# SPECIAL COUNCIL MEETING May 23, 2016

# CITY OF HENDRUM Professional Building Board Room:

# 308 Main St E, Hendrum, MN 56550

**COUNCIL PRESENT:** M. Alm, P. Baukol, C. Johannsen, M. Smart and S. Tommerdahl **ABSENT:** None.

**CITY PERSONNEL**: K. Plemmons, Clerk-Treasurer

**CALL TO ORDER:** Mayor Johannsen called the meeting to order at 7:00 p.m.

PURPOSE: The purpose of the special meeting is to conduct interviews for the seasonal summer help position.

Five applicants were scheduled to interview. Three applicants were interviewed using a predetermined set of questions and rating system. One applicant did not show and the last applicant requested a later date due to a scheduling conflict. After three applicants were interviewed, Mayor Johannsen requested the meeting to be recessed until Wednesday.

*MOTION:* M. Alm moved; seconded by M. Smart to recess the meeting at 8:12 p.m. to be reconvened at 7:00 p.m. on Wednesday, May 25, 2016 for the purpose of conducting the final interview for the seasonal summer help position.

Ayes: Alm, Baukol, Smart, Tommerdahl and Johannsen. Nays: None Absent: None ***MOTION DECLARED PASSED***

# SPECIAL COUNCIL MEETING continued . . . May 25, 2016

# CITY OF HENDRUM Professional Building Board Room:

# 308 Main St E, Hendrum, MN 56550

**COUNCIL PRESENT:** P. Baukol, C. Johannsen, M. Smart and S. Tommerdahl **ABSENT:** M. Alm.

**CITY PERSONNEL**: K. Plemmons, Clerk-Treasurer

**CALL TO ORDER:** Mayor Johannsen reconvened the meeting at 7:02 p.m.

The final applicant’s interview was conducted using the same predetermined set of questions and rating system. After the interview was completed, the council discussed the merits of the applicants to determine the new hire.

*MOTION:* M. Smart moved; seconded by P. Baukol to hire Kylie Wamstad to the position of seasonal summer help.

Ayes: Baukol, Smart and Johannsen. Nays: Tommerdahl Absent: Alm ***MOTION DECLARED PASSED***

*MOTION:* P. Baukol moved; seconded by M. Smart to offer the position at the advertised rate of ten dollars per hour with a beginning date of June 1, 2016.

Ayes: Baukol, Smart and Johannsen. Nays: Tommerdahl Absent: Alm ***MOTION DECLARED PASSED***

Having no further business, P. Baukol moved; seconded by M. Smart to adjourn the meeting at 7:40 p.m. Motion carried.

Respectfully submitted,

Keri Plemmons, City Clerk-Treasurer