

# HENDRUM ECONOMIC DEVELOPMENT AUTHORITY

## Regular Board Meeting Minutes

December 11, 2023

### CALL TO ORDER

President Johannsen called to order the regular meeting of the Hendrum EDA at 6:10 pm on December 11, 2023 in the boardroom of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

### ROLL CALL

The following board members were present: Mike Smart and Curt Johannsen.

The following city personnel was present: Keri Plemmons, EDA Secretary-Treasurer.

### CONSENT AGENDA

a) November 13, 2023, EDA regular meeting minutes

*MOTION: C. Johannsen moved; seconded by M. Smart to approve the consent agenda.*

*ALM: absent; JOHANNSEN: aye; SMART: aye. MOTION PASSED.*

### APPROVAL OF AGENDA

*MOTION: M. Smart moved; seconded by C. Johannsen to approve the agenda as presented.*

*ALM: absent; JOHANNSEN: aye; SMART: aye. MOTION PASSED.*

### REPORTS OF OFFICERS AND DEPARTMENT HEADS

a) **PRESIDENT:** No update.

b) **SECRETARY/TREASURER:**

**A. Financial Report:** The November financial report and December claims list totaling \$279.39 were presented for approval.

*MOTION: M. Smart moved; seconded by C. Johannsen to approve the November financial report and payment of the following claims totaling \$279.39.*

Red River Valley Co-op	\$217.43
------------------------	----------

The Red River Promoter	\$39.00
------------------------	---------

Internal Revenue Service	\$22.96
--------------------------	---------

*ALM: absent; JOHANNSEN: aye; SMART: aye. MOTION PASSED.*

### UNFINISHED BUSINESS

**A. Elementary School:** The "Name the Building" contest entries will be due by January 31st. The bus garage property has been sold. "Deck the Halls" was postponed due to the weather.

**B. Mural:** The grant application has been submitted.

- C. Drone Video:** Additional drone footage will be recorded during the “Deck the Halls” event.
- D. Christmas Light Contest:** Judging will take place on December 18<sup>th</sup>.
- E. 304 Main Street Furnace:** The furnace at 304 Main Street East needs replacement and REACH has proposed purchasing and installing a new furnace in exchange for an extension of their current rental rate of \$1.00 per month for the next three years.

*MOTION: M. Smart* moved; seconded by *C. Johannsen* to approve the proposed purchase and installation of a new furnace at 304 Main Street East by REACH in exchange for renting the building for \$1.00 per month plus utilities for 2024-2026.

ALM: *absent*; JOHANNSEN: *aye*; SMART: *aye*. *MOTION PASSED.*

**NEW BUSINESS:** There was no new business on the agenda.

#### **ADJOURNMENT**

Having no further business, *M. Smart* moved; seconded by *C. Johannsen* to adjourn the meeting at 6:35 pm. The next regular board meeting will be at 6:00 pm on January 8, 2024, in the boardroom of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

Minutes submitted by: Keri Plemmons, Secretary/Treasurer