

HENDRUM ECONOMIC DEVELOPMENT AUTHORITY

Regular Board Meeting Minutes

December 12, 2022

CALL TO ORDER

President Johannsen called to order the regular meeting of the Hendrum EDA at 6:15 pm on December 12, 2022 in the boardroom of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

ROLL CALL

The following board members were present: Mick Alm, Curt Johannsen, and Mike Smart.
The following city personnel was present: Keri Plemmons, EDA Secretary-Treasurer.

CONSENT AGENDA

- a) November 14, 2022, EDA regular meeting minutes

MOTION: M. Smart moved; seconded by M. Alm to approve the consent agenda.

ALM: *aye*; JOHANNSEN: *aye*; SMART: *aye*. *MOTION PASSED.*

APPROVAL OF AGENDA

- a) Add to New Business: **A. Development Opportunities**

MOTION: M. Alm moved; seconded by M. Smart to approve the agenda with the listed addition.

ALM: *aye*; JOHANNSEN: *aye*; SMART: *aye*. *MOTION PASSED.*

REPORTS OF OFFICERS AND DEPARTMENT HEADS

- a) **PRESIDENT:** President Johannsen had a conversation with the Norman County Assessor about the proposed tax statement for the EDA building being rented to REACH. The assessor did not know the building was rented to a non-profit which should lower the amount of taxes due for 2023.

- b) **SECRETARY/TREASURER:**

A. Financial Report: The November financial report and December claims list totaling \$316.90 were presented for approval.

MOTION: M. Smart moved; seconded by M. Alm to approve the November financial report and payment of the following claims totaling \$316.90.

| | |
|------------------------|----------|
| Red River Valley Co-op | \$204.57 |
| City of Hendrum | \$102.41 |
| Sam's Club | \$9.92 |

ALM: *aye*; JOHANNSEN: *aye*; SMART: *aye*. *MOTION PASSED.*

UNFINISHED BUSINESS

A. Elementary School:

- The school building kitchen was inspected and is now fully licensed. The state licensing fee will be prorated for 2022. Sugar Mama Bakery will be occupying the kitchen beginning in the new year.
- Sarah Ramsey is interested in renting 26B in the lower level of the oldest portion of the school building.
- Red River Valley Co-op plans to stay until June 1, 2023 while waiting for the construction to be completed on their new building.

B. Coffee Cup Promotion: No update.

C. Promotional Advertising: Several promotional offers through R&J Broadcasting were discussed. The board approved promoting Hendrum during "The 13th Month!" promotion which includes the day after Christmas following up to January 1st on all four stations.

MOTION: M. Smart moved; seconded by *M. Alm* to advertise through R&J Broadcasting with 8 ads per day between December 26th and January 1st for a total cost of \$224.00.

ALM: *aye*; JOHANNSEN: *aye*; SMART: *aye*. *MOTION PASSED.*

D. Christmas Light Contest: Judging is scheduled to take place on December 19th.

NEW BUSINESS:

A. Development Opportunities: There was discussion pertaining to some potential business and residential development opportunities in Hendrum. A developer will be invited to attend a January meeting to present more information.

ADJOURNMENT

Having no further business, *M. Alm* moved; seconded by *M. Smart* to adjourn the meeting at 7:00 pm. The next regular board meeting will be at 6:00 pm on January 9, 2023, in the boardroom of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

Minutes submitted by: Keri Plemmons, Secretary/Treasurer