

# HENDRUM ECONOMIC DEVELOPMENT AUTHORITY

## Regular Board Meeting Minutes

December 18, 2024

### CALL TO ORDER

President Johannsen called to order the regular meeting of the Hendrum EDA at 6:10 pm on December 18, 2024 in the boardroom of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

### ROLL CALL

The following board members were present: Sarah Anderson, Curt Johannsen, Mike Smart, and Ann Tommerdahl.

The following city personnel was present: Keri Plemmons, EDA Secretary-Treasurer.

### CONSENT AGENDA

a) November 20, 2024, EDA regular meeting minutes

*MOTION: S. Anderson moved; seconded by M. Smart to approve the consent agenda.*

*ALM: absent; ANDERSON: aye; JOHANNSEN: aye; SMART: aye; TOMMERDAHL: aye.*

*MOTION PASSED.*

### APPROVAL OF AGENDA

a) Add to New Business: B. January Meeting Date

*MOTION: M. Smart moved; seconded by A. Tommerdahl to approve the agenda with the listed addition.*

*ALM: absent; ANDERSON: aye; JOHANNSEN: aye; SMART: aye; TOMMERDAHL: aye.*

*MOTION PASSED.*

**PUBLIC HEARING (6:15 PM):** Notice was given to hear public comments on the proposed sale of 335 Main St W for the purpose of removing the blighted structures from the property to clear the land for future development. No members of the public were in attendance and no public commentary was received. The public hearing was closed at 6:18 pm.

### REPORTS OF OFFICERS AND DEPARTMENT HEADS

a) **PRESIDENT:** There was nothing new to report beyond what was already on the agenda.

b) **SECRETARY/TREASURER:**

**A. Financial Report:** The November financial report and December claims list totaling \$2,855.64 were presented for approval.

*MOTION: A. Tommerdahl moved; seconded by S. Anderson to approve the November financial report and payment of the following claims totaling \$2,855.64.*

|                          |            |
|--------------------------|------------|
| League of MN Cities      | \$2,474.00 |
| City of Hendrum          | \$110.73   |
| Red River Valley Co-op   | \$209.04   |
| Sam's Club               | \$43.51    |
| Internal Revenue Service | \$18.36    |

ALM: *absent*; ANDERSON: *aye*; JOHANNSEN: *aye*; SMART: *aye*; TOMMERDAHL: *aye*.

**MOTION PASSED.**

- a) **COMMUNITY CLUB REPORT:** The “Deck the Halls” event had a good turnout with about 80 kids participating in various activities. The winners of the contest were Fire Frost Club, United Valley Co-op and Immanuel Church. There were some challenges with Wi-Fi connectivity, and the club is considering adding an ATM for future events to facilitate transactions.

## UNFINISHED BUSINESS

### A. Infinity Center:

- **Proposed Daycare:** The proposed daycare plans to open soon. The owner was present at the Deck the Halls event, where she provided tours and signed a few contracts. She has passed her inspections, and the exact opening date will be confirmed soon.
- **Dekko Foundation:** President Johannsen is finalizing the grant application to the Dekko Foundation. The grant aims to secure funds for roof repair of the Infinity Center that are not covered by insurance.
- **Fitness Center:** No new updates.
- **Yoga Classes:** A yoga instructor is interested in renting a room in the Infinity Center to conduct yoga classes. Further updates are expected by the January meeting.

### B. Riverview Dairy: No new updates.

### C. 335 Main St W: A concern raised by the county auditor-treasurer needs to be addressed by the city attorney before final approval can be given in January.

### D. Christmas Light Contest: Judging took place on December 16<sup>th</sup> and the winners were announced.

**MOTION:** *S. Anderson* moved; seconded by *M. Smart* to award the winners of the Christmas Light Contest as follows: 1<sup>st</sup> place to 526 Hancock St E; 2<sup>nd</sup> place to 355 Rice St S; and 3<sup>rd</sup> place to 437 Gordon St W.

ALM: *absent*; ANDERSON: *aye*; JOHANNSEN: *aye*; SMART: *aye*; TOMMERDAHL: *aye*.

**MOTION PASSED.**

## **NEW BUSINESS:**

**A. Norman County Affordable Housing Advisory Board:** President Johannsen was approved to represent Hendrum on the board.

*MOTION:* A. *Tommerdahl* moved; seconded by M. *Smart* to nominate Curt Johannsen to represent Hendrum on the Norman County Affordable Housing Advisory Board.

ALM: *absent*; ANDERSON: *aye*; JOHANNSEN: *aye*; SMART: *aye*; TOMMERDAHL: *aye*.

*MOTION PASSED.*

**B. January Meeting Date:** The January meeting date was rescheduled to January 22<sup>nd</sup>.

*MOTION:* M. *Smart* moved; seconded by A. *Tommerdahl* to schedule the meeting date to January 22<sup>nd</sup> at 6:00 pm.

ALM: *absent*; ANDERSON: *aye*; JOHANNSEN: *aye*; SMART: *aye*; TOMMERDAHL: *aye*.

*MOTION PASSED.*

## **ADJOURNMENT**

Having no further business, M. *Smart* moved; seconded by A. *Tommerdahl* to adjourn the meeting at 6:56 pm. The next regular board meeting will be at 6:00 pm on Wednesday, January 22, 2025 in the boardroom of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

Minutes submitted by: Keri Plemmons, Secretary/Treasurer