# REGULAR COUNCIL MEETING July 14, 2015

# CITY OF HENDRUM Professional Building Board Room:

# 308 Main St E, Hendrum, MN 56550

**PRESENT:** P. Baukol, C. Johannsen, M. Smart and S. Tommerdahl. Also present: A. Walsh; J. Walsh; D. Olek, Fuch’s Sanitation; C. Julin, City Attorney; C. Woeck, Maintenance Supervisor; and K. Plemmons, Clerk-Treasurer. Absent: M. Alm.

**CALL TO ORDER:** Mayor Johannsen called the meeting to order at 7:35 p.m.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.

**CITIZENS’ FORUM:** J. and A. Walsh brought a proposal to construct an access road on their property. Action will be taken on the agenda under building permits.

**CONSENT AGENDA:**

*MOTION*:M. Smart moved; seconded by S. Tommerdahl to approve the minutes from the regularly scheduled council meeting held on June 8, 2015 and the special meeting held on June 16, 2015.

Ayes: Baukol, Johannsen, Smart and Tommerdahl. Nays: None. Absent: Alm. *MOTION DECLARED PASSED.*

**APPROVAL OF AGENDA:**

*MOTION:*P. Baukol moved; seconded by S. Tommerdahl to approve the agenda with the following additions: Old Business: F. Graveling Alleys; New Business: C. Executive Session and D. Maguire Iron Contract.

Ayes: Baukol, Johannsen, Smart and Tommerdahl. Nays: None. Absent: Alm. *MOTION DECLARED PASSED.*

**REPORTS OF OFFICERS AND DEPARTMENT HEADS:**

**PUBLIC WORKS REPORT:**

C. Woeck has obtained his class D water license. The wastewater licensing test will take place in October. C. Woecks has been receiving requests by area rural farmsteads for mosquito spraying services.

*MOTION:* S. Tommerdahl moved; seconded by M. Smart to set the fee to $50.00 per application for private properties.

Ayes: Baukol, Johannsen, Smart and Tommerdahl. Nays: None. Absent: Alm. *MOTION DECLARED PASSED.*

**CLERK-TREASURER’S REPORT:**

***Financial Report/Claims:*** K. Plemmons presented the monthly financial report and claims in the amount of $56,008.02.

*MOTION:*S. Tommerdahl moved; seconded by M. Smart to approve the financial report and pay the claims in the amount of $56,008.02.

Ayes: Baukol, Johannsen, Smart and Tommerdahl. Nays: None. Absent: Alm. *MOTION DECLARED PASSED.*

***Voided Checks:*** The following check number has been voided: 13929.

**ENGINEER’S REPORT:**

***Flood Insurance Rate Maps (FIRM)*** A couple more amendments are in the process of being made to the proposed ordinance sent by the Minnesota Department of Natural Resources before sending the draft to be finalized. The public hearing will be held on Tuesday, August 11, 2015 at 7:00 pm.

**MAYOR’S REPORT:** No report.

FIRE DEPARTMENT: The Insurance Service Office (ISO) has scheduled an inspection of the fire department.

POLICE DEPARTMENT:

A meeting between the mayors of western Norman County was held to discuss the need for contracting for patrolling services through the Norman County Sheriff’s office. A meeting with the county board representatives for western Norman County has been scheduled to occur before the county board meeting. The mayors representing the western Norman County cities have been added to the agenda for the August 4th county board meeting to discuss the need for available patrolling hours.

PARK: No report.

OLD BUSINESS:

*Nuisance Violations:* Cynthia A. Julin, Attorney at Law, reviewed the process the City will need to follow for nuisance abatements. She also recommended adopting the Minnesota Basic Code.

*Personnel Policy/Sick Pay:* Tabled.

*EDA Bylaws:* Tabled.

*Seasonal Public Water Systems:* Tabled.

*Garbage Contract:* Request for proposals were mailed to area sanitation service providers with a July 13, 2015 submission deadline. One proposal was received. Dave Olek from Fuch’s Sanitation was at the meeting to discuss their proposal and to answer question from the council. The new contract with Fuch’s Sanitation will raise residential garbage rates to $10.95 per month per household. The council will have to adjust the city utility rates accordingly at the annual meeting in January.

*MOTION:* M. Smart moved; seconded by P. Baukol to accept the proposal provided by Fuch’s Sanitation and to enter into a five (5) year contract.

Ayes: Baukol, Johannsen, Smart and Tommerdahl. Nays: None. Absent: Alm. *MOTION DECLARED PASSED.*

*Graveling Alleys:* The estimated expense for purchasing gravel for repairing bad areas in the city alleys was submitted.

NEW BUSINESS:

*Building Permits:* Five building permit applications were submitted for review.

*MOTION:* P. Baukol moved; seconded by S. Tommerdahl to approve the building permit applications for 142 Great Northern St. S., 254 Herbert St., 339 Main St. W., 171 Hwy 75 S., and 257 Herbert St. S.

*City Park Signs:* Minnesota Department of Transportation (Mn/DOT) requested the City to submit an application for replacement or removal of the aged City Park signs along Highway 75. The cost associated with replacement through Mn/DOT was $549.60 which was determined to be too expensive and the consensus was not to renew.

*Executive Session:*

*MOTION:* P. Baukol moved; seconded by M. Smart to close the meeting at 10:20 pm to discuss personnel issues.

Ayes: Baukol, Johannsen, Smart and Tommerdahl. Nays: None. Absent: Alm. *MOTION DECLARED PASSED.*

*MOTION:* M. Smart moved; seconded by S. Tommerdahl to reopen the meeting at 10:35 pm.

Ayes: Baukol, Johannsen, Smart and Tommerdahl. Nays: None. Absent: Alm. *MOTION DECLARED PASSED.*

*Maguire Iron Contract:* The service contract for the water tower has expired.

*MOTION:* S. Tommerdahl moved; seconded by M. Smart to enter into a biennial cleaning and inspection service contract with Maguire Iron, Inc for a period of ten years.

Ayes: Baukol, Johannsen, Smart and Tommerdahl. Nays: None. Absent: Alm. *MOTION DECLARED PASSED.*

OTHER BUSINESS:

There have been numerous reports of problems with speeding along Rice Street. S. Tommerdahl recommended purchasing “Drive Like Your Kids Live Here” signs to place along the boulevard.

*MOTION:* M. Smart moved; seconded by P. Baukol to have S. Tommerdahl research and purchase at her discretion “Drive Like Your Kids Live Here” signs.

Ayes: Baukol, Johannsen, Smart and Tommerdahl. Nays: None. Absent: Alm. *MOTION DECLARED PASSED.*

ANNOUNCEMENTS:

July 24-26, 2015 – All-School Reunion

August 4, 2015 – National Night Out - CANCELLED

August 10, 2015 – Regularly Scheduled City Council Meeting

September 12, 2015 – King of Trails Market Day

Having no further business, M. Smart moved; seconded by P. Baukol to adjourn at 10:38 p.m. Motion carried. The above minutes are unofficial until approved at the next regularly scheduled council meeting on August 10, 2015.

Keri Plemmons, City Clerk-Treasurer