# EMERGENCY COUNCIL MEETING May 6, 2014

# CITY OF HENDRUM

308 Main St E.

PO Box 100

Hendrum, MN 56550

**PRESENT:** M. Alm, C. Johannsen, M. Smart, and S. Tommerdahl. Also present: Keri Plemmons, Clerk-Treasurer; Absent: K. Kjersten.

**CALL TO ORDER:** Mayor Johannsen called the meeting to order at 6:35 P.M. following the Local Board of Appeals and Equalization meeting.

The purpose of the meeting was to address the resignation submitted by Jeffry Johnson, Maintenance Supervisor.

*MOTION:*S. Tommerdahl moved; seconded by M. Alm to accept J. Johnson’s formal written resignation notice with a resignation date of May 22, 2014.

Ayes: Alm, Johannsen, Smart, and Tommerdahl. Nays: None. Absent: K. Kjersten.

*MOTION DECLARED PASSED*

The City will need to immediately advertise for a replacement. An ad will be placed in the Norman County Index, Valley Journal, The Shopper, Twin Valley Times, and Hillsboro Banner. Several options were discussed on how to cover the workload until the position is filled. Discussion also occurred over salary ranges offered in similar sized cities with researched data submitted by Mayor Johannsen.

*MOTION:* M. Smart moved; seconded by S. Tommerdahl to advertise for the City of Hendrum Maintenance Supervisor position in five newspapers with an application submission deadline of noon on Thursday, May 22nd, 2014.

Ayes: Alm, Johannsen, Smart, and Tommerdahl. Nays: None. Absent: K. Kjersten.

*MOTION DECLARED PASSED*

*MOTION:* M. Alm moved; seconded by S. Tommerdahl to schedule interviews for Wednesday, May 28th, 2014.

Ayes: Alm, Johannsen, Smart, and Tommerdahl. Nays: None. Absent: K. Kjersten.

*MOTION DECLARED PASSED*

Having no further business, M. Alm moved; seconded by S. Tommerdahl to adjourn at 7:00 PM. Motion carried. The above minutes are unofficial until approved at the next regularly scheduled council meeting on May 12, 2014.

Respectfully Submitted,

Keri Plemmons

City Clerk-Treasurer