

HENDRUM ECONOMIC DEVELOPMENT AUTHORITY

Regular Board Meeting Minutes

July 10, 2017

CALL TO ORDER

President Alm called to order the regular meeting of the Hendrum EDA at 6:32 pm on July 10, 2017 in the board room of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

ROLL CALL

The following board members were present: Tony Guttormson, Michael Smart, Milton Alm
The following members of the public were present: Curt Johannsen

CONSENT AGENDA

- a) June 12, 2017 EDA meeting minutes

MOTION: M. Smart moved; seconded by T. Guttormson to approve the consent agenda.

ALM: aye; GUTTORMSON: aye; OLSON: absent; SMART: aye; WALSH: absent. MOTION PASSED.

APPROVAL OF AGENDA

- a) New Business: b. Countywide EDA
- b) New Business: c. Custodian

MOTION: T. Guttormson moved; seconded by M. Smart to approve the agenda with the listed additions.

ALM: aye; GUTTORMSON: aye; OLSON: absent; SMART: aye; WALSH: absent. MOTION PASSED.

REPORTS OF OFFICERS AND DEPARTMENT HEADS

- a) **PRESIDENT:** No report.
- b) **SECRETARY/TREASURER:** The financial report and claims list totaling \$686.32 was presented for approval.

MOTION: M. Smart moved; seconded by T. Guttormson to approve the financial report and payment of the following claims totaling \$686.32:

Milton Alm	\$100.00
G & K Services	\$95.44
City of Hendrum	\$86.96
Internal Revenue Service	\$2.86
Red River Valley Coop	\$211.26
Karen Smart	\$189.80

ALM: aye; GUTTORMSON: aye; OLSON: absent; SMART: aye; WALSH: absent. MOTION PASSED.

UNFINISHED BUSINESS

- a) Shock & Awe Grant
- b) 304 Main Street East: C. Johannsen offered to help A. Walsh research more information concerning getting a daycare facility in the empty building. President Alm did bring up the concern of not having enough available daycare in the area when he attended the Northwest Regional Development Commission meeting.

NEW BUSINESS

- a) **Yard of the Month:** July yard of the month will be awarded to 259 Herbert St S.
- b) **Countywide EDA:** Mayor Johannsen discussed the attempt between the cities in Norman County to create a countywide EDA to help supplement the individual cities EDA. The board members felt this would be a great benefit. Mayor Johannsen will be the advocate representing the City of Hendrum.
- c) **Custodian:** The current custodian submitted a two week notice and the position will need to be filled.

MOTION: M. Smart moved; seconded by T. Guttormson to advertise for the open custodian position for the Professional Building wage depending on experience with application due July 31st by 5 pm and authorizing President Alm and Secretary/Treasurer Keri Plemmons to conduct interviews and select a candidate to be hired.

ALM: aye; GUTTORMSON: aye; OLSON: absent; SMART: aye; WALSH: absent. MOTION PASSED.

ADJOURNMENT

M. Smart moved; seconded by T. Guttormson to adjourn the meeting at 7:07 pm. The next regular board meeting will be at 6:30 pm on August 14, 2017, in the board room of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

Minutes submitted by: Keri Plemmons, Secretary/Treasurer