

# HENDRUM ECONOMIC DEVELOPMENT AUTHORITY

## Regular Board Meeting Minutes

August 10, 2020

### CALL TO ORDER

President Johannsen called to order the regular meeting of the Hendrum EDA at 6:39 pm on August 10, 2020 in the Hendrum Civic Center located at 309 Main Street East in Hendrum, Minnesota.

### ROLL CALL

The following board members were present: Michael Smart, Milton Alm and Curt Johannsen.

### CONSENT AGENDA

- a) July 17, 2020, EDA regular meeting minutes

*MOTION: M. Alm moved; seconded by M. Smart to approve the listed consent agenda item.*

*ALM: aye; JOHANNSEN: aye; JOHNSON: absent; SMART: aye. MOTION PASSED.*

### APPROVAL OF AGENDA

- a) **Add to New Business:** B. Professional Building Sidewalk

- b) **Add to New Business:** C. CARES Act

*MOTION: M. Smart moved; seconded by M. Alm to approve the agenda with the listed additions.*

*ALM: aye; JOHANNSEN: aye; JOHNSON: absent; SMART: aye. MOTION PASSED.*

### REPORTS OF OFFICERS AND DEPARTMENT HEADS

- a) **PRESIDENT:** No update.

- b) **SECRETARY/TREASURER:** The July financial report and August claims list totaling \$443.68 was presented for approval.

*MOTION: M. Alm moved; seconded by M. Smart to approve the July financial report and payment of the following claims totaling \$443.68.*

Red River Valley Coop	\$264.07
Walmart	\$7.17
City of Hendrum	\$97.44
Bergeson Nursery	\$75.00

*ALM: aye; JOHANNSEN: aye; JOHNSON: absent; SMART: aye. MOTION PASSED.*

### UNFINISHED BUSINESS

- A. **304 Main Street East (REACH):** Sales projections for the thrift store have been reported to be on target which means there has been very good community involvement with shopping at and donating to REACH.

- B. CUP Application:** No response from the applicant has been received to date regarding the request for additional information. As there has been no response for 90 days, a motion was made and passed to close the Conditional Use Permit request.

*MOTION: M. Smart moved; seconded by M. Alm to close the file on the request for a Conditional Use Permit.*

ALM: *aye*; JOHANNSEN: *aye*; JOHNSON: *absent*; SMART: *aye*. *MOTION PASSED.*

- C. Yard of the Month:** The property located at 141 Hendrum Drive was nominated for Yard of the Month.

*MOTION: M. Alm moved; seconded by M. Smart to award Yard of the Month to the homeowners at 141 Hendrum Drive.*

ALM: *aye*; JOHANNSEN: *aye*; JOHNSON: *absent*; SMART: *aye*. *MOTION PASSED.*

## **NEW BUSINESS**

- A. Resignation:** Mr. Jeffery submitted a resignation letter to the EDA effective July 13, 2020. Mayor Johannsen will begin the process to find a new nominee for the EDA board.

*MOTION: M. Alm moved; seconded by M. Smart to accept the resignation of Steve Jeffery from the EDA board.*

ALM: *aye*; JOHANNSEN: *aye*; JOHNSON: *absent*; SMART: *aye*. *MOTION PASSED.*

- B. Professional Building Sidewalk:** There will be contractors in the area for pouring sidewalks as part of the Norman County Main Street repaving and improvement project that is planned to start in August 2020 in Hendrum. President Johannsen requested authorization to solicit a bid from the contractor to replace the slab of concrete sidewalk leading up to the Professional Building that has visible deterioration.

*MOTION: M. Smart moved; seconded by M. Alm to authorize President Johannsen to solicit a bid from 2 Rivers Construction to replace the deteriorated slab of concrete sidewalk, and if the bid is reasonable, to authorize Mr. Johannsen to approve and sign any documentation necessary to effectuate the approval of the bid.*

ALM: *aye*; JOHANNSEN: *aye*; JOHNSON: *absent*; SMART: *aye*. *MOTION PASSED.*

- C. CARES Act:** The Hendrum City Council has certified acceptance of the CARES Act funding for the city. There is a possibility of using a portion of the funding for grants to local businesses which will likely be administered through the Hendrum EDA.

## **ADJOURNMENT**

Having no further business, *M. Alm moved; seconded by M. Smart to adjourn the meeting at 7:10 pm. The next regular board meeting will be at 6:30 pm on September 14, 2020, in the Hendrum Civic Center located at 309 Main Street East in Hendrum, Minnesota.*

Minutes submitted by: Keri Plemmons, Secretary/Treasurer