

HENDRUM ECONOMIC DEVELOPMENT AUTHORITY

Regular Board Meeting Minutes

March 20, 2024

CALL TO ORDER

President Johannsen called to order the regular meeting of the Hendrum EDA at 5:36 pm on March 20, 2024 in the boardroom of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

ROLL CALL

The following board members were present: Mick Alm, Sarah Anderson, Curt Johannsen, Mike Smart and Ann Tommerdahl.

The following city personnel was present: Keri Plemmons, EDA Secretary-Treasurer.

The following members of the public were present: Maria Tommerdahl and Karen Jacobson.

CONSENT AGENDA

- a) February 14, 2023, EDA regular meeting minutes

MOTION: M. Smart moved; seconded by A. Tommerdahl to approve the consent agenda.

ALM: aye; ANDERSON: aye; JOHANNSEN: aye; SMART: aye; TOMMERDAHL: aye. MOTION PASSED.

APPROVAL OF AGENDA

- a) Add to New Business: **A. City Facebook Page**

MOTION: M. Smart moved; seconded by S. Anderson to approve the agenda with the listed additions.

ALM: aye; ANDERSON: aye; JOHANNSEN: aye; SMART: aye; TOMMERDAHL: aye. MOTION PASSED.

REPORTS OF OFFICERS AND DEPARTMENT HEADS

- a) **PRESIDENT:** No update.

- b) **SECRETARY/TREASURER:**

A. Financial Report: The February financial report and March claims list totaling \$129.09 were presented for approval.

MOTION: A. Tommerdahl moved; seconded by S. Anderson to approve the February financial report and payment of the following claims totaling \$129.09.

City of Hendrum	\$110.73
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Internal Revenue Service	\$18.36
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ALM: aye; ANDERSON: aye; JOHANNSEN: aye; SMART: aye; TOMMERDAHL: aye. MOTION PASSED.

PUBLIC HEARING (6:15 pm)

Notice was given of the intention to adopt an amendment to the Official Zoning Map of the City of Hendrum, Minnesota, Planning & Zoning (Land Use) Ordinance No. 74 to change the zoning district on Lots 19 to 24 in Block 1 of Whites First Addition to the City of Hendrum, Norman County, Minnesota from Residential only to dual zoning the property as both Residential and Commercial. A public hearing was scheduled for Wednesday, March 20, 2024, at 6:15 pm in the boardroom of the Professional Building to consider public comments on the proposed zoning map amendment. President Johannsen opened the public hearing at 6:20 pm. One member of the public was in attendance to listen to the hearing. No public commentary was submitted in writing or provided in person. The public hearing was closed at 6:27 pm.

PUBLIC HEARING (6:30 pm)

Notice was given to hear public comments on the proposed sale of real property owned by the Hendrum Economic Development Authority. The interested party has decided not to continue pursuing the purchase of the vacant lot at 338 Main Street West. The public hearing was cancelled.

UNFINISHED BUSINESS

A. Elementary School:

- Maria Tommerdahl was in attendance to present three additional name options for possible consideration for naming the elementary school. The Authority proceeded to discuss all the name options and narrowed the selection to five possibilities. The Hendrum residents will be asked to vote for their top three choices to be presented to the City Council.
- The school building is getting its information entered in a national database that will market the property for redevelopment purposes. The goal is to appeal to a much larger audience looking for space.
- Following the public hearing, the Authority agreed to report its support to approve the zoning map amendment to the City Council.

B. Mural: No update.

C. Community Club:

- An updated draft copy was approved that contained the edits made at the February meeting. The proposed community club will need to meet, elect officers, decide on a vision statement and name of the club to be added to the bylaws before the official signing.

MOTION: M. Smart moved; seconded by S. Anderson to officially adopt and sign the Community Club bylaws after the name of the club and the vision statement have been approved and incorporated into the document.

ALM: aye; ANDERSON: aye; JOHANNSEN: aye; SMART: aye; TOMMERDAHL: aye. MOTION PASSED.

- Board member Anderson will be the appointed liaison between the community club and the Authority.

MOTION: A. Tommerdahl moved; seconded by M. Smart to appoint Sarah Anderson as the official Authority liaison with the Community Club.

ALM: aye; ANDERSON: aye; JOHANNSEN: aye; SMART: aye; TOMMERDAHL: aye. MOTION PASSED.

- Board member Anderson will also be contacting the members of the public who were approved for appointment to the community club board.

MOTION: S. Anderson moved; seconded by A. Tommerdahl to approve the following members of the public to be appointed to the voting board of the Community Club: Krista Timm, Maria Tommerdahl, Dustin Reinhart, Andrew Jossund, Tammy Leraas, Darlene Gunderson, Armanda Spitzer, Ann Baukol, Sarah Anderson, and Krissy Rudnik as an alternate.

ALM: aye; ANDERSON: aye; JOHANNSEN: aye; SMART: aye; TOMMERDAHL: aye. MOTION PASSED.

- A resolution accepting a donation intended for the use of the community club was adopted.

MOTION: S. Anderson moved; seconded by A. Tommerdahl to adopt Resolution No. 202401: Resolution Accepting Donations. On the following roll call vote, the resolution was duly adopted and is on file at the City Clerk's office.

ALM: aye; ANDERSON: aye; JOHANNSEN: aye; SMART: aye; TOMMERDAHL: aye. MOTION PASSED.

NEW BUSINESS:

- A. City Facebook Page:** The Authority discussed what kind of content is authorized to be posted to the City of Hendrum Facebook page.

ADJOURNMENT

Having no further business, *M. Smart* moved; seconded by *S. Anderson* to adjourn the meeting at 6:43 pm. The next regular board meeting will be at 6:30 pm on Wednesday, April 17, 2024 in the boardroom of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

Minutes submitted by: Keri Plemmons, Secretary/Treasurer