# REGULAR COUNCIL MEETING October 13, 2014

# CITY OF HENDRUM

Professional Building Board Room: 308 Main St E, Hendrum, MN 56550

**PRESENT:** M. Alm, P. Baukol, C. Johannsen, M. Smart and S. Tommerdahl. Also present: Stash Hempeck, Terry Torgerson, C. Woeck, Maintenance Supervisor; and K. Plemmons, Clerk-Treasurer. Absent: None.

**CALL TO ORDER:** Mayor Johannsen called the meeting to order at 7:42pm following the EDA meeting.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.

**CITIZENS’ FORUM:** S. Hempeck lodged a formal complaint concerning the ATV activity inside the city limits. Actions witnessed include but are not limited to speeding on gravel which is throwing up rocks, cutting across the football field and other school property, driving on the dike, and not driving with all wheels on the ground. Discussion also occurred on straightening the approach to the alley alongside S. Hempeck’s property.

T. Torgerson discussed his concerns over his property being burglarized and who is keeping an eye on private properties during the day when most residents are gone.

**CONSENT AGENDA:**

*MOTION*:M. Alm moved; seconded by P. Baukol to approve the minutes from the regularly scheduled council meeting on September 8, 2014.

Ayes: Alm, Baukol, Johannsen, Smart and Tommerdahl. Nays: None. Absent: None.

*MOTION DECLARED PASSED*

**APPROVAL OF AGENDA:**

*MOTION:*S. Tommerdahl moved; seconded by M. Alm to approve the Agenda with the following additions: New Business: A. Approach Request and B. ATV Complaints.

Ayes: Alm, Baukol, Johannsen, Smart and Tommerdahl. Nays: None. Absent: None.

*MOTION DECLARED PASSED*

**REPORTS OF OFFICERS AND DEPARTMENT HEADS:**

**MAINTENANCE REPORT:** Chlorinating has been completed and the chemical analysis passed inspection. Hydrants will be flushed next week.

***Meters:*** There are residential water meters not reporting that will need to be scheduled for inspection. Letters will be mailed to the affected residents.

***Leaf Blower:*** The current city leaf blower has self-destructed and a replacement purchase was discussed.

*MOTION:*M. Smart moved; seconded by C. Johannsen to allow C. Woeck to purchase a leaf blower with a $350.00 spending limit and with product approval cleared through M. Smart.

Ayes: Alm, Baukol, Johannsen, and Smart. Nays: Tommerdahl. Absent: None.

*MOTION DECLARED PASSED*

**CLERK-TREASURER’S REPORT:**

***Monthly Financial Report and Claims:*** K. Plemmons presented the monthly financial report and claims in the amount of $17,455.92.

*MOTION:*S. Tommerdahl moved; seconded by M. Alm to approve the financial report and pay the claims in the amount of $17,455.92.

Ayes: Alm, Baukol, Johannsen, Smart and Tommerdahl. Nays: None. Absent: None.

*MOTION DECLARED PASSED*

***Voided Checks:*** *The following check numbers have been voided:* None

***Delinquent Utilities/Assessment Notices:*** Delinquent utilities were reviewed. The list of residents receiving pending assessment notices were also reviewed

***Appoint Election Judges for General Election:*** Resolution #2014-14: Appoint Election/Alternate Judges for the 2014 General Election was read aloud and received a roll call vote.

*MOTION:* M. Smart moved; seconded by M. Alm to adopt Resolution #2014-14: Appoint Election/Alternate Judges for the 2014 General Election.

Ayes: Alm, Baukol, Johannsen, Smart and Tommerdahl. Nays: None. Absent: None.

*MOTION DECLARED PASSED*

***Schedule Certification of Election Results (11/17-11/24):*** A special meeting to certify election results will be held on November 17, 2014, at 7:00 pm in the Professional Building boardroom.

***Spraying Fees:*** Discussion occurred over the calculation of mosquito spraying fees. A proposed fee chart showing the breakdown of expenses was provided. It was concluded that the expense of the truck used almost exclusively for spraying needed to be added to the fee calculations and the new proposal brought to the next meeting.

**LEVEE IMPROVEMENT PROJECT:** The storm sewer project is wrapping up. Some of the trees that are planted too close to the levee will need to be removed. Due to an abundance of sitting water in the storm sewer, the storm sewer pipe from the city to the outlet was televised to determine if there was a blockage. A blockage was discovered in the pipe and at the outlet which need to be removed. In addition, it was discovered that a majority of the pipe is old clay pipe which is in very poor condition. In the near future, the pipe will either need to be relined or replaced. Mayor Johannsen will research financial assistance for this major expense.

*MOTION:* M. Alm moved; seconded by M. Smart to allow Mayor Johannsen to investigate clearing the blockage at the end of the storm sewer with a budget of $1000.

Ayes: Alm, Baukol, Johannsen, Smart and Tommerdahl. Nays: None. Absent: None.

*MOTION DECLARED PASSED*

***Contamination results:*** The laboratory analysis from the Minnesota Department of Agriculture showed no detection of contamination from Roundup on the levee.

**ENGINEER’S REPORT:** No report.

**MAYOR’S REPORT:** In cooperation with Norman County West Elementary, Mayor Johannsen sponsored a local “Mayor for the Day” essay contest. One winner from 4th, 5th & 6th grades were selected with one overall winner being declared “Mayor for the Day,” who will receive a wall plaque and a gift certificate donated by Mayor Johannsen. Winners will be announced on October 14th. The essays will be sent to the League of Minnesota Cities sponsored contest. Also, a billing error was discovered by the Mayor concerning misapplied internet charges and after communicating with the company, the city will be credited back those charges. The street repair project will take place within the next two weeks.

FIRE DEPARTMENT:

Veteran’s Day Supper: The fire department will be hosting a Veteran’s day supper.

POLICE DEPARTMENT: No report.

PARK UPDATE: Sentence-to-Serve has been contacted to rake leaves.

OLD BUSINESS:

Nuisance Violations: Ordinance violations were discussed and citations will be issued to the affected property owners.

Restroom Remodel: No report.

Ditch Cleaning: No report.

EDA Appointments: Will be addressed at the next meeting.

Wild Rice Addition Building Covenants: Concerns over an attached versus a detached garage were discussed with no action taken.

NEW BUSINESS:

***Approach Request:*** More research is needed before a decision is reached.

***ATV Complaints:***  Minnesota state laws require all ATV riders under the age of 18 on public land to wear a helmet at all times. ATV registration is required for public and private land use through the DNR. A driver’s license is required to operate an ATV along or on public road rights-of-way. No operator under 12 can cross public roads or drive on public roads and lands. Operators between 12 and 15 must have a safety training certificate and be accompanied by an adult 18 or older who possesses a driver’s license to operate on public lands. Anyone born after 1987 must also have a safety training certificate. A rider may not operate an ATV on a trail designated “not for motorized use,” posted public lands, state park lands, wildlife management areas, or unfrozen water. If a citizen witnesses any violation of the state laws, please report the violation immediately to local law enforcement.

OTHER BUSINESS: None.

ANNOUNCEMENTS:

November 4, 2014 – Election Day

November 10, 2014 – Regular Council Meeting.

November 11, 2014 – Veteran’s Day – ALL CITY OFFICES CLOSED

November 27-28, 2014 – Thanksgiving Holiday – ALL CITY OFFICES CLOSED

Having no further business, S. Tommerdahl moved; seconded by P. Baukol to adjourn at 10:30 pm. Motion carried. The above minutes are unofficial until approved at the next regularly scheduled council meeting on November 10, 2014.

Respectfully Submitted,

Keri Plemmons, City Clerk-Treasurer