

HENDRUM ECONOMIC DEVELOPMENT AUTHORITY

Regular Board Meeting Minutes

January 10, 2022

CALL TO ORDER

President Johannsen called to order the regular meeting of the Hendrum EDA at 6:15 pm on January 10, 2022 in the boardroom of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

ROLL CALL

The following board members were present: Mick Alm, Mike Smart and Curt Johannsen.

The following city personnel was present: Keri Plemmons, EDA Secretary-Treasurer.

The following member of the public was present: John Kolness.

CONSENT AGENDA

- a) December 13, 2021, EDA regular meeting minutes

MOTION: M. Smart moved; seconded by M. Alm to approve the listed consent agenda item.

ALM: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.

APPROVAL OF AGENDA

MOTION: M. Alm moved; seconded by M. Smart to approve the agenda as presented.

ALM: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.

REPORTS OF OFFICERS AND DEPARTMENT HEADS

- a) **PRESIDENT:** No report.

- b) **SECRETARY/TREASURER:**

- A. Financial Report:** The December financial report and January claims list totaling \$499.91 were presented for approval.

MOTION: M. Smart moved; seconded by M. Alm to approve the December financial report and payment of the following claims totaling \$499.91.

Red River Valley Coop	\$275.72
Northern Fire Equipment	\$13.00
City of Hendrum	\$102.41
Internal Revenue Service	\$108.78

ALM: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.

UNFINISHED BUSINESS

- A. Professional Building Rental Space:** The available rental space has not been advertised since July 2021 and the board discussed publishing the ad until March.

MOTION: M. Alm moved; seconded by M. Smart to advertise the space in the Professional Building that is available for rent in the Red River Promoter through March 2022.

ALM: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.

- B. Elementary School:** The finished contract for the baking and catering business to lease the kitchen space in the school building was provided to the business owner to review.
- C. Christmas Light Contest:** The judging for the Christmas Light Contest took place on December 20th and the results were as follows: 1st place (424 Gordon St E); 2nd place (355 Rice St S); and 3rd place (103 Park Ave E).

NEW BUSINESS: There was no new business on the agenda.

ADJOURNMENT

Having no further business, *M. Smart* moved; seconded by *M. Alm* to adjourn the meeting at 6:32 pm. The next regular board meeting will be at 6:00 pm on February 14, 2022, in the boardroom of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

Minutes submitted by: Keri Plemmons, Secretary/Treasurer