

HENDRUM ECONOMIC DEVELOPMENT AUTHORITY

Regular Board Meeting Minutes

May 8, 2023

CALL TO ORDER

President Johannsen called to order the regular meeting of the Hendrum EDA at 6:49 pm on May 8, 2023 in the boardroom of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

ROLL CALL

The following board members were present: Mike Smart and Curt Johannsen.

The following city personnel was present: Keri Plemmons, EDA Secretary-Treasurer.

The following member of the public was present: Neil Lewis.

CITIZEN'S FORUM

Mr. Lewis discussed development plans involving the construction of a manufacturing facility. He also inquired about accessing water and sewer facilities at the proposed location.

CONSENT AGENDA

a) April 10, 2023, EDA regular meeting minutes

MOTION: M. Smart moved; seconded by C. Johannsen to approve the consent agenda.

ALM: absent; JOHANNSEN: aye; SMART: aye. MOTION PASSED.

APPROVAL OF AGENDA

MOTION: C. Johannsen moved; seconded by M. Smart to approve the agenda as presented.

ALM: absent; JOHANNSEN: aye; SMART: aye. MOTION PASSED.

REPORTS OF OFFICERS AND DEPARTMENT HEADS

a) **PRESIDENT:** No report.

b) **SECRETARY/TREASURER:**

A. Financial Report: The April financial report and May claims list totaling \$1,646.66 were presented for approval.

MOTION: M. Smart moved; seconded by C. Johannsen to approve the April financial report and payment of the following claims totaling \$1,646.66.

City of Hendrum	\$112.41
Red River Valley Coop	\$255.52
Norman County Auditor-Treasurer	\$1,260.37
Internal Revenue Service	\$18.36

ALM: absent; JOHANNSEN: aye; SMART: aye. MOTION PASSED.

UNFINISHED BUSINESS

- A. **Elementary School:** President Johannsen provided an update of the latest Hendrum school repurposing committee meeting. The Norman County Expo that was held in the school building was well attended. Red River Valley Co-op is extending their stay until mid-June.
- B. **Coffee Cup Promotion:** No update.

NEW BUSINESS:

- A. **Vacant Rental Unit:** Hendrum Homegrown & Homemade has vacated office #3 in the Professional Building. The owner of Hendrum Hair Salon has expressed interest in setting up a nail salon in office #2 which is currently occupied by the REACH food shelf. REACH would like to move the food shelf into office #3 as it has additional space to accommodate another freezer.

MOTION: M. Smart moved; seconded by C. Johannsen to rent office #2 in the Professional Building to Destiny Gawalek for \$75.00 per month and to rent office #3 to REACH for \$1.00 per month.

ALM: *absent*; JOHANNSEN: *aye*; SMART: *aye*. *MOTION PASSED.*

- B. **Marketing Solicitation:** Lincoln Marketing has an upcoming printing of their Resident Guide featuring Norman, Mahnomen, and Clearwater Counties. The Authority reviewed the display ad information and was not interested at this time. No action was taken.

ADJOURNMENT

Having no further business, M. Smart moved; seconded by C. Johannsen to adjourn the meeting at 7:32 pm. The next regular board meeting will be at 6:30 pm on June 12, 2023, in the boardroom of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

Minutes submitted by: Keri Plemmons, Secretary/Treasurer