

HENDRUM ECONOMIC DEVELOPMENT AUTHORITY

Regular Board Meeting Minutes

January 8, 2024

CALL TO ORDER

President Johannsen called to order the regular meeting of the Hendrum EDA at 6:04 pm on January 8, 2024 in the boardroom of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

ROLL CALL

The following board members were present: Mick Alm, Curt Johannsen, and Mike Smart.

The following city personnel was present: Keri Plemmons, EDA Secretary-Treasurer.

The following members of the public were present: Sarah Anderson and Ann Tommerdahl.

CITIZEN'S FORUM

Sarah Anderson was in attendance to discuss interest in helping to set up a community club and community theater. She presented a list of community members who have expressed interest in a community club and community theater.

CONSENT AGENDA

- a) December 11, 2023, EDA regular meeting minutes

MOTION: M. Smart moved; seconded by *M. Alm* to approve the consent agenda.

ALM: *aye*; JOHANNSEN: *aye*; SMART: *aye*. *MOTION PASSED.*

APPROVAL OF AGENDA

- a) Add to New Business: **D. Community Club**

MOTION: M. Alm moved; seconded by *M. Smart* to approve the agenda as presented.

ALM: *aye*; JOHANNSEN: *aye*; SMART: *aye*. *MOTION PASSED.*

REPORTS OF OFFICERS AND DEPARTMENT HEADS

- a) **PRESIDENT:** President Johannsen stated that he is going to recommend to the City Council for ratification that Sarah Anderson and Ann Tommerdahl get appointed to serve on the EDA board.

- b) **SECRETARY/TREASURER:**

A. Financial Report: The December financial report and January claims list totaling \$540.64 were presented for approval.

MOTION: M. Smart moved; seconded by *M. Alm* to approve the December financial report and payment of the following claims totaling \$540.64.

Red River Valley Co-op	\$293.82
Northern Fire Equipment	\$20.00
City of Hendrum	\$112.41
City of Hendrum	\$114.41

ALM: *aye*; JOHANNSEN: *aye*; SMART: *aye*. *MOTION PASSED*.

UNFINISHED BUSINESS

- A. Elementary School:** The “Name the Building” contest entries will be due by January 31st. The bus garage property has been sold. “Deck the Halls” was very successful.
- B. Mural:** Ann Tommerdahl presented a printed mockup of the mural to the board. The local share portion of the grant is \$850.00. Northwestern Bank has offered to match funds with the Authority.

MOTION: M. Alm moved; seconded by *M. Smart* to approve paying for half of the cost of the local share portion of the grant.

ALM: *aye*; JOHANNSEN: *aye*; SMART: *aye*. *MOTION PASSED*.

- C. Drone Video:** Drone footage was recorded during the “Deck the Halls” event. More footage will be recorded of the vacant space in the school building.
- D. Christmas Light Contest:** Judging took place on December 18th and the winners are as follows: 1st place was awarded to 437 Gordon St W; 2nd place was awarded to 218 Herbert St N; and 3rd place was awarded to 355 Rice St S.

NEW BUSINESS:

- A. 363 Rice Street South:** The homeowners at 363 Rice Street South have completed the removal of the old house and buildings from the property and have requested an extension of their purchase agreement to allow more time to complete the construction of the new house.

MOTION: M. Smart moved; seconded by *M. Alm* to extend the construction completion time on the purchase agreement for 363 Rice Street South until December 31, 2025.

ALM: *aye*; JOHANNSEN: *aye*; SMART: *aye*. *MOTION PASSED*.

- B. Annual Meeting Officer Appointment:** A motion was made and approved to keep the officer appointments the same as 2023.

MOTION: M. Alm moved; seconded by *M. Smart* to approve the appointment of Curt Johannsen as President and Mike Smart as Vice President of the Authority for 2024.

ALM: *aye*; JOHANNSEN: *aye*; SMART: *aye*. *MOTION PASSED*.

- C. Regular Meeting Day:** There will be a decision made at the annual meeting of the City Council whether to change the meeting date or keep it the same. The board agreed to follow the same date as the City Council.
- D. Community Club:** There is interest in starting up a community club in Hendrum. As the community club would be a division of the Authority, President Johannsen will work on preliminary bylaws to bring to the board for consideration.

ADJOURNMENT

Having no further business, *M. Alm* moved; seconded by *M. Smart* to adjourn the meeting at 6:53 pm. The next regular board meeting will be at 6:00 pm on a February date yet to be determined in the boardroom of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

Minutes submitted by: Keri Plemmons, Secretary/Treasurer