

# HENDRUM ECONOMIC DEVELOPMENT AUTHORITY

## Regular Board Meeting Minutes

May 13, 2019

### CALL TO ORDER

President Johannsen called to order the regular meeting of the Hendrum EDA at 6:38 pm on May 13, 2019 in the board room of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

### ROLL CALL

The following board members were present: Steven Jeffery, Milton Alm and Curt Johannsen.

### CONSENT AGENDA

- a) April 15, 2019, EDA regular meeting minutes
- b) May 2, 2019, EDA special meeting minutes

*MOTION: M. Alm moved; seconded by S. Jeffery to approve the listed consent agenda items.*

*ALM: aye; JEFFERY: aye; JOHANNSEN: aye; SMART: absent. MOTION PASSED.*

### APPROVAL OF AGENDA

*MOTION: S. Jeffery moved; seconded by M. Alm to approve the agenda as presented.*

*ALM: aye; JEFFERY: aye; JOHANNSEN: aye; SMART: absent. MOTION PASSED.*

### REPORTS OF OFFICERS AND DEPARTMENT HEADS

- a) **PRESIDENT:** The Norman County Economic Development Authority (NCEDA) is moving forward with the "Making It Home" program. They hosted public brainstorming sessions throughout the winter to come up with the type of projects the community would like the NCEDA to pursue. The NCEDA chairman is working on putting together a final report showcasing the great ideas on how to move Norman County forward.
- b) **SECRETARY/TREASURER:** The April financial report and May claims list totaling \$595.53 was presented for approval.

*MOTION: M. Alm moved; seconded by S. Jeffery to approve the financial report and payment of the following claims totaling \$595.53.*

Red River Valley Coop Power	\$396.57
The Red River Promoter	\$99.00
City of Hendrum	\$86.96
Internal Revenue Service	\$13.00

*ALM: aye; JEFFERY: aye; JOHANNSEN: aye; SMART: absent. MOTION PASSED.*

## UNFINISHED BUSINESS

- A. **Shock & Awe Grant:** President Johannsen has started working on the grant. The next step is to meet with the contractor to update the tentative blueprint to expand the bathrooms and come up with a revised cost estimate.
- B. **304 Main Street East:** The space has been listed available for rent as a display ad in The Red River Promoter for one month. The board discussed placing “For Rent” signs in the window as well. So far there have been no inquiries about the space.
- C. **Community Club:** No update.
- D. **Board Member Vacancy:** Mayor Johannsen has an EDA board member recommendation which the City Council will take under consideration at their meeting.
- E. **Yard of the Month:**
  - a) **Sign:** No update.
  - b) **Award Committee:** Board members Mick Alm and Curt Johannsen will be assigned to the award committee. They will bring their recommendations to the board for consideration for final approval of the Yard-of-the-Month awardees.

**NEW BUSINESS:** There was no new business on the agenda.

## ADJOURNMENT

Having no further business, *S. Jeffery* moved; seconded by *M. Alm* to adjourn the meeting at 6:52 pm. The next regular board meeting will be at 6:30 pm on June 10, 2019, in the board room of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

Minutes submitted by: Keri Plemmons, Secretary/Treasurer