# COUNCIL MEETING CITY OF HENDRUM, MINNESOTA

**JULY 8, 2013, 7:30 P.M. PO BOX 100, 308 MAIN STREET E.**

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**PRESENT:** C. Johannsen, K. Kjersten, M. Smart, and S. Tommerdahl. Also present: J. Johnson, Maintenance Supervisor; and N. Kjersten, Clerk-Treasurer. Absent: M. Alm.

**CALL TO ORDER:** Mayor Johannsen called the meeting to order at 7:30 P.M.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.

**CITIZENS’ FORUM:** None.

**CONSENT AGENDA: MOTION:** K. Kjersten moved, seconded by S. Tommerdahl, to approve the Minutes from the regularly scheduled council meeting on June 10, 2013.

Ayes: Johannsen, Kjersten, Smart, and Tommerdahl. Nays: None

Absent: Alm.

*MOTION DECLARED PASSED*

**APPROVAL OF AGENDA: MOTION:** K. Kjersten moved, seconded by M. Smart, to approve the Agenda with the following additions: under New Business:

E. Rezone Evergreen Addition.

Ayes: Johannsen, Kjersten, Smart, and Tommerdahl. Nays: None

Absent: Alm.

*MOTION DECLARED PASSED*

**REPORTS OF OFFICERS AND DEPARTMENT HEADS:**

**CLERK-TREASURER’S REPORT:** ***2012 Year End Financial Report:*** The final version of the 2012 Year End Financial Report was presented. Discussion took place on the changes made and two totaling errors were found. The changes will be made to the year-end report.

**MOTION:** K. Kjersten moved, seconded by M. Smart to approve the 2012 year-end financial report, to include the changes to the two totaling errors.

Ayes: Johannsen, Kjersten, Smart, and Tommerdahl. Nays: None

Absent: Alm.

*MOTION DECLARED PASSED*

***Monthly Financial Report and Claims:*** N. Kjersten presented the monthly financial report and claims in the amount of $4,856.57.

**MOTION:** S. Tommerdahl moved, seconded by K. Kjersten, to approve the financial report and pay the claims in the amount of $4,856.57.

Ayes: Johannsen, Kjersten, Smart, and Tommerdahl. Nays: None

Absent: Alm.

*MOTION DECLARED PASSED*

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***2012 Water Report:*** Mayor Johannsen stated that the 2012 Water Report had been completed and that the publishing and posting requirements had been met.

***Pay Equity Compliance Report:*** N. Kjersten stated that the 2013 Pay Equity Compliance Report had been submitted and that the City of Hendrum was in compliance.

Discussion took place on outside wood burners and that research would be done by

N. Kjersten for the August city council meeting.

**DIKE INFO:** Mayor Johannsen stated that a Wild Rice Watershed Board Meeting would be held on Wednesday, July 10, 2013 and that he would like input from the council as to whether or not to recommend having the Hendrum Flood Control Levee Project mowed or to allow the canopy of clover to continue to provide protection to the grass that is starting to grow. Discussion took place on how the soil would dry out and the grass could die faster if the canopy was mowed. After discussion, Mayor Johannsen stated that he would recommend that the grass on the project be mowed after Labor Day.

**ENGINEER’S REPORT:** No report.

**MAYOR’S REPORT:** Mayor Johannsen reported that the legislature had signed into law changes to Local Government Aid (LGA), money received from the state to help run the city. The city’s share for 2013 was $57,667; and will be increased to $66,943 for 2014.

Mayor Johannsen stated that the health care reform requirements at this time do not require the city to provide health insurance to employees, as the city employs less than fifty employees, which includes council, EDA members, firemen, and rescue squad. Discussion took place on how the employer’s mandate has been postponed for one year. Johannsen stated that he will continue to research the health care reform and keep the council updated.

Mayor Johannsen stated that community clean-up will continue on Wednesdays. Trees have been planted in the Wild Rice Addition. Upcoming projects will include finishing the split rail fence at the Hendrum Community Park and the landscaping project on the corner of Highway 75 and Main Street West.

**MAINTENANCE REPORT:** ***Maintenance at the Lagoon:*** J. Johnson stated that the project had to be put off because Clark’s Excavating and Septic Pumping was unable to replace three pipes, used for discharging water, that are corroded at the lagoon. Johnson stated that Clark’s possibly would be able to do the project in September.

***Sickle Mower for Ditches:*** Discussion took place on hiring Terry Guttormson to use his sickle mower to mow the vegetation over the rocks on the sides of the lagoon where the City cannot mow with their mower. The MPCA requires that the lagoon be kept under control. Discussion continued on whether Mr. Guttormson would also be able to mow the railroad ditches where the City cannot get with their mower.

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**MOTION:** K. Kjersten moved, seconded by S. Tommerdahl to authorize J. Johnson to hire Terry Guttormson to mow the around the lagoon and the railroad ditches, with a budget of $200.00.

Ayes: Johannsen, Kjersten, Smart, and Tommerdahl. Nays: None

Absent: Alm.

*MOTION DECLARED PASSED*

***Gravel:*** Mayor Johannsen followed-up with J. Johnson in regards to the status of blading and graveling Hendrum Drive, Gordon Street West, Haylett Street, and on Todd Street by the lift station. Discussion took place on how blading should be done prior to being graveled. Discussion continued on graveling alleyways as needed within the City.

**MOTION:** K. Kjersten moved, seconded by M. Smart to authorize J. Johnson to purchase gravel for streets and alleyways in need, with a budget of $3,000; and if possible to lease a box scraper from Howard Tommerdahl to be used for spreading the gravel in the alleyways.

Ayes: Johannsen, Kjersten, Smart, and Tommerdahl. Nays: None

Absent: Alm.

*MOTION DECLARED PASSED*

**FIRE DEPARTMENT:** ***Rescue Jackets:*** J. Johnson stated that the Rescue Squad would like to purchase blood born pathogen jackets with the money brought in from the One-Fund Drive and from the Pancake Brunch. The jackets cost approximately $1,200.00. Discussion took place.

**MOTION:** S. Tommerdahl moved, seconded by K. Kjersten to authorize the Rescue Squad to purchase rescue jackets with the money brought in from the One-Fund Drive and the Pancake Brunch.

Ayes: Johannsen, Kjersten, Smart, and Tommerdahl. Nays: None

Absent: Alm.

*MOTION DECLARED PASSED*

**POLICE DEPARTMENT:** ***Tahoe:*** M. Smart stated that the Tahoe is going to need to be replaced soon. Discussion took place on the damage to the Tahoe from the hail storm in June; how the Police Department is under-budget on many items; the amount of money that is in a savings for vehicle replacement; and the total cost of replacing the Tahoe, including decals.

Discussion took place on how Ada police had received a federal grant, Safe and Sober Grant, which allows the police to pull cars over on any state or county highway and how the department had been patrolling in Hendrum.

**PARK UPDATE:** A park board is scheduled for Wednesday, July 17, 2013 at 7:00 PM in the Hendrum Community Park.

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**OLD BUSINESS:** ***Zoning Ordinance/Outdoor Sales Lots:***No action taken – on agenda as a reminder.

***Nuisance Ordinance:***No action taken – on agenda as a reminder.

***Nuisance Violations:*** Discussion took place on nuisance violations and the Council advised N. Kjersten to send letters to those in violation.

***2012 Year End Audit Report:*** **MOTION:** S. Tommerdahl moved, seconded by M. Smart to approve the 2012 Year End Audit Report.

Ayes: Johannsen, Kjersten, Smart, and Tommerdahl. Nays: None

Absent: Alm.

*MOTION DECLARED PASSED*

**NEW BUSINESS: *National Night Out Resolution:*** Mayor Johannsen asked that the council pass a resolution in support of the Community of Hendrum’s National Night Out Event which is scheduled for Tuesday, August 6 from 5:30 pm to 9:00 pm at the Hendrum Community Park.

**MOTION:** K. Kjersten moved, seconded by S. Tommerdahl, to adopt Resolution #2013-07, Proclamation for National Night Out 2013.

Voice Ayes: Johannsen, Kjersten, Smart, and Tommerdahl. Nays: None

Absent: M. Alm.

*RESOLUTION DECLARED PASSED*

***National Association Town Watch(NATW) Membership Dues:*** Mayor Johannsen stated that it is time to renew our membership to the NATW, which puts on the National Night Out event.

**MOTION:** K. Kjersten moved, seconded by M. Smart to renew the City’s membership to National Association Town Watch, in the amount of $35.00.

Ayes: Johannsen, Kjersten, Smart, and Tommerdahl. Nays: None

Absent: Alm.

*MOTION DECLARED PASSED*

***Picnic Table and Fire Hall Table Rentals:*** Discussion took place on the renting of picnic tables and fire hall table rentals.

**MOTION:** K. Kjersten moved, seconded by S. Tommerdahl to rent the City of Hendrum’s portable picnic tables to the City of Hendrum and Hendrum Township residents only with a $20.00 per table deposit and a $10.00 per table rental fee. Citizen’s renting the tables must sign a rental agreement that states that they are responsible for any damages that incur totaling over the deposit of $20.00 per table. The white Hendrum Civic Center tables will not be rented out. All tables can be used free of charge for community events.

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Ayes: Johannsen, Kjersten, Smart, and Tommerdahl. Nays: None

Absent: Alm.

*MOTION DECLARED PASSED*

***Storm Damage to City Property:*** Discussion took place on damage done to the shingles on the Professional Building, Hendrum Civic Center, City Shop, the picnic shelter, and the concession stand; the tin on the storage shed; along with the damage to the Police Tahoe, the Ford pickup, and the Chevy pickup. Discussion continued on how the City had not yet received the totals from the insurance company; and also on how to proceed with bidding out the projects.

***Rezone Evergreen Addition:*** **MOTION:** M. Smart moved, seconded by S. Tommerdahl to make an amendment to the Zoning Ordinance to rezone the Evergreen Addition from residential to commercial.

Ayes: Johannsen, Smart, and Tommerdahl. Nays: None

Absent: Alm.

Abstain: Kjersten.

*MOTION DECLARED PASSED*

**Other Business:** None.

**ANNOUNCEMENTS:**

July 17, 2013 – Park Board Meeting (Hendrum Community Park at 7:00 PM)

August 6, 2013 – National Night Out

August 12, 2013 – Regularly Scheduled City Council Meeting

Having no further business, K. Kjersten moved; seconded by S. Tommerdahl to adjourn. Motion carried; the meeting adjourned at 10:12 P.M. The above minutes are unofficial until approved at the next regularly scheduled council meeting on August 12, 2013.

Respectfully Submitted,

Nicole R. Kjersten

City Clerk-Treasurer