

# HENDRUM ECONOMIC DEVELOPMENT AUTHORITY

## Regular Board Meeting Minutes

November 13, 2023

### CALL TO ORDER

President Johannsen called to order the regular meeting of the Hendrum EDA at 6:07 pm on November 13, 2023 in the boardroom of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

### ROLL CALL

The following board members were present: Mike Smart, Mick Alm and Curt Johannsen. The following city personnel was present: Keri Plemmons, EDA Secretary-Treasurer.

### CONSENT AGENDA

- a) October 16, 2023, EDA regular meeting minutes

*MOTION: M. Alm moved; seconded by M. Smart to approve the consent agenda.*

*ALM: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.*

### APPROVAL OF AGENDA

- a) Add to New Business: **B. Furnace at 304 Main St E**

*MOTION: M. Smart moved; seconded by M. Alm to approve the agenda as presented.*

*ALM: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.*

### REPORTS OF OFFICERS AND DEPARTMENT HEADS

- a) **PRESIDENT:** No update.
- b) **SECRETARY/TREASURER:**

- A. Financial Report:** The October financial report and November claims list totaling \$187.77 were presented for approval.

*MOTION: M. Alm moved; seconded by M. Smart to approve the October financial report and payment of the following claims totaling \$187.77.*

Internal Revenue Service	\$18.36
Norman County Index	\$57.00
City of Hendrum	\$112.41

*ALM: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.*

### UNFINISHED BUSINESS

- A. Elementary School:** The Authority approved sponsoring a “Name the Building” contest that will be advertised in the holiday newsletter and will offer a \$25 gift certificate to Sugar Mama’s Bakery.

*MOTION: M. Smart* moved; seconded by *M. Alm* to authorize sponsoring a “Name the Building” contest in the holiday newsletter and to purchase a \$25 gift certificate from Sugar Mama’s Bakery.

ALM: *aye*; JOHANNSEN: *aye*; SMART: *aye*. *MOTION PASSED.*

**B. Mural:** No update.

**C. Drone Video:** No update.

#### **NEW BUSINESS:**

**A. Christmas Light Contest:** A Christmas light judging committee was set up consisting of Mick Alm and Jeanne Alm. Christmas lights will need to be up by December 18<sup>th</sup> to be considered by the committee. Gift certificates to local businesses were approved.

*MOTION: M. Smart* moved; seconded by *M. Alm* to purchase gift certificates in the following denominations from Sugar Mama Bakery and Kotaco Fuels: Two twenty-dollar, two fifteen-dollar, and two ten-dollar gift certificates.

ALM: *aye*; JOHANNSEN: *aye*; SMART: *aye*. *MOTION PASSED.*

**B. Furnace at 304 Main St E:** The furnace was recently repaired however the Authority may need to consider replacing the furnace. More research is needed before a decision is made.

#### **ADJOURNMENT**

Having no further business, *M. Smart* moved; seconded by *M. Alm* to adjourn the meeting at 6:28 pm. The next regular board meeting will be at 6:00 pm on December 11, 2023, in the boardroom of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

Minutes submitted by: Keri Plemmons, Secretary/Treasurer