# REGULAR COUNCIL MEETING September 14, 2015

# CITY OF HENDRUM Professional Building Board Room:

#  308 Main St E, Hendrum, MN 56550

**PRESENT:** M. Alm,P. Baukol, C. Johannsen, and M. Smart. Also present: T. Rudnik; S. Hempeck; J. Quam; C. Woeck, Maintenance Supervisor; and K. Plemmons, Clerk-Treasurer. Absent: S. Tommerdahl.

**CALL TO ORDER:** Mayor Johannsen called the meeting to order following the public hearing at 8:24 p.m.

**PLEDGE OF ALLEGIANCE**

**CITIZENS’ FORUM:** S. Hempeck requested the land lease rate to continue the length of the contract rather than renegotiating the rate annually. He also requested to be able to collect leaves from the Hendrum Community Park.

T. Rudnik discussed problems with the noise created by the 4-wheelers driving around town and barking dogs.

**CONSENT AGENDA:** The minutes from the August 12, 2015, public hearing were removed from the consent agenda. They will be reviewed when completed at the next regularly scheduled meeting.

*MOTION*:M. Smart moved; seconded by P. Baukol to approve the minutes from the regularly scheduled council meeting held on August 11, 2015 and the minutes from the August 24, 2015 special meeting.

Ayes: Alm, Baukol, Johannsen, and Smart. Nays: None. Absent: Tommerdahl. *MOTION DECLARED PASSED.*

**APPROVAL OF AGENDA:**

*MOTION:*P. Baukol moved; seconded by M. Smart to approve the agenda with the following additions: New Business: F. Land Lease.

Ayes: Alm, Baukol, Johannsen, and Smart. Nays: None. Absent: Tommerdahl. *MOTION DECLARED PASSED.*

**REPORTS OF OFFICERS AND DEPARTMENT HEADS:**

**PUBLIC WORKS REPORT:** Gravelling the alleys has been completed. Hendrum Drive will also need to be graveled.

*MOTION:* P. Baukol moved; seconded by M. Smart to add gravel and blade Hendrum drive using the 2015 Small Cities State Aid for Streets funding.

Ayes: Alm, Baukol, Johannsen, and Smart. Nays: None. Absent: Tommerdahl. *MOTION DECLARED PASSED.*

The wastewater conference and exam will take place October 26-29, 2015. A variance can be requested through the Minnesota Department of Health to lower the amounts of fluoride that is added to the water system. The current equipment on hand will work to meet the lower range.

*MOTION:* M. Smart moved; seconded by M. Alm to apply for the variance to reduce the amount of fluoride added to the water system.

Ayes: Alm, Baukol, Johannsen, and Smart. Nays: None. Absent: Tommerdahl. *MOTION DECLARED PASSED.*

An internet connection for the shop is needed due to the increasing number of reports that get entered online.

*MOTION:* M. Alm moved; seconded by P. Baukol to have an internet connection installed at the City shop.

Ayes: Alm, Baukol, Johannsen, and Smart. Nays: None. Absent: Tommerdahl. *MOTION DECLARED PASSED.*

**CLERK/TREASURER’S REPORT:**

***Financial Report/Claims:*** K. Plemmons presented the monthly financial report and claims in the amount of $8,510.65.

*MOTION:*M. Alm moved; seconded by M. Smart to approve the financial report and pay the claims in the amount of $8,510.65.

Ayes: Alm, Baukol, Johannsen, and Smart. Nays: None. Absent: Tommerdahl. *MOTION DECLARED PASSED.*

**ENGINEER’S REPORT:**

***Adopt Floodplain Ordinance:*** After conducting the public hearing on September 12, 2015, the Floodplain Ordinance is ready to be adopted.

*MOTION:* C. Johannsen moved; seconded by M. Alm to approve adoption of Ordinance No. 78 Floodplain Ordinance and to publish a summary of the adopted ordinance.

Ayes: Alm, Baukol, Johannsen, and Smart. Nays: None. Absent: Tommerdahl. *MOTION DECLARED PASSED.*

**MAYOR’S REPORT:** No report.

FIRE DEPARTMENT: The fire department and rescue squad have determined that there is no longer a need for a cell phone to be provided by the City.

POLICE DEPARTMENT: The Norman County Commissioners voted to create another full-time county deputy position. A consensus was reached to sell the Hendrum Police Department vehicle.

*MOTION:* P. Baukol moved; seconded by M. Alm to declare the 1999 Tahoe surplus property and to get it ready to sell.

Ayes: Alm, Baukol, Johannsen, and Smart. Nays: None. Absent: Tommerdahl. *MOTION DECLARED PASSED.*

PARK: The seasonal start-up procedures for the water system at the park has been completed and reviewed.

*MOTION:* M. Alm moved; seconded by M. Smart to approve the seasonal start-up procedures for the water system at the Hendrum Community Park.

Ayes: Alm, Baukol, Johannsen, and Smart. Nays: None. Absent: Tommerdahl. *MOTION DECLARED PASSED.*

OLD BUSINESS:

*Nuisance Violations:* Updates were provided on the recent violations.

*Personnel Policy/Sick Pay:* Tabled.

NEW BUSINESS:

*Building Permits:* Two building permit applications were submitted for review.

*MOTION:* M. Alm moved; seconded by P. Baukol to approve a building permit for 526 Hancock St E.

Ayes: Alm, Baukol, Johannsen, and Smart. Nays: None. Absent: Tommerdahl. *MOTION DECLARED PASSED.*

*MOTION:* M. Alm moved; seconded by M. Smart to deny approval of the second building permit request.

Ayes: Alm, Baukol, Johannsen, and Smart. Nays: None. Absent: Tommerdahl. *MOTION DECLARED PASSED.*

*Certify Tax Levy:* After reviewing the proposed budget report, it has been determined to set the City Gross Levy for the year 2016 for one dollar less than 2015.

*MOTION:* M. Smart moved; seconded by M. Alm to certify the 2016 Levy at $120,870.

Ayes: Alm, Baukol, Johannsen, and Smart. Nays: None. Absent: Tommerdahl. *MOTION DECLARED PASSED.*

*Tax Forfeited Property Resolution:* Parcel number 29-446000 has been classified as non-conservation land and forfeited to the State of Minnesota for nonpayment of property taxes and since it is located within the City’s municipal boundaries, a classification or reclassification and sale must first be approved by the governing municipality.

*MOTION:* M. Smart moved; seconded by P. Baukol to adopt Resolution #2015-14: Tax Forfeited Property, which approves the sale by public auction.

Ayes: Alm, Baukol, Johannsen, and Smart. Nays: None. Absent: Tommerdahl. *MOTION DECLARED PASSED.*

*Tree Request:* A request for the City to remove a tree at 360 Rice Street due to a crack in the tree was investigated and reviewed. It was determined to be an old crack in the bark of the tree that did not appear to be a danger to the public.

*MOTION:* M. Smart moved; seconded by M. Alm to deny the request to remove the tree located at 360 Rice Street.

Ayes: Alm, Baukol, Johannsen, and Smart. Nays: None. Absent: Tommerdahl. *MOTION DECLARED PASSED.*

*Land Lease:* Discussion occurred over the request to set the rate on the land lease for the duration of the contract with Stash Hempeck.

*MOTION:* M. Smart moved; seconded by P. Baukol to approve setting the rental amount to $150.00 per year for the last two (2) years of the land lease.

Ayes: Alm, Baukol, Johannsen, and Smart. Nays: None. Absent: Tommerdahl. *MOTION DECLARED PASSED.*

Having no further business, M. Smart moved; seconded by P. Baukol to adjourn at 10:13 p.m. Motion carried. The above minutes are unofficial until approved at the next regularly scheduled council meeting on October 12, 2015.

Keri Plemmons, City Clerk-Treasurer