

CITY OF HENDRUM

Regular Council Meeting Minutes

November 20, 2024

CALL TO ORDER

Mayor Johannsen called to order the regular meeting of the City of Hendrum Council at 7:05 P.M. on November 20, 2024, in the boardroom of the Professional Building located at 308 Main Street East in Hendrum, Minnesota. The Pledge of Allegiance was recited.

ROLL CALL

The following council members were present: Paul Baukol, Curt Johannsen, Lues Lopez, and Mike Smart.

The following city personnel were present: Keri Plemmons, Clerk-Treasurer; and Dustin Reinhart, Maintenance Assistant.

The following members of the public were present: Sarah Anderson, Darlene Gunderson, and Stephanie Kaasa.

CITIZEN'S FORUM

1. Darlene Gunderson was in attendance to express concerns about sharing the public spaces in the Infinity Center. She emphasized the need to be cautious in public spaces to prevent accidental damage and suggested securing breakable items.
2. Stephanie Kaasa expressed concerns about potential damage from people running in the hallways of the Infinity Center. She also discussed issues with a dangerous dog in town, seeking clarification on city ordinances. The final question involved the usage of a light pole plug-in to attract customers to the REACH Thrift Store, which was clarified by the council to be for city use only.
3. Sarah Anderson suggested documenting concerns and incidents related to the Infinity Center to have a record in case issues escalate. She also discussed the difficulty of accessing the Infinity Center during the day and the need for a key or fob system for Community Club members.

CONSENT AGENDA

- a) 2024-10-16 Regular Council Meeting Minutes
- b) 2024-10 Maintenance Logs

MOTION: P. Baukol moved; seconded by M. Smart to approve the consent agenda items listed.

BAUKOL: aye; JOHANNSEN: aye; LOPEZ: aye; SCHLAPKOHL: absent; SMART: aye. MOTION PASSED.

APPROVAL OF AGENDA

- a) Add to Unfinished Business under D. Infinity Center: Community Concerns

MOTION: P. Baukol moved; seconded by M. Smart to approve the agenda with the listed addition.

BAUKOL: *aye*; JOHANNSEN: *aye*; LOPEZ: *aye*; SCHLAPKOHL: *absent*; SMART: *aye*. *MOTION PASSED.*

REPORTS OF OFFICERS AND DEPARTMENT HEADS

A. PUBLIC WORKS DEPARTMENT:

- One of the fire hydrants was rebuilt with the help of a representative from the Minnesota Rural Water Association which was very informative.
- Snow removal responsibilities and priorities were discussed.

B. CLERK-TREASURER:

- a) **Financial Report & Claims List:** The October financial report and November claims list totaling \$44,275.87 were presented for approval.

MOTION: M. Smart moved; seconded by P. Baukol to approve the October financial report and pay the following claims totaling \$44,275.87:

<u>Claim #</u>	<u>Vendor</u>	<u>Total</u>
4906	Norman County Auditor-Treasurer	\$766.61
4907	Norman County Auditor-Treasurer	\$1,089.63
4908	Loffler Companies Inc.	\$188.82
4909	Northwestern Bank	\$10.00
4910	Burley's Tree Service	\$1,400.00
4911	Fuch's Sanitation, Inc.	\$2,198.26
4912	Hendrum EDA	\$242.00
4913	Kotaco Fuels	\$17,080.00
4914	Minnesota State Fire Department Association	\$130.00
4915	Amazon.com	\$47.92
4916	City of Hendrum	\$110.73
4917	PERA	\$652.66
4918	Hutman Inc.	\$270.00
4919	Gopher State One-Call	\$10.80
4920	Red River Valley Cooperative Power	\$193.58
4921	arvig	\$4.95
4922	RMB Environmental Laboratories, Inc	\$209.00
4923	Red River Valley Cooperative Power	\$3,527.59
4924	Red River Valley Cooperative Power	\$190.92
4925	Verizon Wireless	\$41.62
4926	Amazon.com	\$31.70
4927	Northwest Iron Fireman, Inc	\$184.00
4928	RMB Environmental Laboratories, Inc	\$418.00
4929	League of MN Cities Insurance Trust	\$5,310.00
4930	Microsoft	\$161.06

4931	Auto Value Parts Store	\$23.60
4932	Kotaco Fuels	\$221.74
4933	Agassiz Chemical & Equipment, Inc	\$784.75
4934	Loffler Companies, Inc.	\$216.74
4935	arvig	\$4.95
4936	Sugar Mama Baking & Catering	\$43.00
4937	Red River Valley Cooperative Power	\$195.81
4938	Red River Valley Cooperative Power	\$4,252.03
4939	Red River Valley Cooperative Power	\$79.84
4940	Maggie's Hometown Tavern	\$69.50
4941	USPS	\$10.00
4942	Valley General Store	\$158.28
4943	Preferred Diesel Repair	\$1,005.55
4944	Gopher State One-Call	\$78.30
4945	Norman County Index	\$42.75
4946	Keri Plemmons	\$66.33
4947	PERA	\$715.12
4948	Internal Revenue Service	\$1,837.73

BAUKOL: *aye*; JOHANNEN: *aye*; LOPEZ: *aye*; SCHLAPKOHL: *absent*; SMART: *aye*. *MOTION PASSED*.

b) Voided Checks: 17835, 17913, 4334, 4335

C. MAYOR: No update as there was nothing new to report beyond what was already on the agenda.

D. FIRE DEPARTMENT:

- The mechanical issues with the main fire truck have been resolved with new parts installed.
- The Veterans Day supper was successful, with proceeds going towards food costs and donations for future community events.
- Joint training with the west side fire departments is going well, with the recent forcible entry training attended by about 15 people.

UNFINISHED BUSINESS

A. City Ordinance Violations: Council discussed one new parking violation and twelve unresolved city ordinance violations.

1. A trailer is being stored along 358 Rice St S in violation of winter parking regulations.

MOTION: M. Smart moved; seconded by P. Baukol to notify the property owner at 358 Rice St S to remove the trailer from storage on any public streets by December 1st or the trailer will be towed.

BAUKOL: *aye*; JOHANNSEN: *aye*; LOPEZ: *aye*; SCHLAPKOHL: *absent*; SMART: *aye*. *MOTION PASSED*

2. The property owners at 366 Rice St S removed their vehicle with expired registration. The violation was dismissed.

MOTION: M. Smart moved; seconded by P. Baukol to dismiss the ordinance violation at 366 Rice St S.

BAUKOL: aye; JOHANNSEN: aye; LOPEZ: aye; SCHLAPKOHL: absent; SMART: aye. MOTION PASSED.

3. Council agreed to table the drainage ditch restoration at 430 Todd St S until the ground thaws in the spring.

MOTION: P. Baukol moved; seconded by M. Smart to table the drainage ditch restoration at 430 Todd St S until the ground thaws in the spring.

BAUKOL: aye; JOHANNSEN: aye; LOPEZ: aye; SCHLAPKOHL: absent; SMART: aye. MOTION PASSED.

4. The review of the remaining ten properties with outstanding ordinance violations will be postponed until weather conditions allow for proper inspection.

MOTION: P. Baukol moved; seconded by M. Smart to table all current open nuisance violation files until weather permits a proper review.

BAUKOL: aye; JOHANNSEN: aye; LOPEZ: aye; SCHLAPKOHL: absent; SMART: aye. MOTION PASSED.

B. City Street Paving Project: No update.

C. Rural Water Supply Project: No update.

D. Infinity Center:

- **Gymnasium Roof Repair:** A grant application is being prepared to be submitted to the Dekko Foundation to secure additional funding for the portions of the roof repair that are not covered by the insurance claim.
- **Proposed Daycare:** The daycare is on track to open by the first of the year, with the owner currently setting up the space and completing licensing requirements. The facility will also be showcased during the “Deck the Halls” event for promotion and community awareness.
- **Boiler:** The boiler is up and running as of November 15th.
- **Yoga Classes:** A yoga instructor from the area is interested in hosting weekly yoga classes at the Infinity center and is considering renting a classroom for this purpose. A tour is being scheduled to finalize the arrangements.
- **Community Concerns:** Community concerns were raised about misuse of the public spaces of the Infinity Center. The council discussed the need to address these issues to ensure the facility remains welcoming and safe for all users.

E. Tree Request: The tree request involved removing dead trees from the boulevard near the Dave and Andy Haug property, which has since been completed. The property owners expressed their gratitude with a thank-you note, appreciating the prompt action taken by the city and the county.

NEW BUSINESS

- A. Building Permits:** An application was filed requesting a fence permit to install a 5' high black chain link fence in the side and back yard at 430 Todd St S.

MOTION: P. Baukol moved; seconded by *M. Smart* to approve issuing a building permit to construct a 5' high black chain link fence at 430 Todd St S.

BAUKOL: *aye*; JOHANNSEN: *aye*; LOPEZ: *aye*; SCHLAPKOHL: *absent*; SMART: *aye*. *MOTION PASSED.*

An application was filed requesting a building permit to replace existing damaged gutters with new gutters at 325 Main St E.

MOTION: P. Baukol moved; seconded by *L. Lopez* to approve issuing a building permit to replace the gutters at 325 Main St E.

BAUKOL: *aye*; JOHANNSEN: *aye*; LOPEZ: *aye*; SCHLAPKOHL: *absent*; SMART: *abstain*. *MOTION PASSED.*

An application was filed for a building permit to replace windows at 433 Gordon St W.

MOTION: M. Smart moved; seconded by *P. Baukol* to approve issuing a building permit to replace windows at 433 Gordon St W.

BAUKOL: *aye*; JOHANNSEN: *aye*; LOPEZ: *aye*; SCHLAPKOHL: *absent*; SMART: *aye*. *MOTION PASSED.*

- B. Donation Resolution:** Four donations were received: Borup Community Club with \$125 for the gaming account; American Legion with \$100 for new flag purchases; J & L Jossund Farms with \$500 for the Hendrum-Perley Fire & Rescue Department; and Michael & Karen Smart with \$50 in memory of Sam Larson for the Fire & Rescue Department.

MOTION: P. Baukol moved; seconded by *L. Lopez* to adopt Resolution No. 2024-11: Resolution Accepting Donations. By the following roll call vote the resolution was duly adopted and is on file at the city clerk's office.

BAUKOL: *aye*; JOHANNSEN: *aye*; LOPEZ: *aye*; SCHLAPKOHL: *absent*; SMART: *aye*. *MOTION PASSED.*

- C. Garbage Services:** Fuchs Sanitation has switched to automatic garbage collection, requiring residents to use provided totes. Most residents received 64-gallon totes, but those needing larger 95-gallon totes can request a switch. Additional totes are available for an extra fee, and all changes will be communicated in the upcoming newsletter.

ADJOURNMENT

M. Smart moved; seconded by *P. Baukol* to adjourn the meeting at 8:31 P.M. The next regular council meeting will be held at 7:00 P.M. on December 18, 2024, in the boardroom of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

Minutes submitted by: Keri Plemmons, Clerk-Treasurer