# COUNCIL MEETING CITY OF HENDRUM, MINNESOTA

**NOVEMBER 12, 2013, 7:00 P.M. PO BOX 100, 308 MAIN STREET E.**

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**PRESENT:** M. Alm, C. Johannsen, M. Smart, and S. Tommerdahl. Also present: J. Johnson, Maintenance Supervisor; N. Kjersten, Clerk-Treasurer; and Stash Hempeck, resident. Absent: K. Kjersten.

**CALL TO ORDER:** Mayor Johannsen called the meeting to order at 7:00 P.M.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.

**CITIZENS’ FORUM:** None.

**CONSENT AGENDA: MOTION:** M. Alm moved, seconded by M. Smart, to approve the minutes from the regularly scheduled council meeting on October 14, 2013.

Ayes: Alm, Johannsen, Smart, and Tommerdahl. Nays: None

Absent: Kjersten.

*MOTION DECLARED PASSED*

**APPROVAL OF AGENDA: MOTION:** M. Smart moved, seconded by M. Alm, to approve the Agenda with the following additions: under Maintenance Report: 2. Curb Stop; under New Business: B. Stash Hempeck - Land Lease Agreement, and C. Survey.

Ayes: Alm, Johannsen, Smart, and Tommerdahl. Nays: None

Absent: Kjersten.

*MOTION DECLARED PASSED*

**REPORTS OF OFFICERS AND DEPARTMENT HEADS:**

**CLERK-TREASURER’S REPORT:** ***Monthly Financial Report and Claims:*** N. Kjersten presented the monthly financial report and claims in the amount of $9,489.54.

**MOTION:** S. Tommerdahl moved, seconded by M. Smart, to approve the financial report and pay the claims in the amount of $9,489.54.

Ayes: Alm, Johannsen, Smart, and Tommerdahl. Nays: None

Absent: Kjersten.

*MOTION DECLARED PASSED*

***Six-Month Report:* MOTION:** S. Tommerdahl moved, seconded by M. Smart to approve the six month report

Ayes: Alm, Johannsen, Smart, and Tommerdahl. Nays: None

Absent: Kjersten.

*MOTION DECLARED PASSED*

***Scholarship:*** N. Kjersten stated that there is a scholarship available to children of city employees, which includes council members and fire department members.

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**LEVEE IMPROVEMENT PROJECT:** Mayor Johannsen reported that the United States Army Corps of Engineers (USACE) held an informational meeting on October 23 in Hendrum and did a preliminary inspection to determine if the city’s levee will qualify to enter into the USACE Levee Safety Program. Zavoral raised a manhole along the North side of Highway 75 on the East edge of town and did dormant seeding on the levee on the West side of Highway 75. The Southwest retention pond was not reseeded, however the grant has been extended so additional seeding can be done if necessary.

**ENGINEER’S REPORT:** No report.

**MAYOR’S REPORT:** No report.

**MAINTENANCE REPORT:** ***Tractor:*** J. Johnson stated that the new John Deere tractor, which the City is leasing, will be coming at the end of November. Discussion took place on how to sell the New Holland tractor. Research will be done for an upcoming meeting.

***Curb Stop:*** J. Johnson stated that the curb stop for Tommerdahl’s chicken coup needs to be replaced.

**FIRE DEPARTMENT:** ***Veteran’s Day Supper:*** M. Smart stated that there were 75 people that attended the Veteran’s Day Supper.

**POLICE DEPARTMENT:** ***Tahoe:*** M. Smart informed the council about some repairs that had been done on the Tahoe. Discussion took place on getting an estimate for the value of the Tahoe if it were to be traded in.

**PARK UPDATE:** J. Johnson reported that Sentence to Serve raked the leaves at the park but he needs to burn the piles. Johnson also reported that he has winterized the park. Mayor Johannsen stated he was planning on having a year-end meeting with the Park Board in December.

**OLD BUSINESS:** ***Zoning Ordinance/Outdoor Sales Lots:***No action taken – on agenda as a reminder.

***Nuisance Ordinance:***No action taken – on agenda as a reminder

***Nuisance Violations:*** Discussion took place on nuisance violations. Letters will be sent to those in violation of the City Ordinances.

***Clerk-Treasurer Position:*** Interviews will be held on Wednesday, November 20, 2013. Council will meet at 7:00 PM and interviews will be set up at 7:15 PM; 7:45 PM; and 8:15 PM. N. Kjersten will call and set up interview times with the applicants.

***Drop Off Box:*** S. Tommerdahl stated that there is a drop off box that is weatherproof on Amazon.com for $80.00.

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**MOTION:** M. Alm moved, seconded by S. Tommerdahl to allow Sarah Tommerdahl to purchase a drop off box for the City and turn in a receipt for reimbursement.

Ayes: Alm, Johannsen, Smart, and Tommerdahl. Nays: None

Absent: Kjersten.

*MOTION DECLARED PASSED*

***Street Light Proposal:*** Mayor Johannsen stated that the streetlight on the corner of Gordon Street West and County Road 106 has been upgraded. M. Smart stated that the school is willing to split the cost 50-50 with the City for a light to be placed near the new playground at Norman County West Elementary. Discussion took place on other options available for the light by the playground.

**MOTION:** M. Alm moved, seconded by S. Tommerdahl to accept Plan B to set a wood pole near the northeast corner of the basketball court, mount a standard HPS or MH light on the pole; to mount a small transformer on the closest pole southeast of the basketball court, bury a 120 volt circuit to the light, unless there is a cheaper option.

Ayes: Alm, Johannsen, Smart, and Tommerdahl. Nays: None

Absent: Kjersten.

*MOTION DECLARED PASSED*

**NEW BUSINESS: *Tax Appeal and Equalization Resolution:*** Mayor Johannsen stated that the City needs to pass a resolution which needs to be turned into the County Assessor’s Office by December 1st requesting that the City be allowed to hold their own Tax Appeal and Equalization meeting, since the City lost it’s right for two years due to not having a quorum at the 2012 meeting.

**MOTION:** M. Smart moved, seconded by S. Tommerdahl to adopt Resolution #2013-10 to authorize the City of Hendrum, MN to Establish a Local Board of Appeal and Equalization Meeting.

Voting Ayes: Alm, Johannsen, Smart, and Tommerdahl. Nays: None

Absent: Kjersten.

*RESOLUTION DECLARED ADOPTED*

***Stash Hempeck - Land Agreement:*** Stash Hempeck requested to renew his contract for the lease of the Camp property for another one year term. Discussion took place on the amount to charge for a one-year lease.

**MOTION:** M. Smart moved, seconded by M. Alm to enter into another one-year lease on the Camp property with Stash Hempeck for $100.00 plus all applicable taxes.

Ayes: Alm, Johannsen, Smart, and Tommerdahl. Nays: None

Absent: Kjersten.

*MOTION DECLARED PASSED*

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**Survey:** Discussion took place on hiring someone to survey the alleyway that runs East to West in Block 9 of the Original Townsite of Hendrum.

**MOTION:** M. Alm moved, seconded by M. Smart to contact Tyson Hajicek and hire Moore Engineering to survey the City’s property lines for the alleyway in Block 9 of the Original Townsite of Hendrum.

Ayes: Alm, Johannsen, Smart, and Tommerdahl. Nays: None

Absent: Kjersten.

*MOTION DECLARED PASSED*

**Other Business:** None.

**ANNOUNCEMENTS:**

December 9, 2013 – Regularly Scheduled City Council Meeting

December 18, 2013 – Holiday Open House

Having no further business, M. Smart moved; seconded by S. Tommerdahl to adjourn. Motion carried; the meeting adjourned at 8:08 P.M. The above minutes are unofficial until approved at the next regularly scheduled council meeting on December 9, 2013.

Respectfully Submitted,

Nicole R. Kjersten

City Clerk-Treasurer