# COUNCIL MEETING CITY OF HENDRUM, MINNESOTA

**APRIL 8, 2013, 7:30 P.M. PO BOX 100, 308 MAIN STREET E.**

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**PRESENT:** C. Johannsen, M. Smart, and S. Tommerdahl. Also present: J. Johnson, Maintenance Supervisor; N. Kjersten, Clerk-Treasurer; Garry Johanson, Norman County Environmental Services; and Stashenko Hempeck, city resident. Absent: M. Alm, and

K. Kjersten.

**CALL TO ORDER:** Mayor Johannsen called the meeting to order at 7:38 P.M.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.

**CITIZENS’ FORUM:** Garry Johanson, Norman County Environmental Services, introduced himself to the Council. Discussion took place on what needs the City would have should there be a spring flood. G. Johanson stated that the update to the Norman County Hazard Mitigation Plan is nearly complete, and that the plan has a community profile that needs to be reviewed. If changes need to be made, they need to be made and submitted to him by April 30, 2013.

Stashenko Hempeck asked Council if he could build portable chicken pens in the retention ponds of the levee system. Discussion took place on the one-year extension of the grant contract and how the City wants to make sure that the grass comes in on the levee and also wants to make sure that the grass comes in on the levee and also wants to make sure that nothing would jeopardize the grant contract so that if the grass would not come in, it would still be covered under the grant. The consensus of the Council is when it comes time for the City to maintain the levee project that it would be in the best interests of the City to rent out the retention ponds for haying and then the City would mow the dike portion of the levee project. Discussion continued on how much available room there would be in a community garden, if it was set up in the Northeast corner of the levee project, for Stash to use for truck farming.

Hempeck stated that he would like to dissemble a grain bin and place it on the Camp property, in which he rents from the City, and use it for compost. Discussion took place on taking the leaves and items picked up by the City to the Camp property, instead of the lagoon, so that Hempeck could use it as compost.

**CONSENT AGENDA: MOTION:** S. Tommerdahl moved, seconded by M. Smart, to approve the Minutes from the regularly scheduled council meeting on March 20, 2013.

Ayes: Johannsen, Smart, and Tommerdahl. Nays: None

Absent: Alm, and Kjersten.

*MOTION DECLARED PASSED*

**APPROVAL OF AGENDA: MOTION:** M. Smart moved, seconded by

S. Tommerdahl, to approve the Agenda with the following additions: under Maintenance: 1) Dike; under New Business: E. Playground Resolution, and F. Fire Hall Restrooms.

Ayes: Johannsen, Smart, and Tommerdahl. Nays: None

Absent: Alm, and Kjersten.

*MOTION DECLARED PASSED*

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**REPORTS OF OFFICERS AND DEPARTMENT HEADS:**

**CLERK-TREASURER’S REPORT:** ***2012 Year End Financial Report:*** A revised 2012 Year End Financial Report was presented to the Council for review. After considerable discussion on various items, including budgeting and coding, the Council agreed that they could not approve the 2012 Year End Financial Report as presented; and, suggested that the clerk-treasurer continue to proof the report, and then the Council will then review it at the May Council Meeting.

***Financial Report and Claims:*** N. Kjersten presented the financial report and explained the new format. Claims in the amount of $1,701.13 were presented and reviewed. Discussion took place.

**MOTION:** S. Tommerdahl moved, seconded by M. Smart, to approve the financial report and pay the claims in the amount of $1,701.13.

Ayes: Johannsen, Smart, and Tommerdahl. Nays: None

Absent: Alm, and Kjersten.

*MOTION DECLARED PASSED*

***Spring* *Clean-up*:** S. Tommerdahl moved, seconded by M. Smart, to have N. Kjersten contact Fuch’s Sanitation to set up spring clean-up.

Ayes: Johannsen, Smart, and Tommerdahl. Nays: None

Absent: Alm, and Kjersten.

*MOTION DECLARED PASSED*

***Pet Clinic*:** N. Kjersten stated that Dr. Lindemann would hold the pet clinic in Hendrum on Thursday, May 2, 2013 from 5:00 – 7:00 PM at the Hendrum Fire Hall.

**DIKE INFO:** No report.

**ENGINEER’S REPORT:** No report.

**MAYOR’S REPORT:** No report.

**MAINTENANCE REPORT:** ***Dike:*** J. Johnson reported a floating heater had been placed in the lift station on the dike in order to thaw out ice that had frozen in the pump.

Discussion took place on the water that is on the intersection of US Highway 75 and County Road 25 and in the ditch on the East side of 75 from the intersection North to the dike. Mayor Johannsen stated that he had been in contact with Jerry Bents, Houston Engineering, concerning the matter and that different options are being considered to solve the problem before the grant agreement ends on the levee project.

 **FIRE DEPARTMENT:** J. Johnson stated that Ryan Kolness would be returning to finish the work at the Fire Hall possibly at the end of this week.

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 **POLICE DEPARTMENT:** ***Perley Hours and Contract:*** Discussion took place on how the City bills Perley for police services by the number of patrol hours and mileage that is turned in by Mike Smart. Mayor Johannsen stated that he had been in contact with Ann Manley, Perley Mayor, about updating our police contract between the two cities. Discussion continued on different possible options for billing Perley for police services including establishing a flat rate instead of an hourly rate. The Mayor said that he will follow up with Ann Manley and work out an agreement, which he will then present back to council for review.

**PARK UPDATE:** Mayor Johannsen stated that he would like to set up an annual meeting for the Park Board next.

**OLD BUSINESS:** ***Zoning Ordinance/Outdoor Sales Lots:***No action taken – on agenda as a reminder.

***Building Rental Inspector:*** No action taken – on agenda as a reminder.

***Nuisance Ordinance:***No action taken – on agenda as a reminder.

***Nuisance Violations:*** None.

***Community Gardens:*** No action taken – on agenda as a reminder.

***Building and Rental Inspector/MN Building Code:*** Mayor Johannsen stated that he is waiting to hear back from Brad Bail, In-depth Inspections, as far as a price quote for inspection services.

***Spring Flood Forecast:*** Mayor Johannsen handed out the Spring Thaw Progress Report for the Red River Basin from the National Weather Service. The report showed that there was a 50 percent chance of the Red River at Halstad reaching major flooding, and a 50 percent chance of the Wild Rice River at Hendrum reaching moderate flooding.

Mayor Johannsen stated that the City Website now has links to the Red River Level at the Halstad Gauge, the Wild Rice River Level at the Hendrum Gauge, and the Red River of the North and Devils Lake Flood Information portal. These links are located under City Information and Hendrum Flood Protection Updates. A link to the building incentives is now also available under the Housing Lots link.

***Trees:*** Discussion took place on planting 18 more trees in the Wild Rice Addition and how some trees would need to be replaced as they had died, which are covered under warranty from Bergesson’s Nursery. Discussion also took place on how trees add to curb appeal.

**MOTION:** M. Smart moved, seconded by C. Johannsen to purchase 18 trees in conjunction with replacing the 3 that died, which are covered under warranty, with a budget of $1,000.

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Ayes: Johannsen, and Smart. Nays: Tommerdahl.

Absent: Alm, and Kjersten.

*MOTION DECLARED PASSED*

**NEW BUSINESS: *Resolution Authorizing Street Improvement Districts:*** Mayor Johannsen stated that there is legislation going through the State Legislature that would authorize cities to establish street improvement districts to func municipal street maintenance, construction and reconstruction. The Mayor said that this bill if passed could possibly benefit Hendrum as a funding mechanism for maintaining the City;s streets. The Mayor asked the Council to pass a resolution, provided by the League of MN Cities, in support of the bill. Discussion took place.

**MOTION:** M. Smart moved, seconded by S. Tommerdahl to adopt

Resolution #2013-03, to support legislation authorizing the establishment of municipal street improvement districts.

Voting Ayes: Johannsen, Smart, and Tommerdahl. Nays: None

Absent: Alm, and Kjersten.

*RESOLUTION DECLARED ADOPTED*

***Resolution Declaring May Beautification Month:*** Discussion took place on declaring May as Beautification Month, as the City has done in the past.

**MOTION:** S. Tommerdahl moved, seconded by M. Smart to adopt Resolution #2013-04, declaring May as Beautification Month.

Voting Ayes: Johannsen, Smart, and Tommerdahl. Nays: None

Absent: Alm, and Kjersten.

*RESOLUTION DECLARED ADOPTED*

***Special Meeting on April 15, 2013:*** Discussion took place on holding a special meeting on April 15, 2013 at 7:30 PM, after the EDA’s Public Hearing for the Sale of the Evergreen Addition to discuss possible ways to install water and sewer for the possible business that might be going there. Discussion also took place on how the Evergreen Addition is on file as a Tax Increment Financing District (TIF District) and how the City would need to pass a resolution to take the Evergreen Addition out of the TIF District; as well as rezone the Evergreen Addition from residential to commercial.

***Playground Resolution:*** Mayor Johannsen presented a copy of a resolution asking the Norman County West School Board and the Norman County West Playground Committee to consider building the new elementary school’s playground on land that is adjacent to the South side of the basketball and tennis courts and would be donated by the City of Hendrum. Discussion took place on the safety of the students and children that would play there; as well as, the benefits to the school and the community of having the playground placed in this location.

**MOTION:** M. Smart moved, seconded by C. Johannsen to adopt Resolution #2013-05, Requesting that the Norman County West School Board and the Norman County West

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Playground Committee consider building the new elementary school playground on land that would be donated by the City of Hendrum for this purpose and is located adjacent to the South side of the outdoor basketball and tennis courts.

Voting Ayes: Johannsen, and Smart. Nays: S. Tommerdahl.

Absent: Alm, and Kjersten.

*RESOLUTION DECLARED ADOPTED*

***Fire Hall Restrooms:*** Discussion took place on the possibility of splitting the room that the Police Office in the Fire Hall is in into two new restrooms. The Police Office would then be moved over to an office in the Professional Building. Discussion continued on getting a plan drawn up to get an estimate for cost.

**Other Business:** None.

**ANNOUNCEMENTS:**

May 2, 2013 – 2013 Pet Clinic (5:00 PM at Fire Hall)

May 13, 2013 - Regularly Scheduled City Council Meeting

Having no further business, S. Tommerdahl moved, seconded by M. Smart to adjourn. Motion carried; the meeting adjourned at 10:26 P.M. The above minutes are unofficial until approved at the next regularly scheduled council meeting on May 13, 2013.

Respectfully Submitted,

Nicole R. Kjersten

City Clerk-Treasurer