm. The next regular council meeting will be held at 7:30 pm on May 8, 2023, in the boardroom of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

Minutes submitted by: Keri Plemmons, Clerk-Treasurer