# REGULAR COUNCIL MEETING November 10, 2014

# CITY OF HENDRUM

Professional Building Board Room: 308 Main St E, Hendrum, MN 56550

**PRESENT:** P. Baukol, C. Johannsen and M. Smart. Also present: Terry Torgerson, C. Woeck, Maintenance Supervisor; and K. Plemmons, Clerk-Treasurer. Absent: M. Alm and S. Tommerdahl.

**CALL TO ORDER:** Mayor Johannsen called the meeting to order at 7:04pm.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.

**CITIZENS’ FORUM:** T. Torgerson discussed his concerns over the priorities of local law enforcement and patrolling times of residential properties.

**CONSENT AGENDA:**

*MOTION*:P. Baukol moved; seconded by M. Smart to approve the minutes from the regularly scheduled council meeting on October 13, 2014.

Ayes: Baukol, Johannsen and Smart. Nays: None. Absent: Alm and Tommerdahl. *MOTION DECLARED PASSED*

**APPROVAL OF AGENDA:**

*MOTION:*M. Smart moved; seconded by P. Baukol to approve the Agenda with the following additions: New Business: C. Monetary Donation.

Ayes: Baukol, Johannsen and Smart. Nays: None. Absent: Alm and Tommerdahl. *MOTION DECLARED PASSED*

**REPORTS OF OFFICERS AND DEPARTMENT HEADS:**

**MAINTENANCE REPORT:** Snow fence has been put up along the southeast corner of the Evergreen Addition. Christmas lights have been put up on buildings and discussion occurred over when the timers should be set. The garlands will be set up the week before Thanksgiving. C. Woeck would like to paint and replace the ceiling grid panels in the well room. Summer equipment has been readied for winter storage. Discussion occurred over snow removal.

**CLERK-TREASURER’S REPORT:**

***Monthly Financial Report and Claims:*** K. Plemmons presented the monthly financial report and claims in the amount of $20,389.04.

*MOTION:*P. Baukol moved; seconded by M. Smart to approve the financial report and pay the claims in the amount of $20,389.04.

Ayes: Baukol, Johannsen and Smart. Nays: None. Absent: Alm and Tommerdahl. *MOTION DECLARED PASSED*

***Voided Checks:*** *The following check numbers have been voided:* 13621 - 13627

***Delinquent Utilities:*** Delinquent utilities were reviewed.

***Mosquito Spraying Fees:*** The updated proposal was looked over and discussed.

*MOTION:*P. Baukol moved; seconded by M. Smart to approve the mosquito spraying fee proposal and set the determined fees.

Ayes: Baukol, Johannsen and Smart. Nays: None. Absent: Alm and Tommerdahl. *MOTION DECLARED PASSED*

***Newsletter:*** Topics to be included on the Holiday Newsletter to be sent out the end of November were discussed.

**LEVEE IMPROVEMENT PROJECT:** The storm sewer project is complete. The trees that were planted too close to the levee have been removed. The blockage in the pipe and outlet along with cleaning ditches will have to wait until spring when the ground thaws.

**ENGINEER’S REPORT:** No report.

**MAYOR’S REPORT:** The Tax Incremented Financing district will be eligible for refinancing in 2015. David Drown Associates and Northwestern Bank are working on the details.

FIRE DEPARTMENT:

Veteran’s Day Supper: The fire department will be hosting a Veteran’s day supper. Santa Days will be set soon. The fire and rescue departments will be recruiting more members. The fire department has also agreed to be on first call with Halstad’s fire department.

POLICE DEPARTMENT: No report.

PARK UPDATE: The leaves are cleaned up and the park is ready to be closed for the winter.

OLD BUSINESS:

Nuisance Violations: Ordinance violations were discussed.

Restroom Remodel: No report.

Ditch Cleaning: Will need to wait until spring when the ground thaws.

EDA Appointments: EDA board member terms were reviewed and 4 appointments were filled.

*MOTION:*M. Smart moved; seconded by P. Baukol to newly appoint Amy Mercil and Steven Skeen to the EDA board, and to reappoint Pam Dukleth and Mick Alm to the EDA board.

Ayes: Baukol, Johannsen and Smart. Nays: None. Absent: Alm and Tommerdahl. *MOTION DECLARED PASSED*

Street Repairs: Completed.

NEW BUSINESS:

***Certification of Election Results:*** The abstract of votes cast in the precinct of the City of Hendrum, State of Minnesota, at the 2014 State General Election held Tuesday, November 4, 2014, as compiled from the official returns was reviewed and certified by the city council serving as the canvassing board. The election judges reported 158 registered voters on the registration roster at 7:00 am, and 14 new registered voters at 8:00 pm, for a total of 172 registered voters. The registration roster had a total of 111 signatures, there were 2 absentee ballots, for a total of 113 ballots being cast as follows: Paul Baukol, 65 votes; Milton (Mick) Alm, 60 votes; Dustin Arthur Reinhart, 36 votes; Terry Torgerson, 18 votes; and 5 write-in votes. Paul Baukol and Milton (Mick) Alm were certified elected to the two open 4-year term council member seats.

*MOTION:*M. Smart moved; seconded by C. Johannsen to adopt Resolution #2014-14: Certification of Municipal Election.

Ayes: Baukol, Johannsen and Smart. Nays: None. Absent: Alm and Tommerdahl. *MOTION DECLARED PASSED*

***Tax Abatement Public Hearing:***  The public hearing on tax abatements will be scheduled for December 8, 2014, at 7:00 pm, before the regular council meeting.

***Monetary Donation:*** A generous donation to the Hendrum rescue squad was received from Shock and Awe.

*MOTION:*M. Smart moved; seconded by P. Baukol to adopt Resolution #2014-15: Monetary Donation.

Ayes: Baukol, Johannsen and Smart. Nays: None. Absent: Alm and Tommerdahl. *MOTION DECLARED PASSED*

OTHER BUSINESS: None.

ANNOUNCEMENTS:

November 11, 2014 – Veteran’s Day – ALL CITY OFFICES CLOSED

November 27-28, 2014 – Thanksgiving Holiday – ALL CITY OFFICES CLOSED

December 8, 2014 – Tax Abatement Public Hearing & Regular Council Meeting

Having no further business, M. Smart moved; seconded by P. Baukol to adjourn at 8:45 pm. Motion carried. The above minutes are unofficial until approved at the next regularly scheduled council meeting on December 8, 2014.

Keri Plemmons, City Clerk-Treasurer