

HENDRUM ECONOMIC DEVELOPMENT AUTHORITY

Regular Board Meeting Minutes

January 23, 2019

CALL TO ORDER

President Alm called to order the regular meeting of the Hendrum EDA at 6:07 pm on January 23, 2019, in the board room of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

ROLL CALL

The following board members were present: Milton Alm, Michael Smart, Curt Johannsen, and Steven Jeffery.

CONSENT AGENDA

- a) December 10, 2018, EDA regular meeting minutes

MOTION: C. Johannsen moved; seconded by M. Smart to approve the listed consent agenda items.

ALM: aye; JEFFERY: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.

APPROVAL OF AGENDA

- a) Add to New Business: B. K-Bid Online Auctions

MOTION: M. Smart moved; seconded by C. Johannsen to approve the agenda with the listed addition.

ALM: aye; JEFFERY: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.

REPORTS OF OFFICERS AND DEPARTMENT HEADS

- a) **PRESIDENT:** No report.
- b) **SECRETARY/TREASURER:** The December financial report and January claims list totaling \$1,360.77 was presented for approval.

MOTION: C. Johannsen moved; seconded by S. Jeffery to approve the financial report and payment of the following claims totaling \$1,360.77.

Red River Valley Coop	\$415.55	November electricity
Curt Johannsen	\$90.75	mileage for 2018 NCEDA meetings
Tank's Barley House	\$45.00	3 gift certificates for Holiday Lights contest
Menards	\$89.10	exit light & exterior light wall pack
Walmart	\$13.63	supplies for Holiday Open House
City of Hendrum	\$86.96	December water/sewer/garbage
Internal Revenue Service	\$139.24	Q4 Federal deposit

Red River Valley Coop	\$411.57	December electricity
Valley Hardware & Supply	\$68.97	blinds

ALM: *aye*; JEFFERY: *aye*; JOHANNSEN: *aye*; SMART: *aye*. *MOTION PASSED.*

UNFINISHED BUSINESS

- a) **Shock & Awe Grant:** No update.
- b) **304 Main St E:** The building will need to be inspected by a State Fire Marshal. Hannah Wilhelm has been working with Norman County to get licensed.
- c) **Community Club:** No update.
- d) **Board Member Vacancy:** Mayor Johannsen is waiting to hear back from a possible candidate.
- e) **Holiday Lights:** The 2018 Hendrum Holiday Lights winners were: First Place: 441 Gordon St W; Second Place: 355 Rice St S; Third Place: 103 Park Ave E. Congratulation letters with the corresponding gift certificates were mailed to the winners and pictures were posted on the City of Hendrum Facebook page.

NEW BUSINESS:

- a) **Savings Account:** Due to using savings account money to purchase the tax forfeited property, the balance has gone below the minimum balance threshold and will receive a ten dollar fee every month it remains below the minimum threshold.

MOTION: S. Jeffery moved; seconded by M. Smart to close the savings account titled General II Savings and deposit the remaining balance into the Hendrum EDA checking account.

ALM: *aye*; JEFFERY: *aye*; JOHANNSEN: *aye*; SMART: *aye*. *MOTION PASSED.*

- b) **K-Bid Online Auctions:** There is a large auction taking place online to liquidate the entire inventory of the closed Twin Valley Nursing Home. There are refrigerators, ranges, and prep tables in the inventory that could be used for the developing daycare facility. A budget was set for bidding on these items.

MOTION: M. Smart moved; seconded by S. Jeffery to authorize Secretary-Treasurer Plemmons to use her discretion to bid on a refrigerator, range and prep table with a maximum budget of seven-hundred-and-fifty dollars (\$750.00)

ALM: *aye*; JEFFERY: *aye*; JOHANNSEN: *aye*; SMART: *aye*. *MOTION PASSED.*

- c) **Annual Elections:** The positions of President and Vice-President are selected at the first meeting of the year.

MOTION: S. Jeffery moved; seconded by M. Alm to appoint Curt Johannsen as the President and Michael Smart as the Vice-President of the Hendrum EDA board.

ALM: *aye*; JEFFERY: *aye*; JOHANNSEN: *aye*; SMART: *aye*. *MOTION PASSED.*

ADJOURNMENT

Having no further business, C. Johannsen moved; seconded by M. Smart to adjourn the meeting at 7:04 pm. The next regular board meeting will take place at 6:00 pm on February

11, 2019, in the board room of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

Minutes submitted by: Keri Plemmons, Secretary/Treasurer