

CITY OF HENDRUM

Regular Council Meeting Minutes

February 21, 2024

CALL TO ORDER

Mayor Johannsen called to order the regular meeting of the City of Hendrum Council at 7:03 P.M. on February 21, 2024, in the boardroom of the Professional Building located at 308 Main Street East in Hendrum, Minnesota. The Pledge of Allegiance was recited.

ROLL CALL

The following council members were present: Paul Baukol, Curt Johannsen, Lues Lopez, Brian Schlapkohl, and Mike Smart.

The following city personnel were present: Keri Plemmons, Clerk-Treasurer and Carl Woeck, Maintenance Supervisor and Dustin Reinhart, Maintenance.

The following members of the public were present: Sarah Anderson, Kristi Beyl, Sarah Ramsey, Trinity Lease, Krista Timm, Carly Rice, and Tyler Tronnes.

CITIZEN'S FORUM

1. Sarah Ramsay was in attendance to discuss opening her new business and where to place a business sign. She was also requesting temporary approval to place an ice machine along or near the sidewalk until a cement pad could be constructed.
2. Kristi Beyl was interested in hosting a community rummage sale in the gym on April 20th with table rental proceeds going toward the proposed community club.
3. Krista Timm inquired on updating the city website.
4. Dustin Reinhart discussed his interest in renting a room in the school building.
5. Trinity Lease was in attendance to let the Council know about her family's experiences with potentially dangerous dogs that have been running loose in her neighborhood.
6. Carly Rice and Tyler Tronnes were updating the Council to let them know that one of their two dogs designated as potentially dangerous no longer resides in Hendrum and were requesting additional time to take care of the registration, microchipping, insurance, and other requirements of keeping the other dog designated potentially dangerous or to rehome that dog as well.

CONSENT AGENDA

- a) 2024-01-08 Regular Council Meeting Minutes
- b) 2024-01 Maintenance Logs
- c) League of Minnesota Cities Appraisal Report
- d) Proposed fiber optic installation

- e) MPCA Wastewater Compliance Evaluation Inspection Report
- f) Brush Removal Letter from Stash Hempeck

MOTION: P. Baukol moved; seconded by *M. Smart* to approve the consent agenda items as listed.
 BAUKOL: *aye*; JOHANNSEN: *aye*; LOPEZ: *aye*; SCHLAPKOHL: *aye*; SMART: *aye*. *MOTION PASSED.*

APPROVAL OF AGENDA

- a) Add to Fire & Rescue Report: **A. City of Georgetown request**

MOTION: B. Schlapkohl moved; seconded by *P. Baukol* to approve the agenda with the listed addition.
 BAUKOL: *aye*; JOHANNSEN: *aye*; LOPEZ: *aye*; SCHLAPKOHL: *aye*; SMART: *aye*. *MOTION PASSED.*

REPORTS OF OFFICERS AND DEPARTMENT HEADS

A. PUBLIC WORKS: Maintenance Superintendent Woeck discussed work at the school including the tiles around the cafeteria lobby and the sink repairs. Mr. Woeck also requested approval to get a valve to stop the condensation leak at the lagoons. The Council also discussed Mr. Hempeck’s concerns regarding brush and trees with Mr. Woeck and Mr. Reinhart. Mr. Reinhart also requested approval to bring his large air pressure tank to the shop to use for city maintenance projects.

B. CLERK-TREASURER:

- 1. Financial Report & Claims List:** The January financial report and February claims list totaling \$109,683.85 were presented for approval.

MOTION: P. Baukol moved; seconded by *M. Smart* to approve the January financial report and pay the following claims totaling \$109,683.85:

<u>Claim #</u>	<u>Vendor</u>	<u>Total</u>
4508	Norman County Auditor-Treasurer	\$9,244.97
4509	arvig	\$4.95
4510	Loffler Companies Inc.	\$213.95
4511	Kotaco Fuels	\$678.11
4512	Menards	\$419.26
4513	Postmaster	\$66.00
4514	PERA	\$809.16
4515	Railroad Management Company	\$793.09
4516	Red River Valley Cooperative Power	\$320.81
4517	Minnesota UI Fund	\$24.96
4518	Regions	\$55,731.88
4519	Hendrum EDA	\$242.00
4520	Menards	\$183.56
4521	Menards	\$328.49
4522	Menards	\$145.10
4523	Batteries Plus Bulbs	\$138.14
4524	Red River Valley Cooperative Power	\$4,536.10

4525	Red River Valley Cooperative Power	\$48.75
4526	Agassiz Chemical & Equipment, Inc	\$392.38
4527	Wallwork Truck Center ***VOID***	VOID
4528	Kotaco Fuels	\$442.52
4529	McCollum Hardware, Inc	\$49.92
4530	Kristen Krogseng	\$88.00
4531	City of Hendrum	\$118.62
4532	Postmaster	\$106.00
4533	USABlueBook	\$228.60
4534	Fuch's Sanitation, Inc.	\$2,173.10
4535	Amazon.com	\$66.77
4536	Amazon.com	\$20.54
4537	MN Public Facilities Authority	\$1,469.99
4538	Sugar Mama Bakery	\$70.00
4539	Hendrum EDA	\$242.00
4540	DVS Renewal	\$50.25
4541	Northwestern Bank	\$15,759.75
4542	Jeff's Plumbing, Inc.	\$1,462.00
4543	Verizon Wireless	\$41.46
4544	American Backflow Products Company	\$283.05
4545	Norman County Heating & Cooling	\$1,014.21
4546	Minnesota Bureau of Criminal Apprehension	\$15.00
4547	Amazon.com	\$10.40
4548	Northwestern Bank	\$10.00
4549	Internal Revenue Service	\$2034.84
4550	PERA	\$751.35
4551	Gopher State One-Call	\$50.00
4552	Ada Building Center	\$26.86
4553	Valley General Store	\$96.86
4554	Valley General Store	\$26.86
4555	McCollum Hardware, Inc	\$203.15
4556	Fuch's Sanitation, Inc.	\$2,173.10
4557	Agassiz Chemical & Equipment, Inc	\$392.38
4558	Kotaco Fuels	\$62.84
4559	MN DNR Ecological and Water Resources	\$145.85
4560	League of MN Cities Insurance Trust	\$645.00
4561	Amazon.com	\$43.28
4562	State of Minnesota Department of Public Services	\$25.00
4563	Red River Valley Cooperative Power	\$369.50
4564	Postmaster	\$9.60
4565	Amazon.com	\$9.52
4566	MidStates Wireless	\$4550.00

BAUKOL: *aye*; JOHANNEN: *aye*; LOPEZ: *aye*; SCHLAPKOHL: *aye*; SMART: *aye*. *MOTION PASSED.*

- C. **MAYOR:** Mayor Johannsen provided an update on state legislation that is currently being considered. Mr. Johannsen is considering attending a state event with the city engineer to lobby the state legislators to fund street and rural water projects.
- D. **FIRE DEPARTMENT:** The City of Georgetown reached out to request a cost estimate to have the Hendrum-Perley-Lee Fire Department provide fire protection services for their city. Fire Chief Smart will contact the City of Georgetown for more information. The steak supper event has been scheduled for April 6th.

UNFINISHED BUSINESS

- A. **City Ordinance Violations:** The request from Carly Rice and Tyler Tronnes for a 30-day extension to decide to either remove their dog from the city or complete the requirements to register, microchip, and secure their potentially dangerous dog was denied. The Council passed a motion to set the deadline to act no later than February 28, 2024.

MOTION: M. Smart moved; seconded by *P. Baukol* to deny the 30-day extension from Carly Rice and Tyler Tronnes to comply with the requirements to keep their dog which has been designated a potentially dangerous dog and to set the compliance deadline no later than February 28, 2024.

BAUKOL: *aye*; JOHANNSEN: *aye*; LOPEZ: *aye*; SCHLAPKOHL: *aye*; SMART: *aye*. *MOTION PASSED.*

- B. **City Street Paving Project:** No update.
- C. **Proposed Water Supply Project:** The documents to set up governance of the rural water supply in the tri-county area of Minnesota which includes Norman County are almost ready to submit to the courts for approval. The project funding has not yet been approved. The City of Hendrum is applying for a SEARCH grant to help pay for the engineering needed to apply for financial assistance if the City moves ahead with the connection. A resolution was passed that designates Clerk-Treasurer Plemmons to be the Authorized Representative for the Rural Development Application intake system.

MOTION: B. Schlapkohl moved; seconded by *P. Baukol* to adopt Resolution No. 2024-04: eAuthentication Representative Authorization. By the following roll call vote, the resolution was duly adopted and is on file at the City Clerk's office.

BAUKOL: *aye*; JOHANNSEN: *aye*; LOPEZ: *aye*; SCHLAPKOHL: *aye*; SMART: *aye*. *MOTION PASSED.*

- D. **Elementary School:** The City has yet to receive a repair quote for the gymnasium roof. The Council approved the request to host a community rummage sale in the gymnasium on April 20th. The Council also approved entering into a rental agreement with Dustin Reinhart for a room in the school building.

MOTION: P. Baukol moved; seconded by *B. Schlapkohl* to authorize a community rummage sale to be held in the gymnasium on April 20, 2024.

BAUKOL: *aye*; JOHANNSEN: *aye*; LOPEZ: *aye*; SCHLAPKOHL: *aye*; SMART: *aye*. *MOTION PASSED.*

MOTION: M. Smart moved; seconded by *B. Schlapkohl* to enter into a lease agreement with Dustin Reinhart for the room immediately south of the boiler room in the school building at three hundred dollars per month for six months.

BAUKOL: *aye*; JOHANNSEN: *aye*; LOPEZ: *aye*; SCHLAPKOHL: *aye*; SMART: *aye*. *MOTION PASSED.*

Entries for the “Name the Building” contest have been reviewed by the Economic Development Authority. The Authority will be narrowing down the numerous entries and presenting three options for consideration of approval by the City Council.

E. Wellhead Protection Grant: No update.

NEW BUSINESS

A. Liquor License Application: An application was received by Sarah Ramsey for a license to sell liquor at her new establishment, Maggie’s Hometown Tavern LLC.

MOTION: B. Schlapkohl moved; seconded by *P. Baukol* to approve issuing a liquor license to Maggie’s Hometown Tavern LLC located at 303 Main Street E in Hendrum.

BAUKOL: *aye*; JOHANNSEN: *aye*; LOPEZ: *aye*; SCHLAPKOHL: *aye*; SMART: *aye*. *MOTION PASSED.*

ADJOURNMENT

M. Smart moved; seconded by *B. Schlapkohl* to adjourn the meeting at 8:48 P.M. The next regular council meeting will be held at 7:00 P.M. on March 20, 2024, in the boardroom of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

Minutes submitted by: Keri Plemmons, Clerk-Treasurer