

HENDRUM ECONOMIC DEVELOPMENT AUTHORITY

Regular Board Meeting Minutes

April 12, 2021

CALL TO ORDER

President Johannsen called to order the regular meeting of the Hendrum EDA at 6:40 pm on April 12, 2021 in the Hendrum Civic Center located at 309 Main Street East in Hendrum, Minnesota.

ROLL CALL

The following board members were present: Mike Smart, Mick Alm and Curt Johannsen.

The following member of the public was present: Trinity Moore.

CITIZEN'S FORUM

Ms. Moore approached the board regarding the EDA owned property at 363 Rice Street South. She expressed interest in purchasing the lot. After hearing the options regarding the property, Ms. Moore plans to attend a future meeting after she gathers more information and puts together a proposal for the board to consider.

PUBLIC HEARING

Notice was given, pursuant to Minnesota Statute, Section 394.26, that the Hendrum Economic Development Authority, in and for the City of Hendrum, would conduct a public hearing on Monday, April 12, 2021, in the Hendrum Civic Center at 309 Main St E, Hendrum, MN, for the purpose of hearing public comments on the sale of real property for the purpose of constructing a new residential housing unit on Lots Six (6) and Seven (7), Eight (8), Nine (9), and Ten (10), Block Sixteen (16), Original Townsite of the Village, now City of Hendrum, Norman County, Minnesota. The hearing was opened at 6:48 pm. No members of the public attended the hearing to provide verbal testimony and no written commentary was provided to the city clerk. The hearing was closed at 6:49 pm.

CONSENT AGENDA

- a) March 25, 2021, EDA regular meeting minutes

MOTION: M. Alm moved; seconded by M. Smart to approve the listed consent agenda item.

ALM: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.

APPROVAL OF AGENDA

MOTION: M. Alm moved; seconded by M. Smart to approve the agenda as presented.

ALM: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.

REPORTS OF OFFICERS AND DEPARTMENT HEADS

a) **PRESIDENT:** No report.

b) **SECRETARY/TREASURER:**

A. Financial Report: The March financial report and April claims list totaling \$2,470.44 was presented for approval.

MOTION: *M. Smart* moved; seconded by *M. Alm* to approve the March financial report and payment of the following claims totaling \$2,470.44.

Norman County Recorder	\$46.00
Norman County Auditor-Treasurer	\$13.20
City of Hendrum	\$102.41
Norman County Index	\$110.00
Norman County Auditor-Treasurer	\$1,727.08
The Red River Promoter	\$75.00
Julin Law Office	\$396.75

ALM: *aye*; JOHANNSEN: *aye*; SMART: *aye*. *MOTION PASSED.*

UNFINISHED BUSINESS

A. Professional Building Rental Space: The EDA will continue to advertise through June the space for rent preferably seeking a tenant who will operate a salon/barbershop as this will provide the greatest benefit to the city.

B. Norman County West Elementary School: The "Save the Building" committee has put together a property acquisition proposal that is ready to submit to the city council for approval. The proposal for property acquisition includes all the Norman County West Elementary School property within the City of Hendrum including all the buildings and grounds, bus shed, football field, basketball courts, and playground equipment. The request also includes all the kitchen, food service, and cafeteria equipment; all the gymnasium equipment including the wood floor, basketball backboards, scoreboards, PA sound system, stage lights and curtains, bleachers, folding chairs and tables, composite pictures, trophies and plaques; any structurally attached equipment including lockers, storage cabinets in the cafeteria lobby, trophy cases, phones, intercom, cameras and security system, an automatic floor scrubber for building maintenance, and; financial assistance to help maintain the building and grounds for a reasonable amount of time to allow for repurposing.

C. Professional Building Custodian: One application was received for the custodial position.

MOTION: *M. Smart* moved; seconded by *M. Alm* to hire Emily Plemmons as the Professional Building custodian for twelve dollars per hour.

ALM: *aye*; JOHANNSEN: *aye*; SMART: *aye*. *MOTION PASSED.*

- D. 100 Park Ave E:** The board is still working on getting estimates to tear down the blighted structures.
- E. Surplus Items – Online Auction:** A date was set to view and finalize a list of items to be brought back to the board as potential surplus property for an online auction.

NEW BUSINESS:

- A. Sidewalk Flowers:** It was proposed that due to the increase in barrel planters that will be filled and placed along Main Street and TH 75 that it will be necessary to increase the budgeted expenditure for flowers and soil.

MOTION: *M. Alm* moved; seconded by *M. Smart* to increase the budget for flowers and soil for the barrel planters along Main Street and TH 75 to one thousand dollars, and for the expense to be split between the EDA and the City Council at five hundred dollars apiece.

ALM: *aye*; JOHANNSEN: *aye*; SMART: *aye*. *MOTION PASSED.*

- B. 335 Main St W:** The proposed purchase agreement between the EDA and Mr. Lopez will include a provision to allow one year to remove the blighted structures on the property and an additional year to construct or move onto the property a new residential home and garage contingent on approval of a submitted building permit to the City Council. If the provisions are not met, the property will revert back to EDA ownership. Secretary-Treasurer Plemmons was instructed to put together a resolution to consider for the next meeting to approve the sale of the property.

ADJOURNMENT

Having no further business, *M. Smart* moved; seconded by *M. Alm* to adjourn the meeting at 7:24 pm. The next regular board meeting will be at 6:30 pm on May 10, 2021, in the Hendrum Civic Center located at 309 Main Street East in Hendrum, Minnesota.

Minutes submitted by: Keri Plemmons, Secretary/Treasurer