

HENDRUM ECONOMIC DEVELOPMENT AUTHORITY

Regular Board Meeting Minutes

November 18, 2019

CALL TO ORDER

President Johannsen called to order the regular meeting of the Hendrum EDA at 6:09 pm on November 18, 2019 in the board room of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

ROLL CALL

The following board members were present: Milton Alm, Michael Smart, Steve Jeffery and Curt Johannsen.

The following members of the public were present: Peggy Chisolm and Jeannette Wenshau.

CITIZEN'S FORUM

Peggy Chisolm, Director of REACH, introduced herself and explained that REACH is a non-profit comprehensive Human Service Agency that serves all of Norman County in addition to rural areas of several other counties. Ms. Chisolm described the services provided by REACH and that their revenue comes in from thrift stores, digital donations from service organizations and a small portion from grants. Ms. Chisolm is interested in developing a physical presence in Norman County and would like to explore the idea of setting up a boutique-style thrift store in the empty building at 304 Main St E.

CONSENT AGENDA

- a) October 14, 2019, EDA regular meeting minutes

MOTION: M. Alm moved; seconded by M. Smart to approve the listed consent agenda item.

ALM: aye; JEFFERY: aye; JOHANNSEN: aye; JOHNSON: absent; SMART: aye. MOTION PASSED.

APPROVAL OF AGENDA

MOTION: S. Jeffery moved; seconded by M. Smart to approve the agenda as presented.

ALM: aye; JEFFERY: aye; JOHANNSEN: aye; JOHNSON: absent; SMART: aye. MOTION PASSED.

REPORTS OF OFFICERS AND DEPARTMENT HEADS

- a) **PRESIDENT:** No update.
- b) **SECRETARY/TREASURER:** The October financial report and November claims list totaling \$40.00 was presented for approval.

MOTION: M. Alm moved; seconded by M. Smart to approve the financial report and payment of the following claim totaling \$40.00.

Norman County Index \$40.00

ALM: aye; JEFFERY: aye; JOHANNSEN: aye; JOHNSON: absent; SMART: aye. MOTION PASSED.

UNFINISHED BUSINESS

- A. **Dekko Foundation Grant:** No update.
- B. **304 Main Street East:** The EDA board discussed the proposal from REACH and the positive impact of having a presence in Hendrum. The board decided to offer an introductory incentive rate of one dollar per month for a year and the EDA will pay city utilities minus garbage. REACH will be responsible for garbage, heat, electricity, phone and internet. This introductory rate will be revisited one year after the contract is signed.

MOTION: M. Smart moved; seconded by *M. Alm* to offer an introductory rental rate at one dollar a month for twelve months with the EDA paying city utilities minus garbage and REACH is responsible for garbage and all of the utilities.

ALM: *aye*; JEFFERY: *aye*; JOHANNSEN: *aye*; JOHNSON: *absent*; SMART: *aye*. *MOTION PASSED*

- C. **Community Club:** No update.
- D. **Redevelopment Proposals:** The form letter to Kjersten's is in the process of being drafted and sent. There is no update from Jossund's.
- E. **Tax-Forfeited Properties:** The Norman County Commissioners approved the public sale of the 335 Main St W and 363 Rice St S to the City. The properties will be titled to the Hendrum EDA.

NEW BUSINESS: There was no new business.

ADJOURNMENT

Having no further business, *M. Alm* moved; seconded by *M. Smart* to adjourn the meeting at 7:01 pm. The next regular board meeting will be at 6:00 pm on December 9, 2019, in the board room of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

Minutes submitted by: Keri Plemmons, Secretary/Treasurer