

CITY OF HENDRUM

Regular Council Meeting Minutes

November 9, 2020

CALL TO ORDER

Mayor Johannsen called to order the regular meeting of the City of Hendrum Council at 7:00 pm on November 9, 2020 in the Hendrum Civic Center located at 309 Main Street East in Hendrum, Minnesota. The Pledge of Allegiance was recited.

ROLL CALL

The following council members were present: Paul Baukol, Curt Johannsen, Michael Smart, and Steven Jeffery.

The following city personnel were present: Keri Plemmons, Clerk-Treasurer and Mark Sundblad, Maintenance Superintendent.

The following member of the public was present: Brian Schlapkohl.

CONSENT AGENDA

- a) 2020-10-12 Regular Council Meeting Minutes
- b) 2020-10 Maintenance Logs
- c) 2020-10-15 MGAFG Correspondence (moved off of consent agenda to be put under New Business item D.)

MOTION: S. Jeffery moved; seconded by P. Baukol to approve the consent agenda.

BAUKOL: aye; JEFFERY: aye; JOHANNSEN: aye; MAGNELL: absent; SMART: aye. MOTION PASSED.

APPROVAL OF AGENDA

- a) Add to New Business: **D. Correspondence Regarding Interest Rates.**

MOTION: P. Baukol moved; seconded by M. Smart to approve the agenda with the listed additions.

BAUKOL: aye; JEFFERY: aye; JOHANNSEN: aye; MAGNELL: absent; SMART: aye. MOTION PASSED.

REPORTS OF OFFICERS AND DEPARTMENT HEADS

- A. PUBLIC WORKS:** All the required reports have been completed and filed with the MPCA. Maintenance Superintended reported that he has readied the equipment for snow removal, burned leaves at park, and completed the lagoon discharge. All summer equipment has been winterized.

B. CLERK-TREASURER:

Financial Report & Claims List: The October financial report and November claims list totaling \$6,142.87 were presented for approval. Additional claims totaling \$2,758.76 were also presented for payment.

MOTION: S. Jeffery moved; seconded by M. Smart to approve the October financial report and pay the claims in the amount of \$8,901.63.

BAUKOL: aye; JEFFERY: aye; JOHANNSEN: aye; MAGNELL: absent; SMART: aye. MOTION PASSED.

C. MAYOR: No update.

D. FIRE DEPARTMENT: The fire department burned cattails on the ends of the culverts for the city. At this time, the fire department has decided not to host a Veteran's Day Supper in conjunction with the Legion or Santa Days due to the spread of COVID-19 in Norman County. Discussion occurred regarding hosting a drive-up Santa Days. The council encouraged the fire department to pursue this option.

UNFINISHED BUSINESS

A. City Ordinance Violations: Council discussed the need to approve a permanent variance to be filed with the county regarding 154 Highway 75 South. Since a public hearing has already been held, a resolution regarding the permanent variance will be introduced at the December 14th meeting.

B. City Street Paving Project: Preliminary engineering options were reviewed by the council. Additional discussion occurred regarding getting another estimate for street improvements that involved letting some of the streets go back to gravel. No action was taken.

C. Wellhead Protection: A meeting was held on October 27th with Mr. Disrud (Minnesota Department of Health) to review the draft of Table 7 which included wellhead protection measures, priorities, responsible parties and contributors, cost estimates and an implementation timeline. The proposed draft of Table 7 was provided to the council for review.

D. COVID-19 Funding: There were some Cares Act funds still available to spend and after deliberation the council decided to purchase protective nitrile gloves for the Maintenance department, an office chair and floor protector that can be sterilized for the City Office.

MOTION: P. Baukol moved; seconded by M. Smart to purchase a case of nitrile gloves, an office chair and a floor protector using the Cares Act dollars.

BAUKOL: aye; JEFFERY: aye; JOHANNSEN: aye; MAGNELL: absent; SMART: aye. MOTION PASSED.

E. Tax Forfeited Properties: PID 29-4460000 was purchased for the purpose of blight removal by the Hendrum Economic Development Authority with a purchase price total with fees for \$1,055.00.

NEW BUSINESS

A. Canvas Election Results: The council reviewed the unofficial election results. Due to switching to mail-in voting there was uncertainty regarding who certifies the City of Hendrum election. A special meeting will be called if found necessary to certify the official election results once they are received from the county auditor.

B. Levee Certification (LOMR): FEMA has approved the Letter of Map Revision for the City of Hendrum which will certify the levee and remove the city from the flood plain and eliminate the need for required flood insurance. The changes to the flood map are scheduled to become effective March 10, 2020.

C. Snow Removal Contract: Two proposals for snow removal from the city streets for the 2020-2021 snow removal season were reviewed.

MOTION: P. Baukol moved; seconded by *M. Smart* to accept the plowing and salt/sand spreading proposal from Visser Trenching Inc.

BAUKOL: aye; JEFFERY: aye; JOHANNSEN: aye; MAGNELL: absent; SMART: aye. MOTION PASSED.

D. Correspondence Regarding Interest Rates: Minnesota Governmental Agency Finance Group (MGAFG) which administers the bond for the TIF District (Wild Rice Addition) sent correspondence suggesting that due to near historic interest rate lows there may be a cost-effective way to refinance the loan through a local bank that could help the city save money on the loan.

ADJOURNMENT

M. Smart moved; seconded by *S. Jeffery* to adjourn the meeting at 8:17 pm. The next regular council meeting will be at 7:00 pm on December 14, 2020, in the Hendrum Civic Center located at 309 Main Street East in Hendrum, Minnesota.

Minutes submitted by: Keri Plemmons, Clerk-Treasurer