

CITY OF HENDRUM

Regular Council Meeting Minutes

March 15, 2021

CALL TO ORDER

Mayor Johannsen called to order the regular meeting of the City of Hendrum Council at 7:21 pm on March 15, 2021, in the Hendrum Civic Center located at 309 Main Street East in Hendrum, Minnesota. The Pledge of Allegiance was recited.

ROLL CALL

The following council members were present: Paul Baukol, Steve Jeffery, Curt Johannsen, Mike Smart, and Brian Schlapkohl.

The following city personnel were present: Keri Plemmons, Clerk-Treasurer and Mark Sundblad, Maintenance Superintendent.

CONSENT AGENDA

- a) 2021-02-23 Regular Council Meeting Minutes
- b) 2021-02 Maintenance Logs
- c) 2021-02-23 MDH Notice regarding Lead/Copper monitoring requirements waiver.

MOTION: M. Smart moved; seconded by P. Baukol to approve the consent agenda as listed.

BAUKOL: aye; JEFFERY: aye; JOHANNSEN: aye; SCHLAPKOHL: aye; SMART: aye. MOTION PASSED.

APPROVAL OF AGENDA

- a) New Business: E. American Rescue Plan

MOTION: B. Schlapkohl moved; seconded by P. Baukol to approve the agenda with the listed addition.

BAUKOL: aye; JEFFERY: aye; JOHANNSEN: aye; SCHLAPKOHL: aye; SMART: aye. MOTION PASSED.

REPORTS OF OFFICERS AND DEPARTMENT HEADS

- A. PUBLIC WORKS:** The MDH lead/copper monitoring requirements were discussed. The benches for the corner of Main Street and Highway 75 are almost complete. The differential on the truck was installed, but the vehicle continues to have the same mechanical issue. The vendor is willing to exchange the differential if faulty.

- B. CLERK-TREASURER:**

- 1. Financial Report & Claims List:** The February financial report and March claims list totaling \$11,689.75 were presented for approval.

MOTION: P. Baukol moved; seconded by M. Smart to approve the February financial report and pay the claims in the amount of \$11,689.75.

BAUKOL: aye; JEFFERY: aye; JOHANNSEN: aye; SCHLAPKOHL: aye; SMART: aye. MOTION PASSED.

- C. **MAYOR:** Mayor Johannsen reported that the painted rocks that have been showing up around town can be tagged on Facebook at FM Rockhounds and then kept, replaced or redistributed to another location.
- D. **FIRE DEPARTMENT:** The month of February was fairly quiet with a few mutual aid runs.

UNFINISHED BUSINESS

- A. **City Ordinance Violations:** No update.
- B. **City Street Paving Project:** No update.
- C. **Wellhead Protection:** No update.
- D. **Levee Certification:** Final state approval of the Floodplain Ordinance for the City of Hendrum was received from the Minnesota Department of Natural Resources. This floodplain ordinance was adopted to incorporate the Physical Map Revision that modified the flood hazard determinations to reflect the newly certified levee and revises the Flood Insurance Rate Maps for the community, effective March 10, 2021.
- E. **Proposed Water Supply Project:** No update.
- F. **NCW Elementary School:** The “Save the Building” committee is meeting regularly to take a proactive approach to finding new uses for the Hendrum elementary school property. Committee members met with the Ada-Borup Superintendent and attended an Ada-Borup school board meeting to open the line of communication. The “Save the Building” committee would like the city to be offered first right of refusal on the property as well as keep the property maintained and the building and some of the contents intact for a reasonable amount of time for repurposing.

NEW BUSINESS

- A. **Seasonal Help:** The city will advertise in the official newspaper for the position of Seasonal Maintenance Assistant for two alternating weeks with an application deadline of noon on April 12th. It was also requested to post the position on Facebook and to post a notice on the bulletin board.

MOTION: B. *Schlapkohl* moved; seconded by P. *Baukol* to advertise the Seasonal Maintenance Assistant position in the official newspaper for two alternating weeks, post on Facebook, and post a notice on the bulletin board with an application deadline of noon on April 12th.

BAUKOL: *aye*; JEFFERY: *aye*; JOHANNSEN: *aye*; SCHLAPKOHL: *aye*; SMART: *aye*. *MOTION PASSED.*

- B. **Surplus Items - Online Auction:** Mayor Johannsen reported that the EDA board will be putting together a list of EDA-owned surplus items to list for sale using an online auction service to be scheduled for a later date. The Mayor and Vice Mayor will put together a list of possible surplus city-owned items to bring to the council for approval to be included on upcoming online auction as well.
- C. **Liquor License:** Tank’s Barley House submitted an application for an On-Sale, Off-Sale and Sunday Sale Liquor License with the City of Hendrum.

MOTION: M. Smart moved; seconded by *P. Baukol* to approve Liquor License No. 2021-01 for on-sale, off-sale, and Sunday liquor sales from March 1, 2021 through March 1, 2022 for Tank’s Barley House. *BAUKOL: aye; JEFFERY: aye; JOHANNSEN: aye; SCHLAPKOHL: aye; SMART: aye. MOTION PASSED.*

D. Tax Anticipation Certificate Resolution: A resolution to issue certificates of indebtedness pursuant to Minnesota Statutes Section 412.261 in anticipation of the collection of taxes levied was submitted for consideration.

MOTION: S. Jeffery moved; seconded by *B. Schlapkohl* to adopt Resolution No. 2021-06: Resolution Issuing Tax-Anticipation Certificates. On the following roll call vote the resolution was duly adopted and on file at the City Clerk’s office.

BAUKOL: aye; JEFFERY: aye; JOHANNSEN: aye; SCHLAPKOHL: aye; SMART: aye. MOTION PASSED.

E. American Rescue Plan: President Biden signed the \$1.9 trillion American Rescue Plan on March 11th. It includes \$350 billion in federal aid for states, municipalities, counties, tribes, and territories. The act provides federal aid for all 19,000 municipal governments across the country via the Coronavirus Local Fiscal Recovery Fund. The funds will be released in two payments to local governments, with half following enactment and half paid 12 months following receipt of first payment. Funds can be used to replace lost revenue with an expenditure deadline of December 31, 2024. The allocation that the City of Hendrum will receive has not been finalized at this time.

ADJOURNMENT

M. Smart moved; seconded by *B. Schlapkohl* to adjourn the meeting at 8:22 pm. The next regular council meeting will be at 7:30 pm on April 12, 2021, in the Hendrum Civic Center located at 309 Main Street East in Hendrum, Minnesota.

Minutes submitted by: Keri Plemmons, Clerk-Treasurer