# REGULAR COUNCIL MEETING June 13, 2016

# CITY OF HENDRUM Professional Building Board Room:

#  308 Main St E, Hendrum, MN 56550

**COUNCIL PRESENT:** M. Alm, P. Baukol, C. Johannsen, M. Smart and S. Tommerdahl **ABSENT:** None.

**CITY PERSONNEL**: K. Plemmons, Clerk-Treasurer, Marit Knutson, CPA

**CALL TO ORDER:** Mayor Johannsen called the meeting to order at 7:41 p.m. following the EDA meeting.

**CONSENT AGENDA:**

*MOTION*:M. Smart moved; seconded by M. Alm to approve the following minutes:

1. April 28, 2016 - Local Board of Appeals & Equalization meeting
2. May 16, 2016 – Regular council meeting
3. May 23, 2016 – Special council meeting
4. June 06, 2016 – Special council meeting

Ayes: Alm, Baukol, Johannsen, Smart, and Tommerdahl. Nays: None. Absent: None. *MOTION DECLARED PASSED.*

**APPROVAL OF AGENDA:**

*MOTION:*S. Tommerdahl moved; seconded by M. Smart to approve the agenda with the following additions:

1. Unfinished Business: C. Broken Window
2. New Business: F. 256 Herbert Street South; G. Obstruction of Signs

Ayes: Alm, Baukol, Johannsen, Smart, and Tommerdahl. Nays: None. Absent: None. *MOTION DECLARED PASSED.*

**REPORTS OF OFFICERS AND DEPARTMENT HEADS:**

**PUBLIC WORKS REPORT:** No report.

**CLERK/TREASURER’S REPORT:**

***Financial Report/Claims:*** K. Plemmons presented the financial report and claims in the amount of $37,526.74.

*MOTION:*S. Tommerdahl moved; seconded by M. Alm to approve the financial report and pay $37,526.74 in claims.

Ayes: Alm, Baukol, Johannsen, Smart, and Tommerdahl. Nays: None. Absent: None. *MOTION DECLARED PASSED.*

***Vacation Request:***

*MOTION:* M. Smart moved; seconded by P. Baukol to approve the vacation request for June 29th, 30th and July 5th.

Ayes: Alm, Baukol, Johannsen, Smart, and Tommerdahl. Nays: None. Absent: None. *MOTION DECLARED PASSED.*

**MAYOR’S REPORT:** The omnibus tax bill was vetoed by the governor. This bill had legislation that increased the amount Minnesota cities may have received in Local Government Aid(LGA) funding which was e stimated to be a $2,500 increase for Hendrum. There is still hope that the bill will be passed during a special session. A meeting has been set up by FEMA representatives for June 29th from 1:00 p.m. – 3:00 p.m. at the fire hall to gather information concerning the seclusion status of Hendrum on the flood insurance rate map.

FIRE DEPARTMENT: Two members will be moving away from the community.

POLICE DEPARTMENT:

*2016 Contract:* No update.

UNFINISHED BUSINESS:

*City Ordinance Violations:* No new violations reported. Previous violations are being worked on.

*Minnesota Basic Code:* Tabled.

*Broken Window:* An estimate was received for the damage caused by flying rocks from the city mower to the windows of a parked vehicle in a residential area. It was determined to inform the vehicle’s owner of the approval to make the estimated repairs and have the billing statement sent directly to the city for payment.

NEW BUSINESS:

*Building Permits:* One permit application was reviewed.

*MOTION:* M. Smart moved; seconded by P. Baukol to approve a building permit for 219 Herbert Street North.

Ayes: Alm, Baukol, Johannsen, Smart, and Tommerdahl. Nays: None. Absent: None. *MOTION DECLARED PASSED.*

*Tree Removal Request/Diseased Elm:* A request for permission to remove a large evergreen at 221 Herbert Street was discussed.

*MOTION:* S. Tommerdahl moved; seconded by P. Baukol to approve the removal of the large evergreen located on the north side of 221 Herbert Street.

Ayes: Alm, Baukol, Johannsen, Smart, and Tommerdahl. Nays: None. Absent: None. *MOTION DECLARED PASSED.*

An inspection of a boulevard tree located at 124 Park Avenue East determined that the tree is a diseased elm and will need to be removed.

*MOTION:* M. Smart moved; seconded by M. Alm to have the diseased elm located at 124 Park Avenue East removed.

Ayes: Alm, Baukol, Johannsen, Smart, and Tommerdahl. Nays: None. Absent: None. *MOTION DECLARED PASSED.*

*City Clean-up Nights:* The volunteer project for the summer will be the fence along the north side of the bank. The bank is willing to purchase the replacement supplies. City Clean-up Night will begin on Wednesday, July 6th at 6:00 p.m. with volunteers meeting in front of the fire hall. Clean-up Nights will continue every Wednesday until the fence project and any other additional projects are completed. Posters will be hung up requesting community volunteers.

*Audit Report:* M. Knutson presented the audit report. The fire relief association will need to get an actuarial study done as this was a new auditing standards requirement from the state that is to be included in the city audit.

*MOTION:* M. Alm moved; seconded by M. Smart to accept the 2015 audit report.

Ayes: Alm, Baukol, Johannsen, Smart, and Tommerdahl. Nays: None. Absent: None. *MOTION DECLARED PASSED.*

*Resolution 2016-08: Resolution Accepting Donations:* A donation check for the Hendrum rescue squad from Lee Township was received.

MOTION: P. Baukol moved; seconded by S. Tommerdahl to adopt Resolution 2016-08: Resolution Accepting Donations.

Ayes: Alm, Baukol, Johannsen, Smart, and Tommerdahl. Nays: None. Absent: None. *MOTION DECLARED PASSED.*

*256 Herbert Street South:* An inspection was done on a reported setback violation. A letter will be sent to the property owner requiring the shed to be set back five feet from the property line as per the requirements of Ordinance No. 74: Planning and Zoning.

*Obstruction of Signs:* It was reported that several traffic signs are difficult to see due to obstructive tree branches. It was determined to get the reported branches trimmed up and out of the way.

Having no further business, M. Smart moved; seconded by M. Alm to adjourn at 9:14 p.m. Motion carried. The above minutes are unofficial until approved at the next council meeting scheduled for July 11, 2016.

Respectfully submitted,

Keri Plemmons, City Clerk-Treasurer