

HENDRUM ECONOMIC DEVELOPMENT AUTHORITY

Regular Board Meeting Minutes

June 15, 2020

CALL TO ORDER

President Johannsen called to order the regular meeting of the Hendrum EDA at 6:45 pm on June 15, 2020 in the Hendrum Civic Center located at 309 Main Street East in Hendrum, Minnesota.

ROLL CALL

The following board members were present: Michael Smart, Milton Alm and Curt Johannsen. The following member of the public was present: John Kolness

CONSENT AGENDA

- a) May 11, 2020, EDA regular meeting minutes

MOTION: M. Smart moved; seconded by M. Alm to approve the listed consent agenda item.

ALM: aye; JEFFERY: absent; JOHANNSEN: aye; JOHNSON: absent; SMART: aye. MOTION PASSED.

APPROVAL OF AGENDA

MOTION: M. Alm moved; seconded by M. Smart to approve the agenda as presented.

ALM: aye; JEFFERY: absent; JOHANNSEN: aye; JOHNSON: absent; SMART: aye. MOTION PASSED.

REPORTS OF OFFICERS AND DEPARTMENT HEADS

- a) **PRESIDENT:** President Johannsen extended his gratitude and appreciation to board member Steve Jeffery for contributing considerable time and effort to clean the interior space at 304 Main Street East in preparation for REACH occupying the building. Mr. Johannsen also wanted to recognize Jeff Nelson and Matt Nelson for their generous donation of time and construction skills that were also necessary to get the building ready for occupation. As a gesture of appreciation, the board agreed to purchase two fifty dollar gift certificates to a local business and present one to Jeff Nelson and one to Matt Nelson.

MOTION: M. Smart moved; seconded by M. Alm to purchase two fifty dollar gift certificates from Tank's Barley House and provide one fifty dollar gift certificate to Jeff Nelson and one fifty dollar gift certificate to Matt Nelson in appreciation of the time and expertise that they donated to rehabilitating 304 Main Street East.

ALM: aye; JEFFERY: absent; JOHANNSEN: aye; JOHNSON: absent; SMART: aye. MOTION PASSED.

- b) **SECRETARY/TREASURER:** The May financial report and June claims list totaling \$5,890.78 was presented for approval.

MOTION: M. Alm moved; seconded by *M. Smart* to approve the May financial report and payment of the following claims totaling \$5,890.78.

| | |
|--------------------------|------------|
| Internal Revenue Service | \$17.60 |
| Norman County Treasurer | \$157.00 |
| Norman County Treasurer | \$1.65 |
| Norman County Recorder | \$46.00 |
| Red River Valley Coop | \$297.67 |
| City of Hendrum | \$194.88 |
| Norman County Treasurer | \$61.97 |
| Menards | \$76.56 |
| Norman County Treasurer | \$1,549.83 |
| Menard's | \$72.88 |
| Menards | \$55.82 |
| Lowe's Home Centers, LLC | \$59.02 |
| Kylie Wamstad | \$687.74 |
| Valley Hardware & Supply | \$20.68 |
| Julin Law Office | \$32.25 |
| Amazon.com | \$30.12 |
| Dusty's Floor Covering | \$1,411.25 |
| RJM Builders LLC | \$885.67 |
| Red River Valley Coop | \$232.19 |

ALM: *aye*; JEFFERY: *absent*; JOHANNSEN: *aye*; JOHNSON: *absent*; SMART: *aye*. *MOTION PASSED.*

UNFINISHED BUSINESS

- A. 304 Main Street East:** A tour of the building will be conducted at the conclusion of the meeting.
- B. Community Club:** No update.
- C. CUP Application:** No response from the applicant has been received to date regarding the request for additional information. It was noted that the property has a "For Sale" sign. No action was taken.
- D. Property Proposal:** Following the public hearing on May 11th, the board approved the sale of the Lots Two and Three, Block Three, of Hancock's First Addition. A resolution was introduced to legally authorize the sale. By the following roll call vote the resolution was duly adopted and is on file at the City Clerk's office.

MOTION: M. Smart moved; seconded by *M. Alm* to adopt Resolution No. 2020-01: A Resolution Authorizing the Sale of Real Property in the City of Hendrum.

ALM: *aye*; JEFFERY: *absent*; JOHANNSEN: *aye*; JOHNSON: *absent*; SMART: *aye*. *MOTION PASSED.*

NEW BUSINESS

- A. Yard of the Month:** A committee was formed to administer the Yard of the Month award. It was decided to award a twenty-five dollar gift card to Bergeson's Nursery for the months of July, August and September.

MOTION: M. Smart moved; seconded by *M. Alm* to purchase three (3), twenty-five dollar (\$25.00) gift certificates from Bergeson's Nursery and to award Yard of the Month for 2020 in July, August, and September.

ALM: *aye*; JEFFERY: *absent*; JOHANNSEN: *aye*; JOHNSON: *absent*; SMART: *aye*. *MOTION PASSED.*

ADJOURNMENT

Having no further business, *M. Smart* moved; seconded by *M. Alm* to adjourn the meeting at 7:00 pm. The next regular board meeting will be at 6:30 pm on July 13, 2020, in Hendrum Civic Center located at 309 Main Street East in Hendrum, Minnesota.

Minutes submitted by: Keri Plemmons, Secretary/Treasurer