

HENDRUM ECONOMIC DEVELOPMENT AUTHORITY

Regular Board Meeting Minutes

May 11, 2020

CALL TO ORDER

President Johannsen called to order the regular meeting of the Hendrum EDA at 6:33 pm on May 11, 2020 in the Hendrum Civic Center located at 309 Main Street East in Hendrum, Minnesota.

ROLL CALL

The following board members were present: Michael Smart, Milton Alm and Curt Johannsen.

The following member of the public was present: John Kolness

CONSENT AGENDA

- a) March 9, 2020, EDA regular meeting minutes
- b) Valuation Notices for Property Taxes

MOTION: M. Smart moved; seconded by M. Alm to approve the listed consent agenda items.

ALM: aye; JEFFERY: absent; JOHANNSEN: aye; JOHNSON: absent; SMART: aye. MOTION PASSED.

APPROVAL OF AGENDA

MOTION: M. Alm moved; seconded by M. Smart to approve the agenda as presented.

ALM: aye; JEFFERY: absent; JOHANNSEN: aye; JOHNSON: absent; SMART: aye. MOTION PASSED.

REPORTS OF OFFICERS AND DEPARTMENT HEADS

- a) **PRESIDENT:** The residential house at 261 Herbert Street South has been demolished. The accessory structure at 312 Main Street East has also been removed and both locations will need to be cleaned up and covered with fill. In addition, two other residential houses were torn down as well by their respective owners. Bids were received to clean up the two recently acquired lots. Unfortunately, there is not enough money budgeted to accomplish it this year.
- b) **SECRETARY/TREASURER:** The March and April financial reports and March and April claims list totaling \$3,013.82 was presented for approval.

MOTION: M. Alm moved; seconded by M. Smart to approve the March and April financial reports and payment of the following claims totaling \$3,013.82.

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|--------------------------|----------|
| Red River Valley Coop | \$374.15 |
| Valley Hardware & Supply | \$90.92 |
| Julin Law Office | \$40.50 |
| Mike Smart | \$34.54 |
| City of Hendrum | \$97.44 |

| | |
|--------------------------|------------|
| Internal Revenue Service | \$6.12 |
| Nepstad Oil | \$162.50 |
| Valley Hardware & Supply | \$33.19 |
| Norman County Treasurer | \$1,549.83 |
| Menard's | \$72.88 |
| Red River Valley Coop | \$369.36 |
| City of Hendrum | \$97.44 |
| Valley Hardware & Supply | \$39.95 |
| Norman County Index | \$45.00 |

ALM: *aye*; JEFFERY: *absent*; JOHANNSEN: *aye*; JOHNSON: *absent*; SMART: *aye*. **MOTION PASSED.**

UNFINISHED BUSINESS

- A. 304 Main Street East:** As a member of the REACH board, John Kolness updated the EDA board members regarding the opening of the REACH thrift store in Hendrum. The soft opening date has been pushed to the middle of June. They are planning to hire one full-time and one part-time manager. President Johannsen has been coordinating with several entities to complete the necessary remodeling of the building by June 1st. A Grand Opening is planned to take place on July 1st with an old fashioned ribbon cutting ceremony, giveaways, and invitations to the local press for coverage of the event.
- B. Community Club:** No update.
- C. CUP Application:** A request for additional information regarding a dealer's license was sent to the applicant. No response has been received to date. No action was taken.

PUBLIC HEARING

The public hearing was opened at 7:00 pm to consider public commentary regarding the proposed purchase of Lots Two and Three, Block Three, of Hancock's First Addition in the City of Hendrum for two thousand five hundred dollars (\$2,500.00). The interested purchaser proposes to erect a garage on the property this year and to possibly construct a residential house on a future date.

No members of the public attended or called in to the meeting. No written or verbal commentary was received prior to the meeting.

The public hearing was closed at 7:05 pm.

NEW BUSINESS

- A. Main Street & TH 75 Flowers:** The board discussed purchasing four additional barrels and the soil and flowers necessary to fill all the barrels along Main Street and TH 75. It was determined that it will cost approximately one thousand dollars to purchase the barrels, soil and flowers. This cost is traditionally split between the EDA and the City. The EDA also accepts donations to help cover the cost of the flowers.

MOTION: M. Smart moved; seconded by *M. Alm* to approve spending five hundred dollars to purchase barrels, soil and flowers to be planted along Main Street and TH 75 if the City Council also approves five hundred dollars toward the expenditure as well.

ALM: *aye*; JEFFERY: *absent*; JOHANNSEN: *aye*; JOHNSON: *absent*; SMART: *aye*. *MOTION PASSED.*

- B. Cement Mixer:** Several members of the public have expressed interest in the cement mixer that was located on the property acquired by the Hendrum EDA at 261 Herbert Street South. Several other recently acquired properties have items of interest and the board has decided to schedule a public auction of surplus property including the cement mixer at some point in the future when the restrictions from the recent pandemic have been lifted and it will be considered safe to conduct an auction.

- C. Property Proposal:** After conducting a public hearing to address concerns and hear commentary on the proposed transaction of real property located at 261 Herbert Street South for the purposes of erecting a new garage, the board has determined the proposed transaction to be beneficial to the development of the city.

MOTION: M. Alm moved; seconded by *M. Smart* to accept the proposed transaction by Daniel Hart to purchase the lots at 261 Herbert Street South for two thousand five hundred dollars (\$2,500.00).

ALM: *aye*; JEFFERY: *absent*; JOHANNSEN: *aye*; JOHNSON: *absent*; SMART: *aye*. *MOTION PASSED.*

ADJOURNMENT

Having no further business, *M. Smart* moved; seconded by *M. Alm* to adjourn the meeting at 7:21 pm. The next regular board meeting will be at 6:30 pm on June 8, 2020, in Hendrum Civic Center located at 309 Main Street East in Hendrum, Minnesota.

Minutes submitted by: Keri Plemmons, Secretary/Treasurer