

**CITY OF HENDRUM**  
**Special Council Meeting Minutes**  
May 23, 2022

**CALL TO ORDER**

Mayor Johannsen called to order the special meeting of the City of Hendrum council at 7:37 pm on May 23, 2022, in the board room of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

**ROLL CALL**

The following council members were present: Paul Baukol, Michael Smart, Brian Schlapkohl, and Curt Johannsen.

The following city personnel was present: Keri Plemmons, Clerk-Treasurer, and Carl Woeck, licensed water and sewer operator.

**CITY COUNCIL BUSINESS**

Notice was given pursuant to Minnesota Statute 13D.04 that a special meeting of the Hendrum city council was scheduled for Monday, May 23, 2022, at 7:30 pm in the boardroom of the Professional Building to work on the event policy, handle school building issues, review applications, and make any other decisions concerning the Maintenance Superintendent position.

- a) **Maintenance Superintendent:** Carl Woeck, licensed water and sewer operator, was in attendance to provide an update on the actions that have been taken on sampling and discharging the lagoons and other maintenance needs that have been performed around the city. After the update by Mr. Woeck, the meeting was closed to review applications for the open position for Maintenance Superintendent.

*MOTION: P. Baukol* moved; seconded by *B. Schlapkohl* to close the meeting to the public at 7:54 pm pursuant to Minnesota Statute 13.43, subdivision 3, to review the applications for the Maintenance Superintendent position.

BAUKOL: *aye*; JEFFERY: *absent*; JOHANNSEN: *aye*; SCHLAPKOHL: *aye*; SMART: *aye*. *MOTION PASSED.*

*MOTION: P. Baukol* moved; seconded by *M. Smart* to open the meeting to the public at 8:11 pm.

BAUKOL: *aye*; JEFFERY: *absent*; JOHANNSEN: *aye*; SCHLAPKOHL: *aye*; SMART: *aye*. *MOTION PASSED.*

Four applications were reviewed. It was the decision of the council to continue advertising for a qualified applicant until the position is filled. The council approved advertising in The Red River Promoter, JobsHQ, and the Norman County Index.

*MOTION: P. Baukol* moved; seconded by *B. Schlapkohl* to advertise the Maintenance Superintendent position in The Red River Promoter, Norman County Index, and JobsHQ.

BAUKOL: *aye*; JEFFERY: *absent*; JOHANNSEN: *aye*; SCHLAPKOHL: *aye*; SMART: *aye*. *MOTION PASSED.*

- b) **School Building:** The draft copy of the Gymnasium Rental Agreement was discussed. Some changes to the draft policy were recommended as well as proposed charges for the fee schedule. The draft will be updated with the revisions and reviewed again before final

approval. The council also decided to stop hosting Open Gym nights effective immediately, to be reviewed again in the fall.

*MOTION: P. Baukol* moved; seconded by *M. Smart* to immediately discontinue Open Gym for the summer and to review in the fall whether to offer it again.

BAUKOL: *aye*; JEFFERY: *absent*; JOHANNSEN: *aye*; SCHLAPKOHL: *aye*; SMART: *aye*. *MOTION PASSED.*

Some plumbing maintenance issues will need to be completed at the school building.

*MOTION: P. Baukol* moved; seconded by *B. Schlapkohl* to authorize plumbing work to be hired out for repairs and replacements at the school building.

BAUKOL: *aye*; JEFFERY: *absent*; JOHANNSEN: *aye*; SCHLAPKOHL: *aye*; SMART: *aye*. *MOTION PASSED.*

#### **ADJOURNMENT**

*B. Schlapkohl* moved; seconded by *M. Smart* to adjourn the meeting at 9:05 pm.

Minutes submitted by: Keri Plemmons, Clerk-Treasurer