# REGULAR COUNCIL MEETING July 11, 2016

# CITY OF HENDRUM Professional Building Board Room:

# 308 Main St E, Hendrum, MN 56550

**COUNCIL PRESENT:** M. Alm, P. Baukol, C. Johannsen, and M. Smart. **ABSENT:** S. Tommerdahl.

**CITY PERSONNEL**: K. Plemmons, Clerk-Treasurer, Carl Woeck, Maintenance Supervisor

**CALL TO ORDER:** Mayor Johannsen called the meeting to order at 7:36 p.m. following the EDA meeting.

**PLEDGE OF ALLEGIANCE:** Recited.

**CITIZEN’S FORUM:** None.

**CONSENT AGENDA:**

*MOTION*:M. Smart moved; seconded by M. Alm to approve the following minutes:

1. June 13, 2016 – Regular council meeting

Ayes: Alm, Baukol, Johannsen and Smart. Nays: None. Absent: Tommerdahl. *MOTION DECLARED PASSED.*

**APPROVAL OF AGENDA:**

*MOTION:*M. Alm moved; seconded by P. Baukol to approve the agenda with the following additions:

1. Clerk-Treasurer’s Report: b. Terms & Filing Dates
2. New Business: D. Street Closure Request

Ayes: Alm, Baukol, Johannsen and Smart. Nays: None. Absent: Tommerdahl. *MOTION DECLARED PASSED.*

**REPORTS OF OFFICERS AND DEPARTMENT HEADS:**

**PUBLIC WORKS REPORT:** The water tower has been serviced and the hydrants will be flushed. Procedures to take during heavy rain events were discussed. There were problems with the generators during the power outage and they will need to be scheduled for maintenance. A large boulevard tree fell onto Gordon Street during the last storm. The weed trimmer has worn out and needs to be replaced. Several estimates were presented.

*MOTION:* P. Baukol moved; seconded by M. Alm to purchase the FS110R weed trimmer for $369.00.

Ayes: Alm, Baukol, Johannsen and Smart. Nays: None. Absent: Tommerdahl. *MOTION DECLARED PASSED.*

**CLERK/TREASURER’S REPORT:**

***Financial Report/Claims:*** K. Plemmons presented the monthly financial report and claims in the amount of $16,330.58. A six month financial report was provided to the council to look over and discuss at the August meeting.

*MOTION:*M. Smart moved; seconded by P. Baukol to approve the financial report and pay $16,330.58 in claims.

Ayes: Alm, Baukol, Johannsen and Smart. Nays: None. Absent: Tommerdahl. *MOTION DECLARED PASSED.*

***Terms & Filing Dates:*** Two council member terms currently occupied by M. Smart and S. Tommerdahl and the mayor’s term will be ending December 31, 2016. The affidavits of candidacy will need to be filed between August 2nd and August 16th.

**MAYOR’S REPORT:** On June 29th FEMA held an informational meeting in Hendrum for stakeholders of the city of Hendrum levee project concerning the status of the city of Hendrum being secluded from the current flood insurance rate maps (FIRMs). FEMA provided information regarding the new set of procedures for analyzing and mapping flood hazards on the landward side of non-certified levee systems on FEMA’s FIRMs. Over the next approximately nine months FEMA will gather information concerning the Hendrum levee in order to make a determination on how the levee will be classified on the FIRMs. Before the new classification becomes official, new FIRMs for Norman county will have to be issued which could take several years during which time the Hendrum levee will hopefully be certified.

MnDOT was in attendance and gave an overview of the Highway 75 reconstruction project through the city limits which is scheduled for 2018. Road raises on Highway 75 are included in the project. Funding still needs to be obtained for raising the roads at the access points to the city and county roads 25 and 106. Norman county has plans to resurface county road 25 which hopefully can be worked into the project.

FIRE DEPARTMENT: An auto extrication training class was held at the fire hall. The relief association will need to get more information to set up an actuarial study. Discussion occurred over insurance liability on personal vehicles being used for weather watching. It is believed that the vehicle owner’s insurance and not the city’s insurance would be responsible for covering damage. The city’s insurance agent will be contacted for clarification.

POLICE DEPARTMENT:

*2016 Contract:* No update on the contract.

UNFINISHED BUSINESS:

*City Ordinance Violations:* The city ordinance violations that were still uncompliant were reviewed.

*MOTION:* P. Baukol moved; seconded by M. Alm to send the violations to the city attorney.

Ayes: Alm, Baukol, Johannsen and Smart. Nays: None. Absent: Tommerdahl. *MOTION DECLARED PASSED.*

*Minnesota Basic Code:* Tabled.

*Broken Window:* A second quote was procured by the city for glass replacement to the vehicle which was damaged when the city was mowing a vacated property. The vehicle’s owner has agreed to the quote and a reimbursement check will need to be mailed.

*MOTION:* M. Smart moved; seconded by P. Baukol to mail a reimbursement check for $540.67 to Augustine Hernandez as compensation for the damage to his vehicle’s windows.

Ayes: Alm, Baukol, Johannsen and Smart. Nays: None. Absent: Tommerdahl. *MOTION DECLARED PASSED.*

*Split Rail Fence:* The estimated expense for replacement pieces for the vinyl split rail fence is $28.00 per rail and $20.00 per post.

*MOTION:* M. Smart moved; seconded by M. Alm to purchase four rails and four posts for a total of $194.00.

Ayes: Alm, Baukol, Johannsen and Smart. Nays: None. Absent: Tommerdahl. *MOTION DECLARED PASSED.*

NEW BUSINESS:

*Building Permits:* One permit application was reviewed.

*MOTION:* M. Alm moved; seconded by P. Baukol to approve a building permit for 339 Main Street West.

Ayes: Alm, Baukol, Johannsen and Smart. Nays: None. Absent: Tommerdahl. *MOTION DECLARED PASSED.*

*Tree Removal Request:* The large willow tree located on the boulevard at 216 Canning Street East was inspected and has been determined that its deteriorated condition is posing a danger to the public and will need to be removed. Two quotes will be presented for review at the next meeting.

*Family Health Care Dwelling Law:* A new law will go into effect September 1, 2016, that allows landowners to place mobile residential dwellings on their property to serve as a temporary family health care dwelling. A city wishing to opt out of this law must pass an ordinance to do so.

*MOTION:* P. Baukol moved; seconded by M. Alm to schedule a public hearing for August 8, 2016, at 7:30 p.m. concerning the ordinance to opt out of the Family Health Care Dwelling Law.

Ayes: Alm, Baukol, Johannsen and Smart. Nays: None. Absent: Tommerdahl. *MOTION DECLARED PASSED.*

*Street Closure Request:* A request was made by the Hendrum EDA to close Herbert Street from Canning Street to Gordon Street for August 24, 2016 for Hendrum Family Fun Night.

*MOTION:* M. Smart moved; seconded by P. Baukol to approve the Herbert Street closure request for August 24, 2016.

Ayes: Alm, Baukol, Johannsen and Smart. Nays: None. Absent: Tommerdahl. *MOTION DECLARED PASSED.*

Having no further business, M. Alm moved; seconded by M. Smart to adjourn at 9:24 p.m. Motion carried. The above minutes are unofficial until approved at the next council meeting scheduled for August 8, 2016.

Respectfully submitted,

Keri Plemmons, City Clerk-Treasurer