

CITY OF HENDRUM

Regular Council Meeting Minutes

May 15, 2017

CALL TO ORDER

Mayor Johannsen called to order the regular meeting of the City of Hendrum council at 7:37 pm on May 15, 2017 in the board room of the Professional Building located at 308 Main Street East in Hendrum, Minnesota. The Pledge of Allegiance was recited.

ROLL CALL

The following council members were present: Paul Baukol, Wesley Magnell, Milton Alm, Michael Smart, Curt Johannsen

The following city personnel were present: Keri Plemmons, Clerk-Treasurer

CONSENT AGENDA

- a) 2017-04-10 Regular Council Meeting Minutes
- b) 2017-04-19 Special Council Meeting Minutes
- c) 2017-04-27 Local Board of Appeals & Equalization Meeting Minutes
- d) 2017-04-27 Special Council Meeting Minutes
- e) 2017-04 Maintenance Log

MOTION: M. Alm moved; seconded by P. Baukol to approve the listed consent agenda items.

ALM: aye; BAUKOL: aye; JOHANNSEN: aye; MAGNELL: aye; SMART: aye. MOTION PASSED.

APPROVAL OF AGENDA

- a) New Business: G. Well Meter

MOTION: M. Smart moved; seconded by W. Magnell to approve the agenda with the listed addition.

ALM: aye; BAUKOL: aye; JOHANNSEN: aye; MAGNELL: aye; SMART: aye. MOTION PASSED.

REPORTS OF OFFICERS AND DEPARTMENT HEADS

- a) **PUBLIC WORKS:** No report.
- b) **CLERK-TREASURER:** The April financial report and May claims list totaling \$18,840.89 was presented for approval.

MOTION: M. Alm moved; seconded by P. Baukol to approve the April financial report and May claims list totaling \$18,840.89.

ALM: aye; BAUKOL: aye; JOHANNSEN: aye; MAGNELL: aye; SMART: aye. MOTION PASSED.

A question was posed to consider whether lilac bushes qualified under the tree program. The general consensus of the council was that the program covers shade trees and therefore lilac bushes do not qualify.

A question was posed to consider allowing the board room to be used for evening bible study group meetings. The general consensus of the council was that the board room was only available to be used on occasion by the business occupants of the Professional Building.

- c) **MAYOR:** Legislative Update: Waiting on news.
- d) **FIRE DEPARTMENT:** The warning siren needed the panel replaced. Two firefighters have completed their Firefighter I training.

UNFINISHED BUSINESS

- a) **City Ordinance Violations:** Chickens and blighted properties were discussed. No action was taken.
- b) **Minnesota Basic Code:** No update
- c) **MNDOT Hwy 75 Reconstruction Project:** No update
- d) **Hwy 75 Parking:** No update
- e) **Hendrum Relief Association Pension Actuarial Study:** No update.
- f) **Wellhead Protection:** No update.
- g) **Sunday Off-sale:** The ordinance will need to be amended to allow for Sunday Off-sale per Minnesota Statutes.
- h) **Nuisance Ordinance:** The nuisance ordinance has been reviewed by the city attorney. A public hearing will need to be scheduled and the final version prepared for adoption.

MOTION: M. Smart moved; seconded by *W. Magnell* to set the public hearing on the proposed nuisance ordinance for 7:30 pm on Monday, June 12th, preceding the regularly scheduled council meeting.

ALM: *aye*; BAUKOL: *aye*; JOHANNSEN: *aye*; MAGNELL: *aye*; SMART: *aye*. *MOTION PASSED.*

- i) **Maintenance Superintendent Position:** It was determined to set up interviews with three applicants.

MOTION: P. Baukol moved; seconded by *M. Alm* to call a special meeting for May 22nd at 7:30 pm in order to conduct interviews and other business relating to the Maintenance Superintendent position and the required reporting for city water/wastewater.

ALM: *aye*; BAUKOL: *aye*; JOHANNSEN: *aye*; MAGNELL: *aye*; SMART: *aye*. *MOTION PASSED.*

NEW BUSINESS

- a) **Wild Rice Watershed District Easement:** The Wild Rice Watershed District desires access to said property in order to perform repairs and maintenance from time to time as may be necessary for the maintenance of Project #44 City of Hendrum Flood Control Levee. The City of Hendrum agrees to convey a permanent easement of several tracts of property legally described in Exhibit A of the easement agreement for the sale price of one dollar.

MOTION: M. Alm moved; seconded by *P. Baukol* to adopt Resolution No. 2017-11: A resolution authorizing an easement between the City of Hendrum and the Wild Rice Watershed District.

ALM: *aye*; BAUKOL: *aye*; JOHANNSEN: *aye*; MAGNELL: *aye*; SMART: *aye*. *MOTION PASSED.*

b) **Advertise for bids on lease property:**

MOTION: M. Alm moved; seconded by *M. Smart* to advertise for bids on the lease property in the Norman County Index with a final submission date of Thursday, June 8th at 5:00 pm.

ALM: *aye*; BAUKOL: *aye*; JOHANNSEN: *aye*; MAGNELL: *aye*; SMART: *aye*. *MOTION PASSED.*

c) **Building Permit:** A building permit application for 362 Rice Street South was submitted for approval.

MOTION: M. Smart moved; seconded by *P. Baukol* to issue permit no. 2017-01 for 362 Rice Street South.

ALM: *aye*; BAUKOL: *aye*; JOHANNSEN: *aye*; MAGNELL: *aye*; SMART: *aye*. *MOTION PASSED.*

d) **Donation:** A donation was received from Gary Cares from the contributions to the One Fund.

MOTION: M. Smart moved; seconded by *M. Alm* to adopt Resolution No. 2017-10: Accepting Donations.

ALM: *aye*; BAUKOL: *aye*; JOHANNSEN: *aye*; MAGNELL: *aye*; SMART: *aye*. *MOTION PASSED.*

e) **Class D Water/Wastewater License Reporting:** C. Woeck was hired to provide water/wastewater reporting services to the City of Hendrum for a monthly rate of \$500.00. After performing services for two weeks and filing the required monthly reporting, C. Woeck decided to terminate employment with the city. The council discussed his final paycheck.

MOTION: P. Baukol moved; seconded by *M. Smart* to pay Carl Woeck half of the monthly rate (\$250.00) for the two weeks of services provided.

ALM: *aye*; BAUKOL: *aye*; JOHANNSEN: *aye*; MAGNELL: *aye*; SMART: *aye*. *MOTION PASSED*

f) **Electric Grease Gun:** Several quotes for an electric grease gun were reviewed.

MOTION: M. Smart moved; seconded by *W. Magnell* to allow C. Johannsen to purchase an electric grease gun.

ALM: *aye*; BAUKOL: *aye*; JOHANNSEN: *aye*; MAGNELL: *aye*; SMART: *aye*. *MOTION PASSED*

g) **Well Meter:** The hour meter on well #1 quit working. There were concerns about the fit of the meter that the city has available to replace. K. Kjersten has a tap to cut the right size hole in the panel and the wiring will match.

ADJOURNMENT

P. Baukol moved; seconded by *M. Alm* to adjourn the meeting at 9:49 pm. The next regular council meeting will be at 7:30 pm on June 12, 2017, in the board room of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

Minutes submitted by: Keri Plemmons, Clerk-Treasurer