# REGULAR COUNCIL MEETING November 14, 2016

# CITY OF HENDRUM Professional Building Board Room:

# 308 Main St E, Hendrum, MN 56550

**COUNCIL PRESENT:** Milton Alm, Paul Baukol, Curt Johannsen & Michael Smart

**COUNCIL** **ABSENT:** Sarah Tommerdahl

**CITY PERSONNEL**: Keri Plemmons, Clerk-Treasurer & Carl Woeck, Maintenance Supervisor.

**PUBLIC:** Stash Hempeck & Tom Brownlee

**CALL TO ORDER:** Mayor Johannsen called the meeting to order at 7:00 P.M.

**PLEDGE OF ALLEGIANCE:** Recited.

**CITIZEN’S FORUM:** S. Hempeck turned in a building permit. Council addressed S. Hempeck about concerns with his chickens running loose. T. Brownlee requested a payment arrangement which was considered acceptable by council in order to be removed from the pending assessment list.

**CONSENT AGENDA:**

*MOTION*:M.Smart moved; seconded by M. Alm to approve the following consent agenda items:

1. October 17, 2016 regular council meeting
2. October 2016 maintenance log
3. Pay equity report
4. Police report

Ayes: Alm, Baukol, Johannsen & Smart. Nays: None. *MOTION DECLARED PASSED.*

**APPROVAL OF AGENDA:**

*MOTION:*M. Smart moved; seconded by P. Baukol to approve the agenda with the following additions:

Clerk-Treasurer’s Report:

1. Move financial report from consent agenda
2. Move claims list from new business

New Business:

1. Building permit
2. Move statutory tort limits from consent agenda

Ayes: Alm, Baukol, Johannsen & Smart. Nays: None. *MOTION DECLARED PASSED.*

**REPORTS OF OFFICERS AND DEPARTMENT HEADS:**

**PUBLIC WORKS REPORT:** Alternate methods of hydrant flushing were discussed after the last flushing washed out the gravel at the end of an alley. The generator has been retrieved and C. Woeck is currently working on a way to get it unloaded from the trailer. C. Woeck requested to have an electrician wire in the generator.

*MOTION:* M. Smart moved; seconded by P. Baukol to approve paying an electrician to wire in the generator.

Ayes: Alm, Baukol, Johannsen & Smart. Nays: None. *MOTION DECLARED PASSED.*

**CLERK/TREASURER’S REPORT:**

***Financial Report/Claims:*** The monthly financial report was presented and the claims list totaled $17,129.46.

*MOTION:*M. Smart moved; seconded by P. Baukol to accept the monthly financial report and approve paying $17,129.46 in claims.

Ayes: Alm, Baukol, Johannsen & Smart. Nays: None. *MOTION DECLARED PASSED.*

**MAYOR’S REPORT:** No report.

FIRE DEPARTMENT: The turnout gear has been delivered. The Veteran’s Day supper had a large crowd. Santa Days has been set for December 10th with the Legion possibly hosting bingo again this year. A community member has requested to join the fire department. His application will be ready to review at the next council meeting.

UNFINISHED BUSINESS:

*City Ordinance Violations:* The council instructed the city clerk to send a final letter concerning the parking violation along Highway 75 with a seven day deadline before action will be taken. The letters from the city attorney were recently mailed to the property owners for the ordinance violations that were approved by council to be forwarded to the attorney in September.

*Minnesota Basic Code:* Tabled.

*MnDOT Hwy 75 Reconstruction Project:* No update.

*Hwy 75 Parking:* M. Alm volunteered to try to connect with a regional traffic engineer regarding traffic signs as phone call and emails requests have not received a response.

NEW BUSINESS:

*Certification of Election Results:* On Election Day November 8th, there were 172 registered voters at the time the polls opened and 27 new registrants were processed by the time the polls closed. A total of 160 votes were recorded on Election Day and 7 absentee ballots were reported received by Norman County and added to the vote totals resulting in a total of 164 voters. The city clerk as the elections administrator duly presented to the city council the result tapes of ballots cast in the November 8, 2016 General Election, and the election summary statements having been sworn to by the election judges. The total votes cast for the municipal offices voted upon are as follows:

For Mayor (4 year term): Curt Johannsen (116 votes); Write In (30 votes with no individual receiving more than 7 votes)

For Council Member (2 elected for 4 year terms): Mike Smart (120 votes); Wesley Magnell (85 votes); Jeff Johnson (72 votes); Write In (6 votes with no individual receiving more than 1 vote)

The city council having canvassed the election returns declare the totals listed above are deemed to be correct, the election is deemed to be valid, and the winners of the election are declared to be as follows:

For Mayor: Curt Johannsen

For Council Members: Mike Smart and Wesley Magnell.

*MOTION:* P. Baukol moved; seconded by M. Alm to adopt Resolution No. 2016-21: Canvassing Election Returns and Declaring Results of the 2016 General Election for City of Hendrum Mayor and Council Member Offices.

Ayes: Alm, Baukol, Johannsen & Smart. Nays: None. *MOTION DECLARED PASSED*

*Ambulance:* The Hendrum Firefighters Relief Association has offered to contribute $6,000 to the city with the intent of the donation to fund the purchase of an ambulance.

*MOTION:* M. Alm moved; seconded by M. Smart to adopt Resolution No. 2016-22: Resolution Accepting Donations.

Ayes: Alm, Baukol, Johannsen & Smart. Nays: None. *MOTION DECLARED PASSED*

*MOTION:* M. Alm moved; seconded by P. Baukol to purchase a 2009 Chevrolet G-3500 RV Cutaway Chassis 139” WB, Dual Rear Wheels, 6.6 L Diesel Engine Braun Type III Ambulance Conversion vehicle from Premier Specialty Vehicles, Inc. for $6,000.

Ayes: Alm, Baukol, Johannsen & Smart. Nays: None. *MOTION DECLARED PASSED*

*Solid Waste Management Taxes:* The tax auditor from the State of Minnesota has determined that the city must pay solid waste management taxes on the utility billing under the heading of city fees and on spring clean-up expenses. In order to comply with the recommendation from the state, several options were recommended to the council that would provide an increase in the rate being contributed to the garbage enterprise fund in order to cover all the garbage expenses including the increased amount for the solid waste management taxes. After discussing the recommendations, a third option was presented to be finalized at the December meeting.

*126 Park Avenue East:* The property owner with assistance from Moore Engineering has applied to FEMA to receive a letter of map amendment in order to be removed from the flood plain. FEMA has requested verification from the community if fill has been placed on the lot. Since the property was not in the city limits at the time of construction, the city is not able to make a determination on whether or not fill was placed. However, information from the county building permit declares that the structure would not be placed on fill since at the time of construction the site topography is approximately the same elevation as the adjacent homes to the west which are in the 500 year flood plain. In order to comply with the FEMA request for information, Mayor Johannsen, as flood plain manager, will draft a letter detailing the history of the situation.

*Building Permit:* One building permit application was submitted for approval.

*MOTION:* M. Smart moved; seconded by P. Baukol to approve issuing a building permit for the following property: 220 Canning Street East.

Ayes: Alm, Baukol, Johannsen & Smart. Nays: None. *MOTION DECLARED PASSED.*

***Statutory Tort Limits:*** League of Minnesota Cities Insurance Trust members that obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased.

*MOTION:* M. Smart moved; seconded by P. Baukol not to waive the monetary limits on municipal tort liability established by Minnesota Statutes, Secion 466.04.

Ayes: Alm, Baukol, Johannsen & Smart. Nays: None. *MOTION DECLARED PASSED*

Having no further business, M. Smart moved; seconded by P. Baukol to adjourn at 8:32 P.M. MOTION CARRIED. The above minutes are unofficial until approved at the next council meeting scheduled for November 14, 2016.

Respectfully submitted,

Keri Plemmons, City Clerk-Treasurer