

# HENDRUM ECONOMIC DEVELOPMENT AUTHORITY

## Regular Board Meeting Minutes

April 11, 2022

### CALL TO ORDER

President Johannsen called to order via telephone the regular meeting of the Hendrum EDA at 6:30 pm on April 11, 2022 in the boardroom of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

### ROLL CALL

The following board members were present: Mick Alm, Mike Smart and Curt Johannsen (via telephone).

The following city personnel was present: Keri Plemmons, EDA Secretary-Treasurer.

### CONSENT AGENDA

- a) March 14, 2022, EDA regular meeting minutes

*MOTION: M. Smart moved; seconded by M. Alm to approve the listed consent agenda item.*

*ALM: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.*

### APPROVAL OF AGENDA

- a) **Remove from New Business: A.** 338 Main St W
- b) **Add to New Business: A.** Flowers

*MOTION: M. Alm moved; seconded by M. Smart to approve the agenda with the listed deletion and addition.*

*ALM: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.*

### REPORTS OF OFFICERS AND DEPARTMENT HEADS

- a) **PRESIDENT:** No report.
- b) **SECRETARY/TREASURER:**

**A. Financial Report:** The March financial report and April claims list totaling \$195.77 were presented for approval. The March financial report contained an error under the disbursements section. The disbursement to the City of Hendrum for March sewer/water/garbage was reported as \$102.14 and should have been reported as \$102.41. This correction changes the total disbursements reported for March to \$1,602.43.

*MOTION: M. Smart moved; seconded by M. Alm to approve the corrected March financial report and payment of the following claims totaling \$195.77.*

City of Hendrum	\$102.41
The Red River Promoter	\$75.00
Internal Revenue Service	\$18.36

*ALM: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.*

## UNFINISHED BUSINESS

- A. Professional Building Rental Space:** Brittany at Salon B has passed all her certifications through the state of Minnesota and will be ready to sign a lease agreement as soon as she receives her license. She anticipates that it will be in a few weeks.

Nepstad Oil is vacating Office #2 in the Professional Building which was being leased for additional file storage space. Their main office will still be in Office #6 of the Professional Building.

- B. Elementary School:** Red River Valley Co-op has moved into the school building. An update was provided on the Steak Supper, open gym, the contract with High Hopes Academy and some building maintenance issues.

## NEW BUSINESS:

- A. Flowers:** Two of the wooden flower barrels will need to be replaced. The board approved setting the flower, soil, and barrel budget at one-thousand dollars and to request that the City Council will pay for half of the expenses. The Adopt-a-Pot program will be included in the spring newsletter.

*MOTION: M. Alm* moved; seconded by *M. Smart* to authorize up to five-hundred dollars from the EDA fund to purchase flowers, barrels, and soil for the barrel planters along Main Street and Highway 75 and to request an additional five-hundred dollars from the City Council to help cover the expenses.

ALM: *aye*; JOHANNSEN: *aye*; SMART: *aye*. *MOTION PASSED.*

## ADJOURNMENT

Having no further business, *M. Smart* moved; seconded by *M. Alm* to adjourn the meeting at 6:47 pm. The next regular board meeting will be at 6:30 pm on May 9, 2022, in the boardroom of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

Minutes submitted by: Keri Plemmons, Secretary/Treasurer