# REGULAR COUNCIL MEETING April 18, 2016

# CITY OF HENDRUM Professional Building Board Room:

#  308 Main St E, Hendrum, MN 56550

**COUNCIL PRESENT:** M. Alm, P. Baukol, C. Johannsen, M. Smart and S. Tommerdahl **ABSENT:** None.

**CITY PERSONNEL**: K. Plemmons, Clerk-Treasurer

**CITIZENS:** S. Hempeck, K. Lee

**CALL TO ORDER:** Mayor Johannsen called the meeting to order at 7:38 p.m. following the EDA meeting.

**PLEDGE OF ALLEGIANCE**

**CITIZENS’ FORUM:** S. Hempeck discussed property lines on the leased land and also requested to put up temporary fencing along the alley north of his property for chickens. K. Lee requested an extension on efforts to abate an ordinance violation.

**CONSENT AGENDA:**

*MOTION*:S. Tommerdahl moved; seconded by M. Alm to approve the minutes from the regularly scheduled meeting held on March 14, 2016 as presented.

Ayes: Alm, Baukol, Johannsen, Smart, and Tommerdahl. Nays: None. Absent: None. *MOTION DECLARED PASSED.*

**APPROVAL OF AGENDA:**

*MOTION:*M. Smart moved; seconded by M. Alm to approve the agenda with the following additions: NEW BUSINESS: E. Stash’s request; F. Flowers on Main.

Ayes: Alm, Baukol, Johannsen, Smart, and Tommerdahl. Nays: None. Absent: None. *MOTION DECLARED PASSED.*

**REPORTS OF OFFICERS AND DEPARTMENT HEADS:**

**PUBLIC WORKS REPORT:** No report.

**CLERK/TREASURER’S REPORT:**

***Financial Report/Claims:*** K. Plemmons presented the financial report and claims in the amount of $13,416.46.

*MOTION:*M. Alm moved; seconded by S. Tommerdahl to approve the financial report and pay $13,416.46 in claims.

Ayes: Alm, Baukol, Johannsen, Smart, and Tommerdahl. Nays: None. Absent: None. *MOTION DECLARED PASSED.*

***Spring Newsletter:*** A draft of the spring newsletter was reviewed and additional topics were discussed.

***May Meeting:*** Due to the city office being closed May 2-6, the next city council meeting has been rescheduled to May 16, 2016.

**MAYOR’S REPORT:** Notified the council of the town hall meetings taking place with the state representatives of our region at various area cities on Friday, April 22nd.

FIRE DEPARTMENT: This year’s steak supper fundraiser was the most successful to date. The money is being raised for the purpose of purchasing an ambulance. Two firefighters have completed certification training. The fire department is in the discussion stages of purchasing a shed for storage. The council was in agreement with the plan to place the shed on a temporary foundation along the south side of the fire hall.

POLICE DEPARTMENT:

*2016 Contract:* No update.

UNFINISHED BUSINESS:

*City Ordinance Violations:* It was agreed to allow K. Lee a two month extension to abate the ordinance violation. The plan is to review the progress at the May meeting. Another property reached its deadline and the violation was not considered abated.

*Minnesota Basic Code:* Tabled.

*Wild Rice Addition Covenants:* Changes were discussed concerning minimum square footage and number of garage stalls required.

*MOTION:* M. Alm moved; seconded by M. Smart to approve the changes to the Wild Rice Addition Covenants.

Ayes: Alm, Baukol, Johannsen, Smart, and Tommerdahl. Nays: None. Absent: None. *MOTION DECLARED PASSED.*

*Tractor:* Since RDO is discontinuing the government tractor lease program, Mayor Johannsen presented information and quotes that were reviewed and discussed for either leasing or purchasing a new or used tractor.

*MOTION:* M. Alm moved; seconded by M. Smart to approve purchasing the Case IH Farmall 115c and additional three year extended full warranty through Titan Machinery contracting with United Leasing for a seven-year payment plan with Curt Johannsen and Keri Plemmons as authorized signers.

Ayes: Alm, Baukol, Johannsen and Smart. Nays: Tommerdahl. Absent: None. *MOTION DECLARED PASSED.*

*Wild Rice Lift Station:* Upon further inspection, an auto dialer had already been installed and was ready for the phone line to be connected.

NEW BUSINESS:

*May Beautification Month:*

*MOTION:* P. Baukol moved; seconded by S. Tommerdahl to adopt Resolution #2016-05: Proclaiming May 2016 as Hendrum Beautification Month.

Ayes: Alm, Baukol, Johannsen, Smart, and Tommerdahl. Nays: None. Absent: None. *MOTION DECLARED PASSED.*

*Tree Program:* The tree planting program which allows Hendrum residents to be reimbursed for half of the purchase price of two trees up to twenty dollars apiece was determined to be continued. Details will be printed in the spring newsletter.

MOTION: M. Smart moved; seconded by M. Alm to continue the Hendrum Tree Planting Program for 2016.

Ayes: Alm, Baukol, Johannsen, Smart, and Tommerdahl. Nays: None. Absent: None. *MOTION DECLARED PASSED.*

*Haying Retention Ponds:* All submitted bids were opened and read.

*MOTION:* M. Alm moved; seconded by M. Smart to accept the highest bid submitted by Howard Tommerdahl.

Ayes: Alm, Baukol, Johannsen, Smart, and Tommerdahl. Nays: None. Absent: None. *MOTION DECLARED PASSED.*

*Seasonal Help:* The position for seasonal summer help for mowing and other duties as assigned needs to be advertised.

*MOTION:* S. Tommerdahl moved; seconded by M. Smart to advertise in two newspapers for seasonal summer help with a wage of ten dollars per hour and an application deadline of noon on May 16th.

Ayes: Alm, Baukol, Johannsen, Smart, and Tommerdahl. Nays: None. Absent: None. *MOTION DECLARED PASSED.*

*Stash’s Request:* Discussion occurred over the temporary fencing request to be located at 220 Canning Street East along the side of the alley.

*MOTION:* M. Smart moved; seconded by P. Baukol to allow temporary fencing to be put up on 220 Canning Street East along the side of the alley for the purpose of containing chickens on the condition that it can be moved quickly and easily for emergency access.

Ayes: Alm, Baukol, Johannsen, Smart, and Tommerdahl. Nays: None. Absent: None. *MOTION DECLARED PASSED.*

*Flowers on Main:*

*MOTION:* S. Tommerdahl moved; seconded by M. Smart to share half of the expense with the EDA for planting the flowers along Main Street up to an expense of $250.

Ayes: Alm, Baukol, Johannsen, Smart, and Tommerdahl. Nays: None. Absent: None. *MOTION DECLARED PASSED.*

OTHER BUSINESS:

*Building Permit:* One building permit application was submitted.

*MOTION:* P. Baukol moved; seconded by M. Smart to approve a building permit for 106 Park Avenue East.

Ayes: Alm, Baukol, Johannsen, Smart, and Tommerdahl. Nays: None. Absent: None. *MOTION DECLARED PASSED.*

*Donation:* A donation was received by the Rask family to be used for maintenance of Rask Park.

*MOTION:* M. Smart moved; seconded by S. Tommerdahl to adopt Resolution #2016-06: Monetary Donation.

Ayes: Alm, Baukol, Johannsen, Smart, and Tommerdahl. Nays: None. Absent: None. *MOTION DECLARED PASSED.*

Having no further business, M. Smart moved; seconded by P. Baukol to adjourn at 9:15 p.m. Motion carried. The above minutes are unofficial until approved at the next council meeting scheduled for May 16, 2016.

Keri Plemmons, City Clerk-Treasurer