

# HENDRUM ECONOMIC DEVELOPMENT AUTHORITY

## Regular Board Meeting Minutes

December 14, 2020

### CALL TO ORDER

President Johannsen called to order the regular meeting of the Hendrum EDA at 6:13 pm on December 14, 2020 in the Hendrum Civic Center located at 309 Main Street East in Hendrum, Minnesota.

### ROLL CALL

The following board members were present: Michael Smart, Milton Alm and Curt Johannsen. The following members of the public were present: Brad Karstens and Jess Karstens.

### PUBLIC HEARING

The public hearing was opened at 6:15 pm to hear public testimony for or against the sale of the following real property:

Lot Three (3), Block Four (4), Wild Rice Addition of the City of Hendrum, Norman County, Minnesota, according to the official plat thereof on file and of record in the Office of the County Recorder in and for said County and State.

Secretary-Treasurer Plemmons reported that no written testimony or commentary was received. Seeing as there were also no members of the public present to provide public testimony, President Johannsen closed the public hearing at 6:19 pm.

### CONSENT AGENDA

- a) November 9, 2020, EDA regular meeting minutes
- b) Appreciation letter from Heritage Publication

*MOTION: M. Smart* moved; seconded by *M. Alm* to approve the listed consent agenda items. *ALM: aye; JOHANNSEN: aye; JOHNSON: absent; SMART: aye. MOTION PASSED.*

### APPROVAL OF AGENDA

*MOTION: M. Alm* moved; seconded by *M. Smart* to approve the agenda as presented. *ALM: aye; JOHANNSEN: aye; JOHNSON: absent; SMART: aye. MOTION PASSED.*

### REPORTS OF OFFICERS AND DEPARTMENT HEADS

- a) **PRESIDENT:** No update.
- b) **SECRETARY/TREASURER:** The November financial report and December claims list totaling \$1,585.84 were presented for approval.

*MOTION: M. Smart* moved; seconded by *M. Alm* to approve the November financial report and payment of the following claims totaling \$1,585.84.

Internal Revenue Service	\$21.42
Norman County Auditor-Treasurer	\$1,055.00
Norman County Auditor-Treasurer	\$1.65

Norman County Recorder	\$46.00
Red River Valley Coop	\$245.07
City of Hendrum	\$102.41
Nepstad Oil	\$5.39
Northern Fire Equipment	\$108.90

ALM: *aye*; JOHANNSEN: *aye*; JOHNSON: *absent*; SMART: *aye*. *MOTION PASSED.*

## UNFINISHED BUSINESS

- A. Wild Rice Addition:** After consideration of the request by Brad and Jess Karstens to purchase a lot in the Wild Rice Addition and receiving no public input, it is the determination of the board that the sale of the land for the purpose of new home development is advisable and in the best interest of the city.

*MOTION: M. Alm* moved; seconded by *M. Smart* to authorize the sale of Lot Three, Block Four of the Wild Rice Addition for the sum of four-thousand dollars to Brad and Jess Karstens and to authorize President Johannsen and Secretary/Treasurer Plemmons to execute all documents necessary to effectuate the transaction.

ALM: *aye*; JOHANNSEN: *aye*; JOHNSON: *absent*; SMART: *aye*. *MOTION PASSED.*

It has also come to the attention of the board that the listing contract with Home Crown Realty has expired. The board discussed renewing the listing contract with Eric Smart from Home Crown Realty.

*MOTION: M. Alm* moved; seconded by *C. Johannsen* to renew the listing contract with Eric Smart from Home Crown Realty.

ALM: *aye*; JOHANNSEN: *aye*; JOHNSON: *absent*; SMART: *abstain*. *MOTION PASSED.*

- B. Holiday Light Contest:** The judging committee will be meeting no earlier than December 18<sup>th</sup> to look at the holiday light displays and determine the first, second, and third place winners.
- C. Professional Building Rental Space:** The space occupied by Proximity Salon will be vacated by January 1, 2021. An advertisement for the available space for rent has been posted on Facebook and published in The Promoter. The board discussed continuing to publish the advertisement in The Promoter for three more months. The board members would like to prioritize filling the space with another hair salon.

*MOTION: M. Smart* moved; seconded by *M. Alm* to advertise the available space for rent in the Professional Building for three more months in The Promoter.

ALM: *aye*; JOHANNSEN: *aye*; JOHNSON: *absent*; SMART: *aye*. *MOTION PASSED.*

## NEW BUSINESS

- A. Norman County West Elementary School:** President Johannsen provided the EDA board with an overview of the consolidation discussions between the Norman County West and Ada-Borup school boards with regards to the future of the elementary school and its building in Hendrum.

**ADJOURNMENT**

Having no further business, *M. Alm* moved; seconded by *M. Smart* to adjourn the meeting at 6:44 pm. The next regular board meeting will be at 6:00 pm on January 11, 2021, in the Hendrum Civic Center located at 309 Main Street East in Hendrum, Minnesota.

Minutes submitted by: Keri Plemmons, Secretary/Treasurer