

HENDRUM ECONOMIC DEVELOPMENT AUTHORITY

Regular Board Meeting Minutes

August 21, 2023

CALL TO ORDER

President Johannsen called to order the regular meeting of the Hendrum EDA at 6:41 pm on August 21, 2023 in the boardroom of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

ROLL CALL

The following board members were present: Mick Alm, Mike Smart and Curt Johannsen.

The following city personnel was present: Keri Plemmons, EDA Secretary-Treasurer.

The following member of the public was present: Joey Jensen.

CONSENT AGENDA

- a) July 10, 2023, EDA regular meeting minutes

MOTION: M. Smart moved; seconded by M. Alm to approve the consent agenda.

ALM: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.

APPROVAL OF AGENDA

MOTION: M. Smart moved; seconded by M. Alm to approve the agenda with the following addition under New Business: B. Drone Video.

ALM: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.

REPORTS OF OFFICERS AND DEPARTMENT HEADS

- a) **PRESIDENT:** No update.

- b) **SECRETARY/TREASURER:**

A. Financial Report: The July financial report and August claims list totaling \$389.30 were presented for approval.

MOTION: M. Alm moved; seconded by M. Smart to approve the July financial report and payment of the following claims totaling \$389.30.

Internal Revenue Service	\$18.36
Red River Valley Coop	\$217.21
City of Hendrum	\$112.41
Internal Revenue Service	\$41.32

ALM: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.

UNFINISHED BUSINESS

- A. Elementary School:** Sugar Mama Bakery & Catering has started dine-in meals and vendor shows are taking place on Saturdays. The sign for Sugar Mama Bakery & Catering has been installed on the school building. Dena's grand opening will be taking place during Hendrum Family Fun Night. The bus garage was cleaned out and is ready to be listed for sale. On the final day for submission the city was informed of an energy improvement grant that may be applicable for upgrading the heating system at the school building. Rich Whitcomb, CEO of Red River Valley Power Co-op, offered his expertise in writing to complete the grant application in such a shortened timeline. The application is requesting \$550,000 for a geothermal system to replace the 1950's era boiler which is estimated to significantly increase the energy efficiency of the heating system and to offer cooling in the summer.
- B. Yard of the Month:** Karen Jacobson at 326 Rice St. N. was awarded Yard of the Month for August.

MOTION: M. Alm moved; seconded by M. Smart to select Karen Jacobson at 326 Rice St. N. as the Yard of the Month recipient for August.

ALM: *aye*; JOHANNSEN: *aye*; SMART: *aye*. *MOTION PASSED.*

- C. Nail Salon:** The vinyl laminate has been installed and a massage therapy business will be occupying the space.
- D. Hendrum Family Fun Night:** Hendrum Family Fun Night will be taking place on Wednesday, August 23rd and will host a classic car & antique tractor show, craft & vendor shows, fireman's games, corn feed meal, 5k fun run, and much more.

NEW BUSINESS:

- A. Mural:** Northwestern Bank is interested in having a mural painted on the west wall of their building facing Highway 75. A mural artist has provided a quote for the space and Ann Tommerdahl has offered to write the grant proposal but will need a government sponsor to qualify.

MOTION: M. Smart moved; seconded by M. Alm to authorize the Hendrum Economic Development Authority to be the grant application sponsor for a mural.

ALM: *aye*; JOHANNSEN: *aye*; SMART: *aye*. *MOTION PASSED.*

- B. Drone Video:** Joey Jensen was requested to attend the Authority meeting to discuss what he can offer for drone video services in promoting the school building and for planned updates of the city website. Mr. Jensen proposed several great ideas for the drone video footage and offered his services to the EDA at a reduced rate.

MOTION: C. Johannsen moved; seconded by M. Alm to hire Joey Jensen of Up North Aerial Photography to create two videos for promoting the school building and the City of Hendrum on their website for \$750.00.

ALM: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.

ADJOURNMENT

Having no further business, *M. Alm* moved; seconded by *M. Smart* to adjourn the meeting at 7:19 pm. The next regular board meeting will be at 6:30 pm on September 11, 2023, in the boardroom of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

Minutes submitted by: Keri Plemmons, Secretary/Treasurer