

# HENDRUM ECONOMIC DEVELOPMENT AUTHORITY

## Regular Board Meeting Minutes

August 20, 2025

### CALL TO ORDER

President Johannsen called to order the regular meeting of the Hendrum EDA at 6:34 PM on August 20, 2025 in the boardroom of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

### ROLL CALL

The following board members were present: Dena Bishop, Curt Johannsen, Mike Smart, and Ann Tommerdahl.

The following city personnel were present: Keri Plemmons, EDA Secretary-Treasurer.

The following member of the public was present: Stephanie Kaasa.

### CITIZENS' FORUM

A. Stephanie Kaasa expressed interest in purchasing the property at 100 Park Ave. She asked about demolition requirements, timelines, and whether a garage could be built instead of a house. The board explained the conditions for purchase, including demolition of all structures, zoning regulations, and the process for a public hearing and sale approval.

### CONSENT AGENDA

a) July 16, 2025, EDA regular meeting minutes

*MOTION: M. Smart moved; seconded by A. Tommerdahl to approve the consent agenda.*

*BISHOP: aye; JOHANNSEN: aye; RAMSEY: absent; SMART: aye; TOMMERDAHL: aye.*

*MOTION PASSED.*

### APPROVAL OF AGENDA

A. Add to New Business: **A. Custodian**

*MOTION: A. Tommerdahl moved; seconded by D. Bishop to approve the agenda with the listed addition.*

*BISHOP: aye; JOHANNSEN: aye; RAMSEY: absent; SMART: aye; TOMMERDAHL: aye.*

*MOTION PASSED.*

### REPORTS OF OFFICERS AND DEPARTMENT HEADS

a) **PRESIDENT:** President Curt Johannsen reported no new updates beyond what was already included in the agenda.

b) **SECRETARY/TREASURER:**

**A. Financial Report:** The July financial report and August claim list totaling \$823.56 were presented for approval.

*MOTION: D. Bishop* moved; seconded by *M. Smart* to approve the July financial report and payment of the following claims totaling \$823.56.

Internal Revenue Service	\$13.78
Red River Valley Co-op	\$213.82
Hendrum Community Club	\$345.60
Sam's Club	\$5.14
Red River Valley Co-op	\$245.22

BISHOP: *aye*; JOHANNSEN: *aye*; RAMSEY: *absent*; SMART: *aye*; TOMMERDAHL: *aye*.

*MOTION PASSED.*

c) **COMMUNITY CLUB REPORT:** The Community Club discussed final preparations for Family Fun Night on August 27<sup>th</sup> including games, contests, a car show, and rides. They also mentioned upcoming plans for Halloween and Deck the Halls events.

**UNFINISHED BUSINESS**

**A. Infinity Center:**

- **Dekko Foundation:** President Johannsen stated that he is continuing to work through the grant process.
- **Fundraising:** The board discussed fundraising options to support the Infinity Center and other community efforts that the Community Club may consider hosting once they obtain nonprofit status.

**B. Riverview Dairy:** No update.

**NEW BUSINESS:**

**A. Custodian:** The board discussed the upcoming vacancy in the cleaning position for the Professional Building. Dena Bishop offered to take over the cleaning duties, and the board approved her hiring at \$15 per hour for 2 hours per week.

*MOTION: A. Tommerdahl* moved; seconded by *M. Smart* to hire Dena Bishop as the new custodian for the Professional Building at a rate of \$15.00 per hour, for two hours per week, effective immediately.

BISHOP: *abstain*; JOHANNSEN: *aye*; RAMSEY: *absent*; SMART: *aye*; TOMMERDAHL: *aye*.

*MOTION PASSED.*

## **ADJOURNMENT**

Having no further business, *M. Smart* moved; seconded by *A. Tommerdahl* to adjourn the meeting at 7:13 pm. The next regular board meeting will be at 6:30 pm on Wednesday, September 17, 2025 in the boardroom of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

Minutes submitted by: Keri Plemmons, Secretary/Treasurer