

# HENDRUM ECONOMIC DEVELOPMENT AUTHORITY

## Regular Board Meeting Minutes

August 12, 2019

### CALL TO ORDER

President Johannsen called to order the regular meeting of the Hendrum EDA at 6:36 pm on August 12, 2019 in the board room of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

### ROLL CALL

The following board members were present: Steven Jeffery, Michael Smart and Curt Johannsen.

The following members of the public were present: Mark Trautner and Rose Marie Trautner

### CONSENT AGENDA

a) July 8, 2019, EDA regular meeting minutes

*MOTION: M. Smart moved; seconded by S. Jeffery to approve the listed consent agenda items.*

*ALM: absent; JEFFERY: aye; JOHANNSEN: aye; JOHNSON: absent; SMART: aye. MOTION PASSED.*

### APPROVAL OF AGENDA

**New Business:** B. Wild Rice Addition Lot Sale

C. Hendrum Family Fun Night Activities

*MOTION: M. Smart moved; seconded by S. Jeffery to approve the agenda with the listed additions.*

*ALM: absent; JEFFERY: aye; JOHANNSEN: aye; JOHNSON: absent; SMART: aye. MOTION PASSED.*

### REPORTS OF OFFICERS AND DEPARTMENT HEADS

a) **PRESIDENT:** No update.

b) **SECRETARY/TREASURER:** The July financial report and August claims list totaling \$862.34 was presented for approval.

*MOTION: S. Jeffery moved; seconded by M. Smart to approve the financial report and payment of the following claims totaling \$862.34.*

Bergeson Nursery	\$124.87
Internal Revenue Service	\$12.24
Red River Valley Coop Power	\$219.13
The Red River Promoter	\$100.00
City of Hendrum	\$86.96
Internal Revenue Service	\$12.24
Nepstad Oil	\$306.90

*ALM: absent; JEFFERY: aye; JOHANNSEN: aye; JOHNSON: absent; SMART: aye. MOTION PASSED.*

## UNFINISHED BUSINESS

- A. **Shock & Awe Grant:** President Johannsen will be reaching out to a grant writer for assistance on the Dekko Foundation Grant.
- B. **304 Main Street East:** Discussion entailed advertising and rental rates. No action was taken.
- C. **Community Club:** No update.
- D. **Yard of the Month:** The Yard of the Month committee nominated Dave and Andi Haug's property at 332 Rice Street North for the month of August.

*MOTION: M. Smart moved; seconded by S. Jeffery to award August Yard of the Month to the property located at 332 Rice Street North.*

*ALM: absent; JEFFERY: aye; JOHANNSEN: aye; JOHNSON: absent; SMART: aye. MOTION PASSED.*

## NEW BUSINESS:

- A. **Professional Building Air Conditioning:** Unit 5 of the Professional Building is not getting any air flow out of the ceiling vents and a request was submitted for the board to authorize hiring someone to repair the problem.

*MOTION: M. Smart moved; seconded by S. Jeffery to authorize Secretary-Treasurer Plemmons to contact Norman County Heating and Cooling to repair the venting problem in the Professional Building.*

*ALM: absent; JEFFERY: aye; JOHANNSEN: aye; JOHNSON: absent; SMART: aye. MOTION PASSED.*

- B. **Wild Rice Addition Lot Sale:** Mark Trautner and Rose Marie Trautner presented their plans to construct a Dynamic modular home on a basement foundation with a three-stall garage. They have selected the lot they are interested in purchasing and have started the TIF Program Application paperwork and building permit application in preparation. They anticipate that the majority of the project can be completed this year. In order for the EDA to sell property within the city, a public hearing will need to be scheduled.

*MOTION: S. Jeffery moved; seconded by M. Smart to conduct a public hearing on Tuesday, September 3, 2019, in the Hendrum Professional Building boardroom, 308 Main St E, Hendrum, beginning at 7:00 pm, for the purpose of hearing public testimony for or against the sale of real property and for the authority to meet to decide if the sale is advisable.*

*ALM: absent; JEFFERY: aye; JOHANNSEN: aye; JOHNSON: absent; SMART: aye. MOTION PASSED.*

A consensus was also reached concerning the selling price of the proposed property.

*MOTION: M. Smart moved; seconded by S. Jeffery to set the purchase price between the Hendrum Economic Development Authority and Mark and Rose Marie Trautner for Lot One (1), Block Five (5), Wild Rice Addition of the City of Hendrum for the sum of four thousand dollars contingent upon approval of the sale.*

ALM: *absent*; JEFFERY: *aye*; JOHANNSEN: *aye*; JOHNSON: *absent*; SMART: *aye*. *MOTION PASSED.*

- C. **Hendrum Family Fun Night Activities:** Discussion centered on whether or not the EDA should advertise the available building for rent and lots for sale during the Hendrum Family Fun Night event.

#### **ADJOURNMENT**

Having no further business, *S. Jeffery* moved; seconded by *M. Smart* to adjourn the meeting at 7:26 pm. The next regular board meeting will be at 6:30 pm on September 9, 2019, in the board room of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

Minutes submitted by: Keri Plemmons, Secretary/Treasurer